



Welcome! (5 minutes)

Steve Nielson, Office of Financial Management

100 HRMS Payrolls (20 minutes)

Eva Santos and Steve Young, Department of Personnel

About e

The March 25, 2010 pay date marked the Human Resource Management System's (HRMS) 100th payroll.

Learn e

Celebrate this milestone for all state agency HR and payroll offices with memories along the road to success, and statistics that show how far we've come since the February 10, 2006 payroll.

Employee Self Service (ESS) Reconfiguration (20 minutes)

Dennis Gustafson, Department of Personnel

About e

The Department of Personnel (DOP) will implement several changes to its online services in coming months. The look and feel of Employee Self Service (ESS) will change in May. Functionality will remain the same. In July, DOP and the Office of the Insurance Commissioner will pilot a new online leave request feature in ESS. Also, in July, E-Recruiting will be replaced with a new application. In September, we plan to implement centralized security for HRMS.

Learn e

The presentation will address timelines, impacts and benefits to agencies and state employees, what agencies can do to prepare for the changes, a look at the new ESS iViews (screens). and DOP's communications plan.

DOP Update (10 minutes)

Nadine Cummings, Department of Personnel

Break (10 minutes)

HCA Electronic Reporting (45 minutes)

Glenda Fairchild, Health Care Authority
Ann Syverson, Labor & Industries
Gordon Bowman, Department of Information Services

About e

HCA/PEBB is striving to enhance our protection of member information (e.g., SSNs) and our stewardship of state resources. We anticipate discontinuing the risk and cost of printed reports transported all over the state. To accomplish those ends, we are promoting the transition from hard copy reports trucked to agencies to providing reports electronically via Enterprise Output Solution (EOS).

Learn e

How will HCA/PEBB reports received via EOS benefit you?

- Having immediate access to PAY1 reports as soon as they are created
- More security for your employees' confidential information, such as SSN
- Automatic electronic archiving so you don't have piles of paper reports to store
- PERNR numbers on the Miscellaneous Deduction Register (coming soon)
- Easier method of reconciling your General ledger

Payroll Direct Deposit – Closed Accounts & Reversal Processing (45 minutes)

Lesa Williams, Office of the State Treasurer

About e

Ninety percent of state payroll is done by direct deposit. Payroll officers are faced with questions about closed employee accounts and when a direct deposit should be reversed.

Learn e

OST will discuss closed bank accounts, what happens at the financial institution, what the employee and payroll officer should do and what are the criteria for requesting a direct deposit reversal.

Closing (5 minutes)

Steve Nielson