

Personnel/Payroll Association Agenda – October 28, 2009



We Can Put It all Together!

Welcome! (5 minutes)

Steve Nielson, Office of Financial Management

DOP Update (25 minutes)

Nadine Cummings, Department of Personnel

About e

- HRMS Retroactive Solution
- HRMS Release Management
- Year End Process – Changes

Learn e

- You will learn about the new *Retro Date Exception Report ZHR_RPTYPN36* for a new process to protect agencies and HRMS from unwanted retroactive actions.
- You will receive an update on the new HRMS Release Management Process, and where to find information about the releases.
- Learn about changes to the HRMS Year-End Process for 2009.

Wage Type 3101 Retros (15 minutes)

Steve Nielson, Steve Ketelsen, Office of Financial Management

About e

Potential Manual JV for Wage Type 3101 Retros

Learn e

The GL Account for this Wage Type changed from 5199 to 1324 effective with the 8/25/09 payroll (09 16). Retroactive actions to prior pay period will still go to GL5199. This means that you will need to manually move amounts between 5199 and 1324 in AFRS.

Break (10 minutes)

Federal Reporting Identify EEs Out of

Nadine Cummings, Department of Personnel

Balance (30 minutes)

About e

Find employees out of balance for federal reporting due to employer (ER) and employee (EE) amounts not being equal, or if the taxable wages and tax rate don't match. Out of balances should be identified and resolved prior to year end.

Learn e

You will receive a handout with the recommended process for researching out of balances using the *Reconciliation of Remittance Posting Items PC00_M99_URMR* (3rd Party Reconciliation), the *Wage Type Reporter PC00_M99_CWTR*, and *Tax Reporter PU19* (941 Quarterly Report) transactions.

Closing (5 minutes)

Steve Nielson
