



STATE OF WASHINGTON  
**SEX OFFENDER POLICY BOARD**  
*PO Box 40927 • Olympia, Washington 98504-0927*  
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**MINUTES**  
**Benchmarks Committee**  
**February 23, 2010**  
**9:30 a.m. to 12 p.m.**  
**Office of Crime Victim Advocacy**  
**906 Columbia St. SW**  
**Olympia, WA 98504**

**Committee Members Present**

Kecia Rongen  
Amy Pearson  
Maureen Saylor  
Lindsay Palmer  
Andrea Piper

**Staff Present**

Andi May

**I. Call to Order**

Committee Member Amy Pearson called the meeting to order at 9:42 a.m.

**II. Revise and Approve Agenda**

The agenda was approved in its original form by consensus of the committee.

**III. Approve Minutes**

The January 2010 Minutes approval was deferred to the March 23, 2010 meeting.

**IV. Reviewed Current Maps of Sex Offender Management System (Adult and Juvenile)**

The Committee made some changes to the maps including adding new boxes and terms as well as refining existing language. OCVA is in the process of updating the adult map to reflect additional changes. Once complete, the adult offender map will be adjusted to reflect the juvenile offender system.

**V. Definitions**

The Committee discussed what definitions should be in each box contained within the map. This discussion included: what the formal label should be for each box; and where to find the appropriate definitions including agency policies, statutes, CSOM Manual, etc.

The Committee began compiling a list of terms and corresponding definitions.

**VI. Goal of Map and Next Step**

The Committee discussed the overall goal of map and how to best proceed. Some questions were raised as to: whether the map should and can be web accessible; and from what perspective should the information be presented? The Committee will continue to discuss these issues.

The Committee also discussed some data points to be included in each box.

**Next meeting will be Tuesday, March 23, 2010 at the Office of Crime Victims Advocacy, 906 Columbia St SW, Olympia.**

**VII. New Business**

There was no new business.

**VIII. Public Comments**

There were no public comments.

**IX. Adjournment**

Ms. Pearson adjourned the meeting at 11:45 a.m.