

AFRS Biennial Table Roll (Biennium 17)

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What is the table roll?

- The table roll is the process in which current (BI 15) statewide and agency AFRS tables are copied and the biennium field is updated to the new biennium (BI 17)
- Eliminates need to rekey majority of tables

Why is it changing?

- The old process had some issues that could be improved upon for the benefit of all agencies
 - Some tables (AI and PI) were rolled only for certain agencies
 - These tables were rolled without edits
 - Descriptor tables (DTs) rolled without considering dependencies

What are the changes?

KEY CHANGES:

- Adding the AI and PI tables to the roll (with certain exclusions) for all agencies
- **Including AI and PI edits against statewide tables (D26/D27) and agency descriptor tables**
- Adding dependency criteria, between index tables and descriptor tables, to roll process
- **Separating the roll into three phases**
- Adding a simulated roll process for AI and PI

What is a simulated roll?

- A simulated roll does exactly what the actual roll does except add the new biennium tables
- It will generate a report that shows:
 - Number of BI 15 records found
 - Number of BI 15 records excluded
 - Number of records with errors (will not roll)
 - Number of records that will roll
 - A listing of the records with errors along with error codes
- Agencies will then have time to update records before the actual roll

This will only be done for PI and (if time allows) AI

What & when are the 3 phases?

PHASE 1:

- Organization Index, DTs not associated with AI/PI
- Planned for April 25

PHASE 2:

- Program index and related DTs (D16-D20)
- Simulated on May 8/Actual around May 22

PHASE 3:

- Appropriation index and D07
- Dates are dependent on final operating budget

What is not changing?

- OFM will send communications with detailed instructions
- Agencies will still have the choice to opt out of having all or some of their tables rolled
 - BI 17 tables created during the roll process will NOT overwrite existing records
- Master Index table will not roll
- Agencies are ultimately responsible for their tables, so plan to review after each phase

How will I know what to do?

- OFM has created a list of agency primary and secondary contacts specifically for the table roll
- OFM will be sending email communications to this group and fiscal officers with specific info
- Some things you could do NOW:
 - Review current chart of accounts
 - Review current tables

What if I have questions?

- Read the article on page 4 of *The Connection* newsletter (Winter 2015 edition)
- Contact your OFM Accounting Consultant
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