

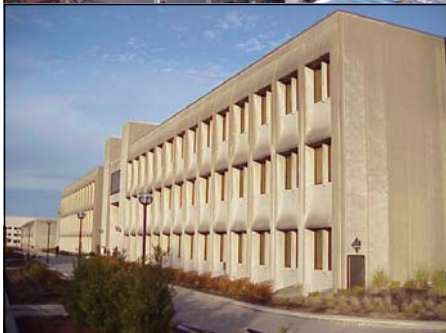


Office of Financial Management

STATE OF WASHINGTON

2009-2015 SIX YEAR FACILITY PLAN

RCW 43.82.055



Facilities Oversight Section
In cooperation with the Department of General Administration

January 2009

Document is based on data provided on or before December 1, 2008

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Executive Summary

The state leases and owns facilities to house state agencies. This represents a significant financial investment by Washington citizens. In 2007, the Office of Financial Management (OFM) was given additional oversight responsibilities for the acquisition of these facilities through Chapter 506, Laws of 2007 (SHB2366). One of the primary tasks related to oversight is the completion of this Six-Year Facilities Plan in collaboration with the Department of General Administration (GA). This plan has two sections: (1) a Recommended Six-Year Facilities Plan and (2) the State Facilities Management System Process Improvement.

Section one, the Recommended Six-Year Facilities Plan is expected improve the oversight, management and financial analysis of state agency facilities. This plan includes recommendations for 1,064 facilities of the 1,263 facilities reported, primarily made up of office and warehouse space, for 103 state agencies and approximately 14,077,000 square feet. Currently, approximately 73 percent of these facilities are leased and approximately 27 percent are owned. Recommendations include:

- 714 lease renewals.
- 17 facility closures or disposals.
- 58 state-owned facilities with major maintenance needed.
- 171 facilities that require no action.
- 72 projects involving 104 facilities which include remodels or relocations.

Of the 72 projects, 14 are major facilities projects over 20,000 square feet, including five recommendations for the completion of pre-designs for new state office buildings. If all of the actions listed are taken, over the next six years this plan will reduce the total square footage for state facilities by approximately 115,000 square feet. Of the total square footage in the plan, 71 percent will be leased and 29 percent will be owned.

Section two, the State Facilities Management System Process Improvement, includes recommendations to improve accountability, assist in the evaluation of facilities budget requests, and assist with facility management by the Governor and Legislature within the state facilities management system.

This plan will be updated to be aligned with the 09-11 biennial budgets when the legislative session is complete. An enacted plan will be published in July 2009 that will serve as the framework for facilities activities over the next two years.

Section I: Six-Year Plan for State Facilities

Purpose

In 2007, Chapter 506, Laws of 2007 (SHB 2366) was created to strengthen state agency facility oversight. As outlined in this bill, the Office of Financial Management (OFM), in cooperation with the Department of General Administration (GA), has developed and published this Six-Year Facilities Plan for the State of Washington by January 1, 2009. This plan defines the long-term facilities needs of state agencies and the proposed solution to meet those needs based on detailed analysis and outlines the approximate timelines and costs for meeting the identified needs.

Statutory Authority

Statute

RCW 43.82.055 states:

“The office of financial management shall:

- (1) Work with the department of general administration and all other state agencies to determine the long-term facility needs of state government; and
- (2) Develop and submit a six-year facility plan to the legislature by January 1st of every odd-numbered year, beginning January 1, 2009, that includes state agency space requirements and other pertinent data necessary for cost-effective facility planning. The department of general administration shall assist with this effort as required by the office of financial management.”

2007 Legislation - Legislative Intent

In 2007, the Legislature passed Substitute House Bill (SHB) 2366 to strengthen state agency facility oversight. The bill reads:

“The legislature finds that the capital stock of facilities owned and leased by state agencies represents a significant financial investment by the citizens of the state of Washington. Capital construction projects funded in the state’s capital budget require diligent analysis and approval by the governor and the legislature. In some cases, long-term leases obligate state agencies to a larger financial commitment than some capital construction projects without a comparable level of diligence. State facility analysis and portfolio management can be strengthened through greater oversight and support from the office of financial management and the legislature and with input from stakeholders.

The legislature finds that the state lacks specific policies and standards on conducting life-cycle cost analysis to determine the cost-effectiveness of owning or leasing state facilities and lacks clear guidance on when and how to use it. Further, there is limited oversight and review of the results of life-cycle cost analyses in the capital project review process. Unless decision makers are provided a thorough economic analysis, they cannot identify the most cost-effective alternative or identify opportunities for improving the cost-effectiveness of state facility alternatives.

...

Therefore, it is the intent of the legislature to strengthen the office of financial management's oversight role in state facility analysis and decision making. Further, it is the intent of the legislature to support the office of financial management's and the department of general administration's need for technical expertise and data systems to conduct thorough analysis, long-term planning, and state facility portfolio management by providing adequate resources in the capital and operating budgets." [2007 c 506 § 1.]

Methodology

Project Scope

The initial Six-Year Facilities Plan includes a limited scope of facilities used for state governmental operations. The scope was defined by ownership of the property and type of space. The types of state-owned facilities included in this planning process were offices, laboratories outside of owned campuses (such as DOC or DSHS institutions), laundry facilities, and warehouses. The types of leased facilities included in this planning process were offices, educational facilities, laboratories, laundry facilities, libraries, shop/maintenance facilities, storage, and warehouses. Multiple space types may exist at one facility. If a space has multiple uses, defining the space by its primary purpose provides clarity.

Summary of Agency Responses

1,263 facilities from 108 state agencies were reported to OFM through the six-year planning process. The total area of space reported for these facilities statewide is 15,410,000 square feet. The facilities reported are only those within the scope of this six-year planning effort and do not represent the entire square footage occupied by the state.

This plan represents most of the office and warehouse space in the state. However, the scope of this planning process did not include the four-year higher education institutions. A small number of state organizations did not respond to the OFM request for information. A summary of the number of responses received from state agencies is provided in [Appendix A](#).

Process

Work began on the Six-Year Facilities Plan in November 2007, following publication of the “State of Washington Strategic Facilities Planning and Management System: Implementation Plan” by Berk and Associates. The methodology for this six-year facility planning process is based on the schematic developed in the Implementation Plan. The schematic was modified to reflect the process completed over the past 13 months. Modifications were made based on the timeline, roles and responsibilities, and skill sets. Key milestones and the associated completion dates include:

- 2/1/2008: Distribute final instructions and tools for the completion of the Agency Needs Study.
- 4/18/2008: Submit Agency Needs Studies to OFM.
- 9/5/2008: Distribute first Draft Alternatives Document for agency feedback.
- 10/24/2008: Receive initial agency feedback.
- 11/14/2008: Distribute second Draft Alternatives Document for agency feedback.
- 12/2/2008: Receive final agency feedback.
- 1/1/2009: Finalize Alternatives Document (includes alignment with the budget where possible).
- 1/1/2009: Finalize Six-Year Facilities Plan.

The schematic of this first six-year planning process is included as [Appendix B](#).

For more information about the project elements including: background, scope definition, resources, key deliverables, organization, roles and responsibilities, planning assumptions, planning constraints, and communication, see the [Six-Year Facilities Plan Project Charter](http://www.ofm.wa.gov/budget/documents/FacilityPlanProjectCharter.pdf) (<http://www.ofm.wa.gov/budget/documents/FacilityPlanProjectCharter.pdf>).

Analysis Conducted

Analysis was conducted on 1,263 facilities submitted to the Office of Financial Management by State Agencies through the completion of an Agency Facilities Needs Study in April 2008. This analysis included the following steps:

- Step 1:** Determine if facilities are in the scope of the project. This initial assessment narrowed the list of facilities to 1,159 facilities. Facilities out of scope are listed in [Attachment C](#).
- Step 2:** Determine if another planning process was already being completed for any of the facilities. This assessment narrowed the list of facilities to 1,064 facilities. For facilities in other planning processes and projects in process are listed in [Attachment D](#).

- Step 3:** Review state agency needs based on the Agency Facilities Needs Studies. This included a review of current building conditions, program needs, workstation needs and capacity, and other unmet facilities needs. Clarify information provided where necessary.
- Step 4:** Categorize the remaining 1,064 facilities into one of the following categories, based on the information submitted by state agencies and additional data gathered from General Administration:
- Facilities with No Action Required** includes facilities that have long term leases or are state-owned facilities that meet the program need as stated by the agency and are suitable for continued occupancy through the planning period.
- Maintenance for State-Owned Facilities** includes state owned facilities, which have been identified as needing follow-up action in future capital or operating budgets. These facilities are listed in [Attachment E](#).
- Lease Renewals Only** includes facilities that have a lease expiration date during the six-year planning timeline, meet the program need as stated by the agency, and are suitable for continued occupancy through the planning period. These facilities along with their lease end dates are listed in [Attachment F](#).
- Facilities for Further Consideration** are facilities where unmet program needs were identified, and the facilities are not suitable for continued occupancy, or relocation is required.
- Step 5:** Develop alternatives to be considered for each facility included in the “facilities for further consideration” category. This initial analysis included 284 facilities. The number of alternatives for a facility ranged from 2 to 7 depending on the issue or issues being addressed and the potential colocation opportunities in the area.
- Step 6:** Complete analysis on the alternatives. This analysis identified the total square footage that would be needed to meet program needs, developed baseline and projected costs, determined the likelihood of success of each alternative in the marketplace, and identified how well each alternative meets the six-year planning goals.
- Step 7:** Obtain feedback from state agencies on the alternatives developed, incorporate new alternatives based on that feedback, and update all analysis.
- Step 8:** Create recommendations for facilities based on analysis. Complete additional analysis on those recommendations including: conducting life cycle cost analysis on all projects approximately 20,000 square feet or greater, refining square footage and cost and determining fund sources.

All documentation of this analysis is included in the Six-Year Facilities Planning: Alternatives Document available upon request.

Plan Objectives

The Six-Year Facilities Plan divides objectives into process and product objectives. Process objectives strive to improve the state facility portfolio management framework by making facility decisions more deliberate. Product objectives focus on the quality of the facility resulting from the plan.

Process Objectives

The six-year facilities planning project charter directs the planning process to:

- Identify space needs based on anticipated agency program changes. Agency space needs determine the focus of the plan.
- Require decision-making to be done early enough to complete the process of obtaining space on a timely basis.
- Improve communication and coordination between facilities personnel and budget personnel within and across agencies.
- Tie the outcomes of the Six-Year Facilities Plan to the 2009–11 operating and capital budgets.
- Evaluate all appropriate alternatives for state ownership or leasing.
- Provide data and recommendations to decision-makers in the Governor’s Office, Legislature, and state agencies on space use, facilities expenditures and budget, and projected growth.
- Document recommended alternatives for financing projects.
- Create alignment with the objectives of the Master Plan for the Capitol of the State of Washington, where applicable.

Product Objectives

The project charter also directs that facilities should:

- Be healthy, safe, and accessible.
- Meet the business needs of an agency or agencies.
- Be used efficiently by promoting effective space planning.
- Be designed to allow for shared common space and infrastructure within and across state agencies (such as information technology infrastructure).
- Support individual community needs (such as service delivery to the community or growth management strategies).
- Meet the goals of Executive Order 05-01, “Establish Sustainability and Efficiency Goals for State Operations,” where possible.

- Be developed using the state's budgets efficiently.

Planning Assumptions

Study Area:	The plan is statewide within the scope defined above.
Planning Period:	The plan establishes actions related to facilities for Fiscal Years 2010 through 2015.
Agency Need:	Each agency defined its needs based on anticipated program changes as of April 2008 with updates provided in Fall 2008, this included anticipated growth and downsizing.
Space Projections:	Future space needs are projected based on current workspace use and agency growth projections through Fiscal Year 2015.
Cost Assumptions:	Lease rates are based on August 2008 listed market rates from the Commercial Brokers Association and are escalated using the urban Consumer Price Index for Seattle (CPI-U).

Operating costs are from Whitestone Research¹. Operating costs are based on a two-story office building with medium level of service as of July 1, 2008, and are also escalated using CPI-U for Seattle.

Construction project cost are employing RSMeans² construction costs for two- to four-story office buildings with OFM's recommended pre-design³, design⁴ and project management costs, as well as typical project schedules⁵. Costs for construction of owned facilities include typical extra services, mitigation, permits, equipment, and the purchase of enough land to allow for surface parking.

Project costs of a specific facility are adjusted for its location using RSMeans location factors. Project schedules are adjusted using the Civil Works Construction Cost Index System (CWCCIS) index for buildings, grounds, and utilities.¹

¹ *The Whitestone Building Operating Cost Reference 2008-2009*. Whitestone Research, August 2008.

² *2007 Square Foot Costs*. RSMeans Construction Publishers and Consultants, 2006.

³ *Predesign Manual*, OFM. available at <http://www.ofm.wa.gov/budget/instructions/predesign/completedoc.pdf> available at <http://www.ofm.wa.gov/budget/instructions/predesign/completedoc.pdf>.

⁴ *Guidelines for Determining Architect/Engineer Fees for Public Works Building Projects*. OFM. available at <http://www.ofm.wa.gov/budget/instructions/capinst/appendixb.pdf> available at <http://www.ofm.wa.gov/budget/instructions/capinst/appendixb.pdf>.

⁵ *Guideline for Preparing Capital Project Cost Estimates*. OFM, available at <http://www.ofm.wa.gov/budget/instructions/capinst/05-15capinstr/appendixc.pdf> OFM, available at <http://www.ofm.wa.gov/budget/instructions/capinst/05-15capinstr/appendixc.pdf>.

A 25-year Certificate of Participation⁶ issued for less than \$20M is assumed as the financing mechanism for constructing owned facilities. The projected average rates of 4.88% interest, plus 1.10% finance costs, with payments starting one year after construction is completed are included with these assumptions.

One-time costs are estimated based on a sample of projects completed in the 07-09 biennium. Using this data, OFM created a mathematical formula to calculate relocation costs. This formula is \$20.025 per square foot plus \$1,898, escalated using Seattle CPI-U.

Reconfigurations are estimated using a mathematical formula as well. This formula is \$3,225 times the number of new workspaces needed times the percentage of new workspaces, escalated using Seattle CPI-U.

Current Lease Terms: Current lease terms are as reported by agencies through completion of the AFNS with updates as provided by the General Administration Lease Inventory System (LIS) dated December 2, 2008.

Adjacencies: New colocations are based on suitable adjacencies reported by the agencies in the AFNS and known agency relationships with functional areas.

Planning Areas: For purposes of organization of the Six-Year Facilities Plan, the state is divided into seven geographic planning areas as shown in the map below.

Washington State Six-Year Facility Planning Areas



⁶ Life Cycle Cost Model – Updated Financing Assumptions, Office of the State Treasurer, August 14, 2008.

Anticipated Outcomes of the 2009-2015 Six-Year Facilities Plan

This plan includes recommendations for 1,064 facilities of the 1,263 facilities reported, primarily made up of office and warehouse space, for 103 state agencies and approximately 14,077,000 square feet. Currently, approximately 73 percent of these facilities are leased and approximately 27 percent are owned.

If all of the actions listed are taken, over the next six years this plan will reduce the total square footage for state facilities by approximately 115,000 square feet. Of the total square footage in the plan, 71 percent will be leased and 29 percent will be owned.

Below is a table of the anticipated outcome by agency.

Agency Title	Current Square Footage	09-11 Projected Sq Ft	11-13 Projected Sq Ft	13-15 Projected Sq Ft	% Change
State Board of Accountancy	4,129	4,129	4,129	4,129	0%
Department of Agriculture	151,260	150,747	150,747	150,747	0%
Washington State Commission on Asian Pacific American Affairs	780	740	740	740	-5%
Washington State Arts Commission	5,971	5,971	5,971	5,971	0%
Office of the Attorney General	560,878	557,236	578,710	578,710	3%
Bates Technical College	6,500	6,500	6,500	6,500	0%
Big Bend Community College	14,121	14,121	14,121	14,121	0%
Bellevue Community College	60,218	60,218	60,218	60,218	0%
Board of Tax Appeals	5,127	5,127	5,127	5,127	0%
Washington State Commission on African-American Affairs	780	740	740	740	-5%
Columbia Basin Community College	23,068	23,068	23,068	23,068	0%
Washington State Commission on Hispanic Affairs	780	740	740	740	-5%
Commission on Judicial Conduct	5,562	4,700	4,700	4,700	-15%
Washington State Criminal Justice Training Commission	2,900	2,900	2,900	2,900	0%
Clark College	26,095	26,095	26,095	26,095	0%
Washington Citizens' Commission on Salaries for Elected Officials	768	740	740	740	-4%
County Road Administration Board	7,349	7,349	7,349	7,349	0%
Columbia River Gorge Commission	2,900	2,900	2,900	2,900	0%
Community and Technical College System	40,300	40,300	40,300	40,300	0%
Department of Community, Trade, and Economic Development	108,860	108,860	108,860	108,860	0%
Department of Archaeology and Historic Preservation	6,360	-	-	-	-100%

Agency Title	Current Square Footage	09-11 Projected Sq Ft	11-13 Projected Sq Ft	13-15 Projected Sq Ft	% Change
Department of Early Learning	52,559	52,559	52,933	53,084	1%
Department of Financial Institutions	51,201	51,201	51,201	51,201	0%
Department of Fish and Wildlife	339,862	345,331	347,280	347,280	2%
Department of Information Services	15,813	15,813	15,813	15,813	0%
Department of Natural Resources	474,638	476,340	476,340	476,340	0%
Department of Corrections	580,870	580,870	607,635	607,635	5%
Department of Health	448,019	448,019	448,019	448,019	0%
Department of Licensing	492,223	485,493	486,146	486,146	-1%
Department of Personnel	94,758	94,758	94,758	97,768	3%
Department of Revenue	329,255	330,938	330,962	330,457	0%
Department of Transportation	1,296,134	1,285,421	1,285,421	1,285,421	-1%
Department of Retirement Systems	75,647	75,647	75,647	75,647	0%
Department of Services for the Blind	34,745	34,745	34,745	34,745	0%
Department of Social and Health Services	3,429,176	3,376,302	3,336,028	3,338,676	-3%
Department of Ecology	482,042	482,958	483,358	496,628	3%
Edmonds Community College	72,654	72,654	40,415	40,415	-44%
Environmental Hearings Office	4,570	4,356	4,356	4,356	-5%
Economic and Revenue Forecast Council	1,572	1,572	1,572	1,572	0%
Department of Employment Security	731,546	730,768	708,091	708,091	-3%
Everett Community College	38,295	20,937	20,937	20,937	-45%
Freight Mobility Strategic Investment Board	1,080	1,080	1,080	1,080	0%
Department of General Administration	390,922	390,922	390,922	390,922	0%
Grays Harbor College	805	805	805	805	0%
Washington State Gambling Commission	60,237	57,825	56,085	56,085	-7%
Growth Management Hearings Board	2,464	2,464	2,464	2,464	0%
Green River Community College	22,974	22,974	22,974	22,974	0%
Washington State Health Care Authority	123,998	123,998	123,998	123,998	0%
Highline Community College	51,464	51,464	51,464	51,464	0%
Home Care Quality Authority	3,426	3,426	3,426	3,426	0%

Agency Title	Current Square Footage	09-11 Projected Sq Ft	11-13 Projected Sq Ft	13-15 Projected Sq Ft	% Change
Higher Education Coordinating Board	27,676	30,228	30,228	30,228	9%
Washington Horse Racing Commission	2,093	2,093	2,093	2,093	0%
Human Rights Commission	12,884	12,884	12,962	13,794	7%
Governor's Office of Indian Affairs	1,462	1,500	1,500	1,500	3%
Board of Industrial Insurance Appeals	77,933	78,927	78,927	78,927	1%
Office of the Insurance Commissioner	15,838	15,838	15,838	15,838	0%
Department of Labor and Industries	797,630	796,823	797,981	797,981	0%
Liquor Control Board	307,208	306,253	306,253	306,253	0%
Lower Columbia College	7,050	7,050	7,050	7,050	0%
Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board	1,998	1,998	1,998	1,998	0%
State Lottery Commission	63,430	57,716	57,716	57,716	-9%
Office of the Lieutenant Governor	4,092	4,092	4,092	4,092	0%
Marine Employees' Commission	889	889	889	889	0%
Military Department	93,124	93,124	93,124	93,124	0%
Office of Administrative Hearings	43,914	43,914	39,434	41,512	-5%
Office of Financial Management	120,040	120,040	120,040	122,186	2%
Olympic College	4,464	4,464	4,464	4,464	0%
Office of Minority and Women's Business Enterprises	5,567	5,567	5,567	5,567	0%
Office of the State Treasurer	10,719	10,719	10,719	10,719	0%
State Parks and Recreation Commission	83,433	83,433	83,433	83,433	0%
Public Disclosure Commission	7,682	7,682	7,682	7,682	0%
Peninsula College	10,000	10,000	10,000	10,000	0%
Public Employment Relations Commission	12,809	12,809	12,809	12,809	0%
Pierce College	13,370	13,370	13,370	13,370	0%
Washington Pollution Liability Insurance Program	3,048	3,048	3,048	3,048	0%
Public Printer	105,246	103,110	103,110	103,110	-2%
Puget Sound Partnership	8,213	8,000	8,000	8,000	-3%
Recreation and Conservation Funding Board	10,055	10,055	10,055	10,055	0%
Renton Technical College	8,420	8,420	8,420	8,420	0%

Agency Title	Current Square Footage	09-11 Projected Sq Ft	11-13 Projected Sq Ft	13-15 Projected Sq Ft	% Change
Office of the State Auditor	36,105	36,105	36,105	36,105	0%
State Board for Community and Technical Colleges	27,641	27,641	27,641	27,641	0%
Spokane Community Colleges - District 17	306,790	306,790	306,790	306,790	0%
Seattle Community Colleges - District 6	23,209	23,209	23,209	23,209	0%
State School for the Blind	162,111	162,111	162,111	162,111	0%
State School for the Deaf	64	64	64	64	0%
Sentencing Guidelines Commission	2,974	2,974	2,974	2,974	0%
Shoreline Community College	17,575	17,575	17,575	17,575	0%
State Investment Board	27,238	27,238	27,238	38,416	41%
Superintendent of Public Instruction	112,560	112,560	112,560	112,560	0%
South Puget Sound Community College	21,211	21,211	21,211	21,211	0%
Indeterminate Sentence Review Board	7,815	7,815	7,815	7,815	0%
Washington Traffic Safety Commission	8,116	8,116	8,116	8,116	0%
Skagit Valley College	4,294	4,294	4,294	4,294	0%
Transportation Improvement Board	4,632	4,632	4,632	4,632	0%
Transportation Commission	1,939	1,939	1,939	1,939	0%
Utilities and Transportation Commission	53,560	53,560	53,560	53,560	0%
Work Force Training and Education Coordinating Board	8,168	8,168	8,168	8,168	0%
Washington Health Care Facilities Authority	2,700	2,700	2,700	2,700	0%
Wheat Commission	3,852	3,852	3,852	3,852	0%
Wine Commission	3,458	3,458	3,458	3,458	0%
Walla Walla Community College	51,322	51,322	51,322	51,322	0%
Washington State Patrol	589,281	587,831	587,831	587,766	0%
Yakima Valley College	2,296	2,296	2,296	2,296	0%
Total In Scope	14,076,853	13,976,328	13,927,793	13,962,536	-1%

Detailed Recommendations for Facilities in 2009-2015

The following section presents the recommendations for facilities in 2009-2015. There are six subsections of this section of the plan:

1. Facilities Projects
2. Facilities Closures and Disposals

The 2009-2015 Six-Year Facilities Plan is a *plan*, not a budget. The projects proposed in the 09-11 biennium have been aligned with operating budget decision packages. Any project identified beyond 2009-11 should not be interpreted as a commitment to include that project in a future budget. Rather, inclusion is an indication that the state plans to move forward with this project list in the future, given the financial and program information available today.

A complete list of all facilities in scope and their anticipated outcomes are listed by agency in [Attachment G](#).

Facilities Projects in 2009-2015

This section displays a set of projects recommended by biennium and by planning area then by locations as of December 1, 2008. As noted above, this summary is based on information available prior to this date. Each project summary includes a description, a Project Number, location, fiscal year of completion, total estimated square footage, and a list of agencies included with their current address and square footage. In addition, projects in the 09-11 biennium include estimated on-going costs, one-time costs, and fund source.

Major leases are identified and a summary of the life cycle cost results are provided in Attachment H.

09-11 Biennium

Northwest

Relocate Bellingham IND

This project relocates the Board of Industrial Insurance Appeals hearings room to a new location in Bellingham. The current landlord will not commit to a lease renewal with a firm term. Colocation with another agency should be explored.

Project Number	WHA1001	
Location	Bellingham	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	500	
Increased Operating Costs	<i>FY10:</i> \$1,000	<i>FY11:</i> \$7,000
One Time Costs	\$15,000	
Fund Source	Costs will be absorbed by the agency (608/609 Funds).	
Agencies Included and Current Location Data	Board of Industrial Insurance Appeals 104 W Magnolia St Ste 313 314A, Bellingham (506 sq ft)	

Relocate ECC back to Campus

This project relocates the Everett Community College to the community college campus to a building that is currently being constructed.

Project Number	EVE1001	
Location	Everett	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	0	
Increased Operating Costs	<i>FY10:</i> (\$40,000)	<i>FY11:</i> (\$524,000)
One Time Costs	\$5,000	
Fund Source	ECC will absorb this minimal cost.	
Agencies Included and Current Location Data	Everett Community College 840 N Broadway, Everett (17358 sq ft)	

Relocate Everett DSHS-JRA

This project relocates the Department of Social and Health Services, Juvenile Rehabilitation office. The administrative office will relocate without the learning center. Options should be explored to backfill space being vacated by Everett Community College.

Project Number	EVE1101
Location	Everett
Fiscal Year of Completion	FY11
Total Est. Square Footage	7,344
Increased Operating Costs	<i>FY10:</i> \$0 <i>FY11:</i> (\$226,000)
One Time Costs	\$202,000
Fund Source	No increase in funding is required for this project. One time relocation costs will be absorbed by the agency.
Agencies Included and Current Location Data	Department of Social and Health Services 1509 California St, Everett (18000 sq ft)

Relocate Monroe DNR

This project relocates the Department of Natural Resources to a new location in Monroe. This relocation will support the agency mission to provide oversight of DOC offender work crews.

Project Number	MON1001
Location	Monroe
Fiscal Year of Completion	FY10
Total Est. Square Footage	867
Increased Operating Costs	<i>FY10:</i> \$7,441 <i>FY11:</i> \$9,922
One Time Costs	\$21,496
Fund Source	The agency will absorb the increased costs using existing funds.
Agencies Included and Current Location Data	Department of Natural Resources 115 3/4 West Main St Ste 203, Monroe (100 sq ft)

King**Downsize West Seattle DSHS-CA**

This project downsizes the Department of Social and Health Services, Children's Administration office in West Seattle. Staffing was reduced at this location to better serve clients in the White Center area at an alternative location.

Project Number	WES1101	
Location	West Seattle	
Fiscal Year of Completion	FY11	
Total Est. Square Footage	25,086	
Increased Operating Costs	<i>FY10:</i> \$0	<i>FY11:</i> (\$335,000)
One Time Costs	\$20,000	
Fund Source	Partial reductions have been documented in the DSHS ML-8L step. Additional reductions may result in more savings. One-time costs of downsize will be absorbed by the agency.	
Agencies Included and Current Location Data	Department of Social and Health Services 4045 Delridge Way SW, Seattle (43139 sq ft)	

Puget Sound**Relocate Port Angeles ECY**

The project relocates the Department of Ecology in Port Angeles to accommodate the anticipated growth and unmet facilities needs of the agency. Options should be explored to collocate with another state agency or natural resources partner.

Project Number	PAN1001	
Location	Port Angeles	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	816	
Increased Operating Costs	<i>FY10:</i> \$14,000	<i>FY11:</i> \$18,000
One Time Costs	\$21,000	
Fund Source	No funding was requested for one time cost. The agency will absorb the one time cost using existing funding.	
Agencies Included and Current Location Data	Department of Ecology 281 McCarver Rd, Port Angeles (100 sq ft)	

Relocate Port Angeles L&I

This project relocates the Department of Labor and Industries in Port Angeles. The current location is unsafe to staff and customers due to proximity to a drinking establishment.

Project Number	PAN1101	
Location	Port Angeles	
Fiscal Year of Completion	FY11	
Total Est. Square Footage	4,111	
Increased Operating Costs	<i>FY10:</i> \$0	<i>FY11:</i> \$0
One Time Costs	\$107,000	
Fund Source	Funding is proposed for increased on-going costs and one time costs in the Governor's 09-11 Biennial budget PL-MM.	
Agencies Included and Current Location Data	Department of Labor and Industries 1605 E Front St Ste C, Port Angeles (4918 sq ft)	

Expand Tacoma DOR

This project expands the Department of Revenue office in Tacoma to accommodate the anticipated growth of the agency at lease expiration.

Project Number	TAC1001
Location	Tacoma
Fiscal Year of Completion	FY10
Total Est. Square Footage	12,000
Increased Operating Costs	<i>FY10:</i> \$45,000 <i>FY11:</i> \$60,000
One Time Costs	\$299,000
Fund Source	The Governor's proposed 2009-2011 Biennial budget includes funding for the incremental lease increase in the ML-8L lease step. The agency will absorb the one time costs for this expansion.
Agencies Included and Current Location Data	Department of Revenue 3315 S 23rd St, Tacoma (9947 sq ft)

Relocate Tacoma ATG

This project relocates the Attorney General's Office in Tacoma to address health and safety issues.

Project Number	TAC1002
Location	Tacoma
Fiscal Year of Completion	FY10
Total Est. Square Footage	36,028
Increased Operating Costs	<i>FY10:</i> \$40,000 <i>FY11:</i> \$79,000
One Time Costs	\$926,000
Fund Source	The Governor's proposed 2009-2011 Biennial budget includes funding for this relocation.
Agencies Included and Current Location Data	Office of the Attorney General 1019 Pacific Ave, Tacoma (39670 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Relocate Olympia PSP to Tacoma

This project relocates the half of the Puget Sound Partnership office in Tacoma to accommodate the demolition of the GA building. The agency is exploring the option of colocating in the City of Tacoma Urban Waters Site.

Project Number	THU1102B
Location	Tacoma
Fiscal Year of Completion	FY11
Total Est. Square Footage	4,000
Increased Operating Costs	<i>FY10:</i> \$0 <i>FY11:</i> \$88,000
One Time Costs	\$150,000
Fund Source	Funding was requested through the decision package PL-GA in the 09-11 budget for agencies vacating the General Administration building.
Agencies Included and Current Location Data	Puget Sound Partnership 214 11th Ave SW, Olympia (8213 sq ft)

Thurston**Relocate Olympia DSHS-JRA**

This project relocates the Department of Social and Health Services, Juvenile Rehabilitation Office in Olympia because the landlord will not renew the lease at the current location.

Project Number	THU1001
Location	Thurston County
Fiscal Year of Completion	FY10
Total Est. Square Footage	7,304
Increased Operating Costs	<i>FY10:</i> \$23,000 <i>FY11:</i> \$37,000
One Time Costs	\$182,000
Fund Source	This new lease is expected to be funded in the 09-11 biennial budget ML-8L decision package. However, if the relocation is not funded the agency will need to absorb the costs out of their existing budget.
Agencies Included and Current Location Data	Department of Social and Health Services 3859 Martin Way Ste102, Olympia (7614 sq ft)

Expand Olympia HECB

This project expands the Higher Education Coordinating Board into space vacated by the Liquor Control Board to accommodate anticipated growth associated with the Guaranteed Education Program.

Project Number	THU1103
Location	Thurston County
Fiscal Year of Completion	FY11
Total Est. Square Footage	30,228
Increased Operating Costs	<i>FY10:</i> \$0 <i>FY11:</i> \$60,000
One Time Costs	\$10,000
Fund Source	No funding was requested, the agency will absorb the cost of this expansion.
Agencies Included and Current Location Data	Higher Education Coordinating Board 917 Lakeridge Way SW, Olympia (27676 sq ft)

Relocate Olympia PSP in Thurston County

This project relocates half of the Puget Sound Partnership office in Thurston County to accommodate the demolition of the GA building.

Project Number	THU1102A
Location	Thurston County
Fiscal Year of Completion	FY11
Total Est. Square Footage	4,000
Increased Operating Costs	<i>FY10:</i> \$0 <i>FY11:</i> \$0
One Time Costs	\$120,000
Fund Source	Funding was requested through the decision package PL-GA in the 09-11 budget for agencies vacating the General Administration building.
Agencies Included and Current Location Data	Puget Sound Partnership 214 11th Ave SW, Olympia (8213 sq ft)

Relocate Olympia WSP Executive Security

This project relocates Washington State Patrol Executive Security from the General Administration building to a new location in Thurston County to accommodate the demolition of the GA building.

Project Number	THU1105B
Location	Thurston County
Fiscal Year of Completion	FY11
Total Est. Square Footage	4,859
Increased Operating Costs	<i>FY10:</i> \$0 <i>FY11:</i> \$115,000
One Time Costs	\$124,000
Fund Source	Funding was requested through the decision package PL-GA in the 09-11 budget for agencies vacating the General Administration building.
Agencies Included and Current Location Data	Washington State Patrol 210 11th Ave SW, Olympia (79428 sq ft)

Relocate Small Agencies in Thurston County

This project relocates the small agencies currently housed in the GA building along with two other small offices that need to be relocated to a new colocated facility. This project includes several small agencies in Olympia listed below. The GA building is being demolished, Lacey Environmental Hearings Office relocates to address building conditions, and the Liquor Control Board office relocates to allow the High Education Coordinating Board to expand.

Project Number	THU1101
Location	Thurston County
Fiscal Year of Completion	FY11
Total Est. Square Footage	15,484
Increased Operating Costs	<i>FY10:</i> \$0 <i>FY11:</i> \$0
One Time Costs	\$396,000
Fund Source	Funding was requested through the decision package PL-GA in the 09-11 budget for agencies vacating the General Administration building. The LCB will cover the costs of relocation through existing funds. EHO moving expenses will be submitted in the supplemental budget.
Agencies Included and Current Location Data	<p>Washington State Commission on Asian Pacific American Affairs 210 11th Ave SW, Olympia (780 sq ft)</p> <p>Washington State Commission on African-American Affairs 211 11th Ave SW, Olympia (780 sq ft)</p> <p>Washington State Commission on Hispanic Affairs 210 11th Ave SW, Olympia (360 sq ft)</p> <p>Commission on Judicial Conduct 217 11th Ave SW, Olympia (5562 sq ft)</p> <p>Washington Citizens' Commission on Salaries for Elected Officials 210 11th Ave SW, Olympia (768 sq ft)</p> <p>Environmental Hearings Office 4224 6th Ave SE, Lacey (4570 sq ft)</p> <p>Governor's Office of Indian Affairs 210 11th Ave SW, Olympia (1462 sq ft)</p> <p>Liquor Control Board 921 Lakeridge Way SW, Olympia (2897 sq ft)</p>

Southwest**Colocate Longview DNR and IND**

This project collocate the current Department of Natural Resources office and a new Board of Industrial Insurance Appeals office in Longview.

Project Number	LON1001	
Location	Longview	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	5,259	
Increased Operating Costs	<i>FY10:</i> \$76,000	<i>FY11:</i> \$101,000
One Time Costs	\$126,000	
Fund Source	The on-going and one time costs of this project will be absorbed within the agencies' existing budget.	
Agencies Included and Current Location Data	Department of Natural Resources 2145 Tibbetts Dr Ste A, Longview (1275 sq ft) Board of Industrial Insurance Appeals New Address, Longview/Kelso (0 sq ft)	

Relocate Vancouver DSHS-HCS and RCS

This project relocates the Department of Social and Health Services, Home and Community Services and Residential Care Services staff in Vancouver to address building condition issues and overcrowding.

Project Number	CLA1102	
Location	Vancouver	
Fiscal Year of Completion	FY11	
Total Est. Square Footage	17,820	
Increased Operating Costs	<i>FY10:</i> \$0	<i>FY11:</i> \$197,000
One Time Costs	\$451,000	
Fund Source	Funding has been included in the Governor's Proposed 09-11 budget, decision package ML-8L for the relocation of this facility for the incremental increase in lease costs. In addition, funding was provided in the one time costs in M2-WA decision package.	
Agencies Included and Current Location Data	Department of Social and Health Services 5411 E Mill Plain Blvd, Vancouver (11950 sq ft)	

Central**Collocate Ellensburg DFW and ECY**

This project consolidates the Department of Fish and Wildlife with a new facility for the Department of Ecology. The relocation will provide a facility that will accommodate growth for both agencies and supported colocation.

Project Number	KIT1101	
Location	Ellensburg	
Fiscal Year of Completion	FY11	
Total Est. Square Footage	11,849	
Increased Operating Costs	<i>FY10:</i> \$0	<i>FY11:</i> \$91,000
One Time Costs	\$276,000	
Fund Source	Funding was requested in the 09-11 DP, M2-8L for this project for DFW. The Governor's proposed 2009-2011 budget provides Performance Level funding for ECY Kittitas County Groundwater Support funds the Water Master workspace in Ellensburg.	
Agencies Included and Current Location Data	Department of Fish and Wildlife 201 Pearl St, Ellensburg (7200 sq ft) Department of Fish and Wildlife 5981 Vantage Hwy Ste 100, Ellensburg (1684 sq ft) Department of Ecology New Address, Ellensburg (0 sq ft)	

Relocate Pasco DNR

This project relocates the Department of Natural Resources in Pasco to address overcrowding and building condition

Project Number	TRI1001	
Location	Tri-Cities	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	687	
Increased Operating Costs	<i>FY10:</i> \$4,000	<i>FY11:</i> \$9,000
One Time Costs	\$19,000	
Fund Source	No funding was requested for one time cost. The agency will absorb the increase lease and one time cost using existing funds.	
Agencies Included and Current Location Data	Department of Natural Resources 1620 N Rd 44, Pasco (300 sq ft)	

Relocate Wenatchee DFW

This project consolidates the Department of Fish and Wildlife, currently in two locations, in Wenatchee. The agency will dispose of the state owned facility after relocating.

Project Number	WEN1001	
Location	Wenatchee	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	10,379	
Increased Operating Costs	<i>FY10:</i> \$61,000	<i>FY11:</i> \$83,000
One Time Costs	\$199,000	
Fund Source	The agency will absorb the costs using existing funds.	
Agencies Included and Current Location Data	Department of Fish and Wildlife 3515 Chelan Hwy, Wenatchee (3875 sq ft) Department of Fish and Wildlife 3860 Chelan Hwy, Wenatchee (3800 sq ft)	

Relocate Yakima DSHS-JRA

This project relocates the Department of Social and Health Services' Juvenile Rehabilitation office in Yakima to address building conditions. This learning center is not expected to be included in the relocation, reducing the total square footage leased.

Project Number	YAK1001	
Location	Yakima	
Fiscal Year of Completion	FY11	
Total Est. Square Footage	6,083	
Increased Operating Costs	<i>FY10:</i> \$0	<i>FY11:</i> (\$73,000)
One Time Costs	\$165,000	
Fund Source	Funding has been included in the Governor's Proposed 09-11 Budget, decision package ML-8L for the relocation of this facility for the incremental increase in lease costs. In addition, funding was provided for one time costs in the M2-WA decision package.	
Agencies Included and Current Location Data	Department of Social and Health Services 215 N 3rd Ave, Yakima (14280 sq ft)	

Eastern**Relocate Colfax AGR**

This project relocates the Department of Agriculture in Colfax. This relocation addresses a building condition. Colocation with another state agency should be explored as the primary solution.

Project Number	WHT1101	
Location	Colfax	
Fiscal Year of Completion	FY11	
Total Est. Square Footage	2,687	
Increased Operating Costs	<i>FY10:</i> \$0	<i>FY11:</i> \$18,000
One Time Costs	\$64,000	
Fund Source	This reconfiguration is expected to be absorbed in the agency's existing budget.	
Agencies Included and Current Location Data	Department of Agriculture 115 N Main St, Colfax (3200 sq ft)	

Relocate Colville DSHS-DVR

This project relocates the Department of Social and Health Services' Division of Vocational Rehabilitation to the Employment Security facility in Colville to provide services delivery efficiencies.

Project Number	COL1002	
Location	Colville	
Fiscal Year of Completion	FY10	
Total Est. Square Footage	816	
Increased Operating Costs	<i>FY10:</i> (\$7,000)	<i>FY11:</i> (\$12,000)
One Time Costs	\$23,000	
Fund Source	The agency will fund this project with savings in lease costs from the relocation.	
Agencies Included and Current Location Data	Department of Social and Health Services 775 Main St Ste B, Colville (1339 sq ft)	

Mattawa DSHS

This project relocates the Department of Social and Health Services in Mattawa to address building condition.

Project Number	MAT1101
Location	Mattawa
Fiscal Year of Completion	FY11
Total Est. Square Footage	2,104
Increased Operating Costs	<i>FY10</i> : \$0 <i>FY11</i> : \$31,000
One Time Costs	\$63,000
Fund Source	Funding is included in the 09-11 DSHS ML-8L budget for the ongoing costs of this relocated office. No funding was requested for one time costs. The agency will absorb these costs using carry forward dollars.
Agencies Included and Current Location Data	Department of Social and Health Services 319 E Government Way Ste 1 3, Mattawa (1268 sq ft)

Relocate Omak DNR

This project relocates Department of Natural Resources in Omak. Relocation will address building condition and alleviate overcrowding.

Project Number	OKA1101
Location	Okanogan
Fiscal Year of Completion	FY11
Total Est. Square Footage	6,744
Increased Operating Costs	<i>FY10</i> : \$0 <i>FY11</i> : \$31,000
One Time Costs	\$80,000
Fund Source	No funding was requested for one time cost. The agency will absorb the costs using existing funding.
Agencies Included and Current Location Data	Department of Natural Resources 102 J Airport Rd, Omak (4896 sq ft)

11-13 Biennium

Northwest

Reconfigure Everett ES

This project reconfigures Department of Employment Security to reduce the total space occupied. This project is dependent on coordination with the local WorkSource partnership.

Project Number	EVE1201
Location	Everett
Fiscal Year of Completion	FY12
Total Est. Square Footage	7,235
Agencies Included and Current Location Data	Department of Employment Security 3201 Smith Ave, Everett (11943 sq ft)

Relocate Everett L&I

This project relocates the Department of Labor and Industries in Everett to accommodate anticipated agency growth.

Project Number	EVE1301
Location	Everett
Fiscal Year of Completion	FY13
Total Est. Square Footage	24,006
Agencies Included and Current Location Data	Department of Labor and Industries 729 100th St SE, Everett (22848 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Relocate Everett ATG

This project relocates the Office of the Attorney General in Everett. The relocation addresses security and accommodates agency growth.

Project Number	EVE1302
Location	Everett
Fiscal Year of Completion	FY13
Total Est. Square Footage	16,405
Agencies Included and Current Location Data	Office of the Attorney General 3501 Colby Ave Ste 200, Everett (14433 sq ft)

Colocate Everett DOC

This project collocates the two Department of Corrections locations in Everett at a new facility. This relocations will accommodate the projected staff growth and an expanded Community Justice Center (CJC).

Project Number	EVE1303
Location	Everett
Fiscal Year of Completion	FY13
Total Est. Square Footage	19,469
Agencies Included and Current Location Data	Department of Corrections 8625 Evergreen Way Ste 108, Everett (9786 sq ft) Department of Corrections 8625 Evergreen Way Ste 209, Everett (851 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Expand Mill Creek DFW site

This project expands the DFW owned facility in Mill Creek to accommodate staff currently housed in an adjacent leased facility.

Project Number	SOU1201
Location	Mill Creek
Fiscal Year of Completion	FY12
Total Est. Square Footage	17,613
Agencies Included and Current Location Data	Department of Fish and Wildlife 15712 Mill Creek Blvd, Mill Creek (3964 sq ft) Department of Fish and Wildlife 16018 Mill Creek Blvd, Mill Creek (11700 sq ft)

Relocate Lynnwood EDC Back to Owned Campus

This project relocates the Edmonds Community College Beresford Building Learning Center back to an educational building on campus.

Project Number	SOU1202
Location	Lynnwood
Fiscal Year of Completion	FY12
Total Est. Square Footage	0
Agencies Included and Current Location Data	Edmonds Community College 6600 196th St SW, Lynnwood (32239 sq ft)

Relocate Lynnwood ES

This project relocates and downsizes the current Lynnwood Employment Security office, due to declining funds and partners. This project is dependent on negotiations with the WorkSource Partnership.

Project Number	SOU1203
Location	Lynnwood
Fiscal Year of Completion	FY12
Total Est. Square Footage	6,611
Agencies Included and Current Location Data	Department of Employment Security 20311 52nd Ave W, Lynnwood (12867 sq ft)

King**Expand Seattle ATG**

This project expands the Office of the Attorney General into leased space currently occupied by the Growth Management Hearings Board (GMHB) to accommodate anticipated agency growth. This will terminate the existing sublease agreement with the GMHB.

Project Number	DOW1201
Location	Downtown Seattle
Fiscal Year of Completion	FY12
Total Est. Square Footage	120,454
Agencies Included and Current Location Data	Office of the Attorney General 800 5th Ave Ste 2000, Seattle (118390 sq ft)

Relocate Seattle DOC

This project relocates the Department of Corrections in Seattle to accommodate projected workspace growth. This project is anticipated to result in operating savings.

Project Number	DOW1203
Location	Downtown Seattle
Fiscal Year of Completion	FY12
Total Est. Square Footage	28,342
Agencies Included and Current Location Data	Department of Corrections 1516 2nd Ave, Seattle (24489 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Relocate Seattle GMHB

This project relocates the Growth Management Hearings Board to another facility. The relocation will provide growth space for the Office of the Attorney General. Options for colocation with another state agency should be explored further.

Project Number	DOW1202
Location	Downtown Seattle
Fiscal Year of Completion	FY12
Total Est. Square Footage	2,064
Agencies Included and Current Location Data	Growth Management Hearings Board 800 5th Ave Ste 2356, Seattle (2064 sq ft)

Colocate Seattle DSHS-DDDS and JRA

This project collocates Department of Social and Health Services' Division of Disability Determination and Juvenile Rehabilitation Administration in South King County. This relocation will provide a facility in a suitable geographic location, allowing for better service delivery. In addition, this project will reduce operating costs.

Project Number	DOW1301
Location	Downtown Seattle
Fiscal Year of Completion	FY13
Total Est. Square Footage	26,578
Agencies Included and Current Location Data	Department of Social and Health Services 1516 2nd Ave, Seattle (17972 sq ft) Department of Social and Health Services 500 Fairview Ave N, Seattle (22213 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Downsize North Seattle DVR

This project downsizes the current Department of Social and Health Services-Division of Vocational Rehabilitation. Approximately one half of the staff will be relocated to a new office in Woodinville. This relocation is expected to result in better service delivery for DVR clients.

Project Number	NOR1301A
Location	North Seattle
Fiscal Year of Completion	FY13
Total Est. Square Footage	3,114
Agencies Included and Current Location Data	Department of Social and Health Services 12063 15th Ave NE, Seattle (5348 sq ft)

New North Seattle DVR Office

This project relocates staff from the current North Seattle Department of Social and Health Services' Division of Vocational Rehabilitation office to a new office in Woodinville. This relocation is anticipated to provide better services to clients in this area.

Project Number	NOR1301B
Location	North Seattle
Fiscal Year of Completion	FY13
Total Est. Square Footage	3,114
Agencies Included and Current Location Data	Department of Social and Health Services 12063 15th Ave NE, Seattle (5348 sq ft)

Relocate and Downsize South Seattle ES

This project relocates the Department of Employment Security to a new location in South Seattle at a reduced square footage. This relocation is due to declining Workforce Investment Act funds which has resulted in reduced staffing and partners.

Project Number	SSE1201
Location	South Seattle
Fiscal Year of Completion	FY12
Total Est. Square Footage	10,043
Agencies Included and Current Location Data	Department of Employment Security 2531 Ranier Ave S, Seattle (13500 sq ft)

Puget Sound**Relocate Bremerton DSHS-JRA**

This project relocates the Department of Social and Health Services' Juvenile Rehabilitation Office in Bremerton to address the current building conditions.

Project Number	BRE1201
Location	Bremerton
Fiscal Year of Completion	FY12
Total Est. Square Footage	1,594
Agencies Included and Current Location Data	Department of Social and Health Services 645 4th St, Bremerton (2300 sq ft)

Relocate Bremerton DEL

This project relocates the Department of Early Learning (DEL) in Bremerton from the colocation with Department of Social and Health Services, Children's Administration (DSHS-CA). The relocation reduces DSHS-CA overcrowding and supports DEL's goal of relocating to space near an educational entity.

Project Number	BRE1202
Location	Bremerton
Fiscal Year of Completion	FY12
Total Est. Square Footage	1,448
Agencies Included and Current Location Data	Department of Early Learning 3423 6th St Ste 217, Bremerton (1074 sq ft)

Expand Bremerton DSHS-CA

This project expands the Department of Social and Health Services' Children's Administration into space vacated by the Department of Early Learning. This expansion reduces the overcrowding at this facility.

Project Number	BRE1203
Location	Bremerton
Fiscal Year of Completion	FY12
Total Est. Square Footage	25,310
Agencies Included and Current Location Data	Department of Social and Health Services 3423 6th St, Bremerton (23862 sq ft)

Colocate Tacoma DOC

This project colocates two Department of Corrections’ offices in Tacoma. This project will accommodate program growth and support an expanded Community Justice Center (CJC).

Project Number	TAC1301
Location	Tacoma
Fiscal Year of Completion	FY13
Total Est. Square Footage	66,217
Agencies Included and Current Location Data	Department of Corrections 755 Tacoma Ave, Tacoma (7800 sq ft) Department of Corrections 1015 Center St, Tacoma (44590 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Thurston**Relocate Olympia ES-Maple Park**

This project relocates the Employment Security Department in Olympia on Maple Park Ave to accommodate the demolition of the building in the 11-13 biennium.

Project Number	THU1201
Location	Thurston County
Fiscal Year of Completion	FY12
Total Est. Square Footage	11,325
Agencies Included and Current Location Data	Department of Employment Security 106 Maple Park Ave, Olympia (13000 sq ft)

Expand Tumwater ATG

This project expands the Office of the Attorney General in Tumwater to accommodate agency growth.

Project Number	THU1301
Location	Thurston County
Fiscal Year of Completion	FY13
Total Est. Square Footage	165,749
Agencies Included and Current Location Data	Office of the Attorney General 7141 Cleanwater Dr SW, Tumwater (148311 sq ft)

Relocate Olympia DOL Drivers Licensing Office

This project relocates the Department of Licensing, Drivers Licensing Office in Lacey to a new location in Thurston County to address building conditions, unsuitable geographic location, and unmet facilities needs.

Project Number	THU1302
Location	Thurston County
Fiscal Year of Completion	FY13
Total Est. Square Footage	5,779
Agencies Included and Current Location Data	Department of Licensing 645 Woodland Square Loop SE, Lacey (5746 sq ft)

Colocate Tumwater DSHS-HCS and RCS

This project colocates the Department of Social and Health Services' Home and Community Services and Residential Care Services in Thurston County to improve service delivery and accommodate growth at the current facilities for other DSHS programs.

Project Number	THU1303
Location	Thurston County
Fiscal Year of Completion	FY13
Total Est. Square Footage	24,386
Agencies Included and Current Location Data	Department of Social and Health Services 6737 Capitol Blvd, Tumwater (49984 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Southwest**Colocate Aberdeen & Montesano DOC**

This project relocates the Department of Corrections in Aberdeen and Montesano to a new collocated facility.

Project Number	ABE1201
Location	Aberdeen
Fiscal Year of Completion	FY12
Total Est. Square Footage	4,359
Agencies Included and Current Location Data	Department of Corrections 100 South I St Ste 206 , Aberdeen (1030 sq ft) Department of Corrections 219 E Pioneer Ave, Montesano (2599 sq ft)

Colocate Vancouver DOR and OAH

This project collocates the Department of Revenue and Office of Administrative Hearings in Vancouver to address DOR's site safety issues, downsize OAH and collocate the two agencies.

Project Number	CLA1301
Location	Vancouver
Fiscal Year of Completion	FY13
Total Est. Square Footage	13,104
Agencies Included and Current Location Data	Department of Revenue 8008 NE 4th Plain Blvd, Vancouver (12580 sq ft) Office of Administrative Hearings 5300 MacArthur Blvd Ste 100, Vancouver (4980 sq ft)

Central**Expand Toppenish DSHS-CA**

This project expands the Department of Social and Health Services' Children's Administration Toppenish office to accommodate the anticipated growth of this program.

Project Number	TOP1201
Location	Toppenish
Fiscal Year of Completion	FY12
Total Est. Square Footage	15,456
Agencies Included and Current Location Data	Department of Social and Health Services 4 E 3rd Ave, Toppenish (10164 sq ft)

Relocate Kennewick DOC

This project relocates the Department of Corrections to West Richland to accommodate improved service delivery through the creation of a Community Justice Center (CJC).

Project Number	TRI1301
Location	Tri-Cities
Fiscal Year of Completion	FY13
Total Est. Square Footage	8,517
Agencies Included and Current Location Data	Department of Corrections 500 N Morain St Ste 1100, Kennewick (7611 sq ft) Department of Corrections 500 N Morain St, Kennewick (3589 sq ft)

Relocate White Salmon DOL

This project relocates the Department of Licensing to address unmet facilities needs. The department will explore the option of colocating with DOT in Bingen as the primary solution.

Project Number	WHI1201
Location	White Salmon
Fiscal Year of Completion	FY12
Total Est. Square Footage	1,811
Agencies Included and Current Location Data	Department of Licensing 156 NE Church St, White Salmon (1191 sq ft)

Relocate Yakima DSHS-CA and ESA

This project consolidates the Department of Social and Health Services' Children's Administration and Economic Services region services in Yakima. This recommendation creates a colocation and provides space to accommodate anticipated growth at the DSHS 16th Avenue building.

Project Number	YAK1201
Location	Yakima
Fiscal Year of Completion	FY12
Total Est. Square Footage	18,858
Agencies Included and Current Location Data	Department of Social and Health Services 1200 Chesterly Dr Ste 12, Yakima (2050 sq ft) Department of Social and Health Services 315 Holton St Ste 200, Yakima (7959 sq ft)

Relocate Yakima DOC

This project relocates the Department of Corrections in Yakima to consolidate two offices and one storage facility into a Community Justice Center.

Project Number	YAK1202
Location	Yakima
Fiscal Year of Completion	FY12
Total Est. Square Footage	10,206
Agencies Included and Current Location Data	Department of Corrections 202 W Yakima Ave, Yakima (5667 sq ft) Department of Corrections 32 N 3rd St Ste 235, Yakima (2576 sq ft) Department of Corrections 101 W Yakima Ave, Yakima (744 sq ft)

Colocate Yakima ES and HUM

This project colocates the Employment Security Department with the Human Rights Commission in Yakima to provide a location that better meets each agency's program needs.

Project Number	YAK1203
Location	Yakima
Fiscal Year of Completion	FY12
Total Est. Square Footage	17,532
Agencies Included and Current Location Data	Department of Employment Security 402 Division St, Yakima (24113 sq ft) Human Rights Commission 32 N 3rd St, Yakima (273 sq ft)

Reconfigure Yakima DSHS-16th Avenue

This project reconfigures the 16th Avenue building to accommodate the growth of the Department of Social and Health Services' Children's Administration field services.

Project Number	YAK1301
Location	Yakima
Fiscal Year of Completion	FY13
Total Est. Square Footage	99,000
Agencies Included and Current Location Data	Department of Social and Health Services 1002 N 16th Ave, Yakima (99000 sq ft)

Eastern

Downsize Colfax DSHS

This project downsizes the current Department of Social and Health Services facility in Colfax to support the relocation of the Economic Services to Pullman for improved service delivery.

Project Number	WHT1201
Location	Colfax
Fiscal Year of Completion	FY12
Total Est. Square Footage	7,547
Agencies Included and Current Location Data	Department of Social and Health Services 418 S Main St, Colfax (8261 sq ft)

New ECY Colville Office

This project creates an office for the Department of Ecology in Colville to house a staff person for the Water Resource Program. The agency should sublease in an existing state agency facility.

Project Number	COL1201
Location	Colville
Fiscal Year of Completion	FY12
Total Est. Square Footage	200
Agencies Included and Current Location Data	Department of Ecology New Address, Colville (0 sq ft)

New Facility Moses Lake ECY

This project creates a new office for the Department of Ecology in Moses Lake to house a staff person for the Water Resource Program. The agency should sublease in an existing state agency facility.

Project Number	MOS1201
Location	Moses Lake
Fiscal Year of Completion	FY12
Total Est. Square Footage	200
Agencies Included and Current Location Data	Department of Ecology New Address, Moses Lake (0 sq ft)

New Pullman DSHS Facility

This project creates a new office for the Department of Social and Health Services' Economic Services Administration to support improved service delivery in Pullman.

Project Number	WHT1202
Location	Pullman
Fiscal Year of Completion	FY12
Total Est. Square Footage	2,104
Agencies Included and Current Location Data	Department of Social and Health Services 418 S Main St, Colfax (8261 sq ft)

13-15 Biennium

Northwest

Reconfigure La Conner DFW

This project reconfigures the La Conner DFW location. This reconfiguration shall be completed to accommodate anticipated agency staffing.

Project Number	LAC1401
Location	La Conner
Fiscal Year of Completion	FY14
Total Est. Square Footage	16,176
Agencies Included and Current Location Data	Department of Fish and Wildlife 11 Sherman St, La Conner (16176 sq ft)

King**Relocate Bellevue Ecology**

This project recommends relocating the Department of Ecology in Bellevue to an owned facility. The relocation addresses building conditions, accommodates projected growth, and allows for sufficient parking.

It is recommended that the existing pre-design be updated in the 09-11 biennium.

Project Number	EAS1401
Location	Bellevue
Fiscal Year of Completion	FY14
Total Est. Square Footage	73,693
Agencies Included and Current Location Data	Department of Ecology 3190 160th Ave SE, Bellevue (60423 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Colocate Seattle HUM, OAH, and IND

This project collocates the Seattle office of the Human Right Commission, Board of Industrial Insurance Appeals, and Office of Administrative Hearings in South Seattle. This collocation will provide a facility that will accommodate projected growth, will be located in a geographic location suitable for the agencies, and supports collocation.

Project Number	DOW1401
Location	Downtown Seattle
Fiscal Year of Completion	FY14
Total Est. Square Footage	27,913
Agencies Included and Current Location Data	Human Rights Commission 1511 3rd Ave Ste 921, Seattle (3575 sq ft) Board of Industrial Insurance Appeals 83 S King St Ste 401 410, Seattle (12059 sq ft) Office of Administrative Hearings 600 University St Ste 1500, Seattle (9498 sq ft)

Thurston**Colocate Olympia OFM**

This project collocates two Office of Financial Management locations in Thurston County into a new owned facility in Olympia. This relocation will accommodate the demolition of GA building and consolidate agency functions. Due to the timeline of the Executive Office Building/Heritage Center project, a temporary move is required for the current OFM tenants of GA in FY11.

It is recommended that a pre-design be developed in the 09-11 biennium.

Project Number	THU1104
Location	Thurston County
Fiscal Year of Completion	FY14
Total Est. Square Footage	72,237
Agencies Included and Current Location Data	Office of Financial Management 210 11th Ave SW, Olympia (38965 sq ft) Office of Financial Management 6639 Capitol Blvd, Tumwater (31126 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Relocate Olympia WSP Headquarters

This project relocates the Washington State Patrol headquarters from the General Administration building to a new owned location in Thurston County. Two moves are included in this project. Due to the timeline of the heritage center project, a temporary move is required for the current tenants of GA in FY11.

It is recommended that a pre-design be developed in the 09-11 biennium.

Project Number	THU1105A
Location	Thurston County
Fiscal Year of Completion	FY14
Total Est. Square Footage	79,363
Agencies Included and Current Location Data	Washington State Patrol 210 11th Ave SW, Olympia (79428 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Colocate Thurston County DOP

This project collocates three Department of Personnel facilities into an owned location in Thurston County. This collocation will address building condition issues at one site and supports more efficient business operations for the agency.

It is recommended that a pre-design be developed in the 09-11 biennium.

Project Number	THU1401
Location	Thurston County
Fiscal Year of Completion	FY14
Total Est. Square Footage	64,349
Agencies Included and Current Location Data	Department of Personnel 4224 6th Ave SE, Lacey (25469 sq ft) Department of Personnel 521 Capitol Way S, Olympia (32400 sq ft) Department of Personnel 2828 Capitol Blvd, Tumwater (3470 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Colocate Olympia DOR and SIB

The project collocates the Department of Revenue and the State Investment Board in Olympia in an owned facility. The relocation will provide a facility that will accommodate growth and will allow for consolidation of DOR and SIB offices.

It is recommended that a pre-design be developed in the 09-11 biennium.

Project Number	THU1501
Location	Thurston County
Fiscal Year of Completion	FY15
Total Est. Square Footage	101,967
Agencies Included and Current Location Data	Department of Revenue 4565 7th Ave SE, Lacey (5211 sq ft) Department of Revenue 1025 Union Ave SE, Olympia (58845 sq ft) State Investment Board 2100 Evergreen Park Dr SW, Olympia (27238 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Southwest

Relocate Vancouver DEL

This project relocates the Department of Early Learning in Vancouver, currently colocated with the Department of Social and Health Services (DSHS), to accommodate DSHS growth and better meet agency's program goals.

Project Number	CLA1401
Location	Vancouver
Fiscal Year of Completion	FY14
Total Est. Square Footage	1,942
Agencies Included and Current Location Data	Department of Early Learning 907 Harney St, Vancouver (1738 sq ft)

Expand Vancouver DSHS-CA

This project reconfigures the Department of Social and Health Services' Children's Administration office in Vancouver to assume space vacated by Department of Early Learning. This expansion accommodates anticipated agency growth.

Project Number	CLA1402
Location	Vancouver
Fiscal Year of Completion	FY14
Total Est. Square Footage	36,511
Agencies Included and Current Location Data	Department of Social and Health Services 907 Harney St, Vancouver (34773 sq ft)

Central**Consolidate Wenatchee DSHS**

This project consolidates two Department of Social and Health Services locations in Wenatchee that support most of the agency operations. This relocation supports colocation, addresses building conditions, and is anticipated to reduce the total cost of facilities in this area.

Project Number	WEN1402
Location	Wenatchee
Fiscal Year of Completion	FY14
Total Est. Square Footage	42,163
Agencies Included and Current Location Data	Department of Social and Health Services 805 S Mission St, Wenatchee (28383 sq ft) Department of Social and Health Services 515 Grant Rd, Wenatchee (12870 sq ft)

*See [Attachment H](#) for Life Cycle Cost Model results.

Relocate Wenatchee DEL

This project relocates the Department of Early Learning in Wenatchee to support the program goal of being colocated with other educational agencies.

Project Number	WEN1401
Location	Wenatchee
Fiscal Year of Completion	FY14
Total Est. Square Footage	1,650
Agencies Included and Current Location Data	Department of Early Learning 805 S Mission St, Wenatchee (1703 sq ft)

List of Facility Closures and Disposals in 2009-2015

Below is the list of closures identified by December 1, 2008. As noted above, this summary is based on information available prior to this date. Given the current financial situation, the state may identify additional facilities to be closed in the coming months. Each project summary includes a description, location, fiscal year of closure, total square footage reduced, and a list of agencies included with their current address and square footage.

King

Dispose of North Bend DNR Site

This facility is vacant DNR field site. There site will be disposed of and staff will relocated adjacent to the North Bend Work Center located at the Snoqualmie Ranger Station of the US Forest Service. The current building is on a large property located in downtown North Bend and the site would be more appropriate for commercial or business purposes.

Agency	DNR
Address	201 Ballarat Ave N
City	North Bend
Fiscal Year of Completion	FY10
Total Est. Square Footage	4,284

Close Seattle LOT

This facility is an office for the Lottery Department. At lease expiration, staff will be consolidated into the other King County office occupied by LOT.

Agency	LOT
Address	5963 Corson Ave S Ste 106
City	Seattle
Fiscal Year of Completion	FY10
Total Est. Square Footage	5,714

Close South Seattle DOL

This facility is a drivers' license office with low customer volume. This office will close and DOL will provide services to the community through other King County offices and online services.

Agency	DOL
Address	5811 Rainier Ave S
City	Seattle
Fiscal Year of Completion	FY10
Total Est. Square Footage	5,730

Puget Sound

Close Port Hadlock ES

This facility is a client service office for the Employment Security Department. The agency reported a shift in customer base and will no longer need this facility.

Agency	ES
Address	207 W Pattison St
City	Port Hadlock
Fiscal Year of Completion	FY10
Total Est. Square Footage	778

Close Tacoma DSHS Storage

This facility is a storage space that is used to store excess materials for the foster care program. The agency will move these items to an existing DSHS space.

Agency	DSHS
Address	949 Market St
City	Tacoma
Fiscal Year of Completion	FY10
Total Est. Square Footage	5,836

Close Tacoma DOT Hood Canal Bridge Project

This facility houses the Hood Canal Bridge Project. DOT will complete the Hood Canal Bridge Project and close office at lease end.

Agency	DOT
Address	950 Broadway St Ste 501
City	Tacoma
Fiscal Year of Completion	FY11
Total Est. Square Footage	10,713

Close Tacoma GMB

This facility is a staff office for the Gambling Commission, scheduled for closure. GMB staff at this location will relocate to SW regional office.

Agency	GMB
Address	4301 S Pine St Ste 81
City	Tacoma
Fiscal Year of Completion	FY11
Total Est. Square Footage	586

Thurston**Close Thurston County DAHP**

This facility is the DAHP headquarters. The closure of this agency is identified in the Governor's proposed budget. The staff from this agency will be relocated to other sites within the new agencies.

Agency	DAHP
Address	1063 S Capitol Way Ste 106
City	Olympia
Fiscal Year of Completion	FY10
Total Est. Square Footage	6,360

Close Thurston County DSHS Furniture Warehouse

This facility is a warehouse used to store extra systems furniture for the Department of Social and Health Services. The furniture will move to another warehouse in Thurston County and the site will close.

Agency	DSHS
Address	8005 River Dr
City	Olympia
Fiscal Year of Completion	FY10
Total Est. Square Footage	7,500

Close Thurston County DSHS Project Office

This facility is a staff office that primarily houses project staff. The office will close and staff will move to existing DSHS space.

Agency	DSHS
Address	4224 6th Ave SE
City	Lacey
Fiscal Year of Completion	FY10
Total Est. Square Footage	8,505

Close Olympia GA Building PRT

This facility is a printing location that supports the tenants of the General Administration Building. When the tenants relocate, this office will close.

Agency	PRT
Address	210 11th Ave SW
City	Olympia
Fiscal Year of Completion	FY11
Total Est. Square Footage	2,136

Southwest

Close Aberdeen DOR

This facility houses a satellite office for DOR. The satellite office will close and staff will move to other office at lease expiration.

Agency	DOR
Address	100 South I St Ste 206
City	Aberdeen
Fiscal Year of Completion	FY11
Total Est. Square Footage	370

Central**Close Goldendale DOL**

This facility is a drivers' license office with low customer volume. This office will close and DOL will provide services to the Goldendale community in White Salmon.

Agency	DOL
Address	203 E Main St
City	Goldendale
Fiscal Year of Completion	FY10
Total Est. Square Footage	1,000

Dispose of Sunnyside WSP Site

This facility is a vacant WSP field site. This site will be disposed.

Agency	WSP
Address	110 North Ave
City	Sunnyside
Fiscal Year of Completion	FY10
Total Est. Square Footage	1,450

Close Wenatchee GMB

This facility is a staff office for the Gambling Commission, scheduled for closure. GMB will have staff work from their home.

Agency	GMB
Address	430 Rock Island Rd
City	East Wenatchee
Fiscal Year of Completion	FY10
Total Est. Square Footage	1,308

Close Yakima GMB

This facility is a staff office for the Gambling Commission, scheduled for closure. GMB will have agents working from home.

Agency	GMB
Address	1703 Creekside Loop Ste 120
City	Yakima
Fiscal Year of Completion	FY13
Total Est. Square Footage	1,740

Eastern

Close Spokane GMB

This facility is a staff office for the Gambling Commission, scheduled for closure. GMB will have staff move to Eastern Regional offices or home offices.

Agency	GMB
Address	1212 N Washington St Ste 120
City	Spokane
Fiscal Year of Completion	FY10
Total Est. Square Footage	518

Section II: State Facilities Management System Process Improvement

Purpose

The purpose of this part of the Six-Year Facilities Plan is to show further analysis of the state facilities management system and outline additional future actions. The main goals of the future actions are: (1) to improve oversight and acquisition of facilities and (2) to move the state closer to a more comprehensive facilities management system that incorporates all state governmental operations.

Background

RCW 43.82.150, as revised in 2007 with the enactment of Chapter 506, Laws of 2007 (SHB 2366), required OFM to develop a Facilities Inventory System (FIS) report. The statute also requires OFM to make recommendations on improvements to increase accountability, assist in the evaluation of budget requests, and assist with facility management by the Governor and Legislature. The FIS report was submitted to the Legislature on September 1, 2008.

OFM identified that completing the majority of initial six-year facilities planning process would provide better information to evaluate when developing these recommendations. The FIS report states: “OFM, in partnership with GA, has identified a need to review the process for acquiring leased space. This may include processes for more formal project management and monitoring. The Six-Year Strategic Facilities Plan, due January 1, 2009, will include additional recommendations for improvements to oversight and acquisition of facilities.” This section fulfills the commitment about recommendations.

Review of Feedback

Over the past six months, GA and OFM worked collaboratively to compile recommendations for process improvement related to planning and management of statewide facilities. The joint team reviewed legislation, prior studies and reports; gathered feedback from legislators and staff, state agencies, and other stakeholders; and self-identified process improvements. [Appendix H](#) contains a list of stakeholder feedback for process improvement to the state facilities management system. Stakeholders include legislators and legislative staff, GA and OFM staff, state agencies’ facilities and budget representatives, and the development community through GA Real Estate Forum and the Government Building Owners and Lessors Association.

The review points to a number of core themes, which include:

- Short and long range planning regarding facilities is important.
- Thoughtful analysis is essential to facilities management decisions.
- Comprehensive goals and objectives for state facilities management are necessary.
- Clarity of roles and responsibilities throughout the state facilities management system is critical.
- More coordination among leasing activities, capital facility activities, and the operating and capital budgets is essential.
- Technology tools are needed to complete the facilities inventory, forecast future space needs, and evaluate space utilization.
- Analysis and re-evaluation of delegation of authority are important.
- Facility efficiency standards, space utilization policy, and enforcement are essential.
- Economic analysis of leased facilities versus owned facilities is necessary.

Definition

As part of the planning effort, GA and OFM developed a common definition of a state facilities management system to encompass properties for all Washington state governmental services.

The state facilities management system is a comprehensive, integrated set of components that serves to plan for, take action on, manage, and evaluate real property and improvements. The real property and improvements (both owned and leased) must support operations of the state, be healthy, safe, and provide the best value for the state.

The state facilities management system definition is consistent with statutes, which expect the system to:

- Plan strategically and thoroughly.⁷
- Provide real property and improvements to support operations of state agencies and organizations.⁸
- Establish and apply standards for facility efficiencies (including standards for design, location, size, and space).⁹
- Encourage colocation and consolidation of state services into single or adjacent facilities.¹⁰
- Provide the best value for the state and be stewards of financial resources.¹¹

The state facilities management system definition also addresses each of the seven principles of the 2006 Master Plan for the Capitol of the State of Washington. The seven principles are¹²:

⁷ RCW 43.82.055 (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.055>).

⁸ RCW 43.82.010 (1) (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.010>).

⁹ RCW 43.82.010 (2) and (9) (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.010>).

¹⁰ RCW 43.82.010 (5) and (6) (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.010>).

¹¹ RCW 43.82.010 (3) and (6) (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.010>).

Section 1: Support the function and purpose of state government facilities.

- Principle 1: Public use and access
- Principle 2: Delivery of public services

Section 2: Provide context for, and siting of, state offices.

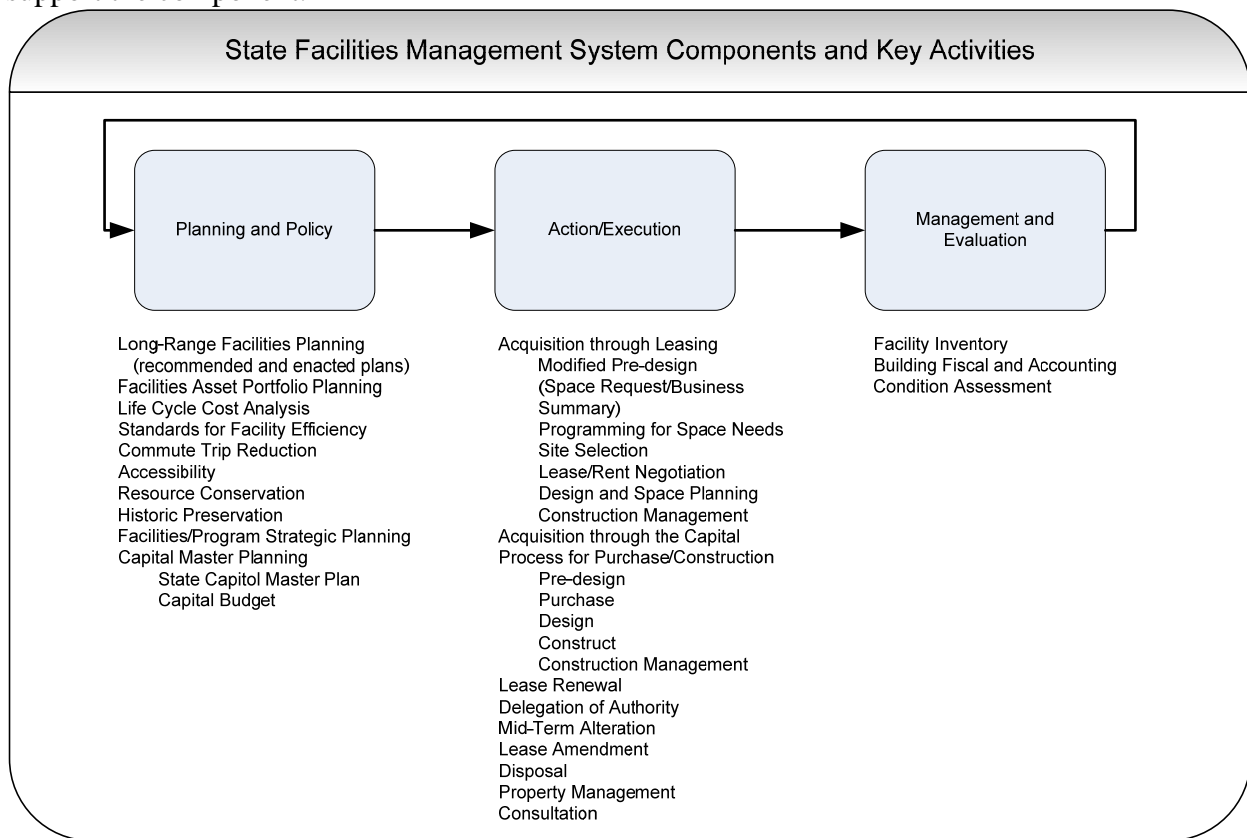
- Principle 3: Community vitality
- Principle 4: Historic preservation
- Principle 5: Design

Section 3: Provide the best value for the state and be stewards of financial resources.

- Principle 6: Technical performance
- Principle 7: Financial performance

Components of the System

The following chart illustrates the components and key activities of the state facilities management system. The three main components of the state facilities management system included in the definition are: (1) Planning and Policy, (2) Action/Execution, and (3) Management and Evaluation. Under each of the three components are the key activities that support the component.



¹² Capitol Master Plan for the State of Washington, 2006 (<http://www.ga.wa.gov/MasterPlan/index.html>).

Assessment of Key Activities

After identifying the components and the key activities of the state facilities management system, the joint team assessed these key activities. The following five elements:

- Definition of **Roles and Responsibilities** for all key stakeholders,
- Documented **Business Processes**,
- Written **Policies**,
- Written **Procedures**, and
- **Tools** to implement the activity.

For this initial Six-Year Facilities Plan, the assessment focused on the functions performed by General Administration and the Office of Financial Management in support of agency operations. Agencies not required to use GA services, due to independent statutory authority, were not considered in this assessment. Most of these agencies have defined processes for completing this work.

The following chart entitled “Assessment of Key Activities for the State Facilities Management System” depicts the state facilities management system components, key activities, lead agency, and system elements. The chart includes the recommended action for each system element (need to establish, need to review and possibly revise, or no action required).

The chart also indicates the recommended priority for each of the key activities (high, medium, or low priority). Each key activity was prioritized based on statutory requirements, feedback received from stakeholders, and urgency.

Assessment of Key Activities for the State Facilities Management System

#	System Components and Activities	Lead Agency	System Elements					Priority
			Roles and Responsibilities	Business Process	Policy	Procedure	Tools	
Planning and Policy								
1	Long-Range Facility Planning (recommended and enacted plans)	OFM	R	R	E	R	R	H
2	Facilities Asset Portfolio Planning	OFM/GA	E	E	E	E	E	H
3	Life Cycle Cost Analysis	OFM	R	E	E	E	R	H
4	Standards for Facility Efficiency	GA	R	R	E	R	R	H
5	Commute Trip Reduction	GA	R	R	R	R	R	L
6	Accessibility	GA	R	R	E	R	R	L
7	Resource Conservation	GA	R	R	R	R	R	L
8	Historic Preservation	GA	R	R	R	R	R	L
9	Facilities/Program Strategic Planning	GA	R	E	E	E	R	L
10	Capital Master Planning							
10a	State Capitol Master Plan	GA	R	R	R	R	R	M
10b	Capital Budget	OFM	N	R	R	R	R	L
Action/Execution								
1	Acquisition through Leasing							
1a	Modified Pre-design (space request/business summary)	OFM	R	R	E	R	R	H
1b	Programming for Space Needs	GA	R	E	E	E	R	M
1c	Site Selection	GA	R	R	R	R	R	H
1d	Lease/Rent Negotiation	GA	R	R	R	R	R	H
1e	Design and Space Planning	GA	R	R	E	R	R	M
1f	Construction Management	GA	R	R	R	R	R	M
2	Acquisition through the Capital Process for Purchase/Construction							
2a	Pre-design	OFM	R	R	R	R	R	L
2b	Purchase	OFM	R	R	R	R	R	L
2c	Design	GA	R	R	R	R	R	L
2d	Construct	GA	R	R	R	R	R	L
2e	Construction Management	GA	R	R	R	R	R	M
3	Lease Renewal	GA	R	R	R	R	R	M
4	Delegation of Authority	GA	R	R	R	R	R	M
5	Mid-Term Alteration	GA	R	R	R	R	R	L
6	Lease Amendment	GA	R	R	R	R	R	L
7	Disposal	GA	R	R	R	R	R	L
8	Property Management	GA	R	R	R	R	R	M
9	Consultation	GA	R	E	E	E	R	L
Management and Evaluation								
1	Facility Inventory	OFM	R	E	E	E	R	H
2	Building Fiscal and Accounting	OFM	R	R	E	E	R	H
4	Condition Assessment	GA	R	R	E	R	R	M

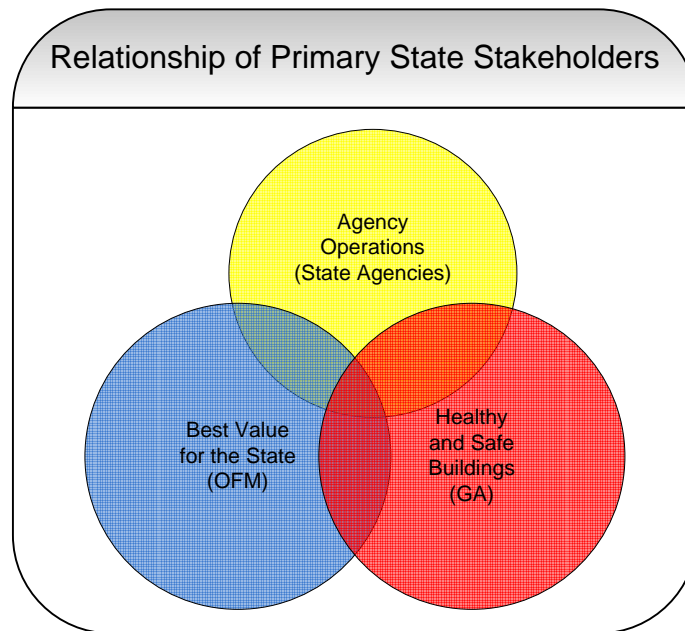
Legend

Needs to be established	E	High Priority	H
Needs to be reviewed (and revised)	R	Medium Priority	M
No action required	N	Low Priority	L

Roles and Responsibilities in the State Facilities Management System

Included in the state facilities management system definition are three integral parts including: (1) support agency operations, (2) provide healthy and safe buildings, and (3) provide the best value for the state. Each of the primary state stakeholders can be identified as the lead for one of these parts.

- State Agencies are responsible for program needs in support of agency operations.
- General Administration is responsible for acquiring and maintaining healthy and safe facilities.
- The Office of Financial Management is responsible for ensuring that each acquisition provides the best value to the state.



As shown in the diagram above, while these are the primary responsibilities of each of these agencies, these responsibilities are interdependent. Healthy and safe buildings along with funding for those buildings are not relevant if a program need does not exist. However, if a program need does exist, it cannot be met without funding for healthy and safe buildings.

All of the agencies must work collaboratively to meet the definition of the state facilities management system. Participation by each of these three parties will be crucial in revising the state facilities management system to best meet the state's needs.

In addition, the Legislature has taken an active role in defining responsibilities of state agencies in the state facilities management system, through the recent revision of state law. Legislators and legislative staff have also provided feedback over the past eighteen months has been implemented. Continued input by the Legislature will also be critical to successful revisions to the process.

Finally, private vendors are important stakeholders to gather feedback from when revising processes and policies. It is important that real property the state intends to obtain or maintain, whether through leasing or owning, can be supported by the vendor community. Vendors include current lessors, building developers, real estate brokers, and construction and operating contractors.

Preliminary Action Plan

The Assessment of Key Activities for the State Facilities Management System chart highlights roles, responsibilities, and stakeholder expectations. This chart clarifies the business processes to review, policies and procedures to write, and tools to consider. Based on this assessment, the preliminary action plan proposes the following actions to improve the state facilities management system. Details include the process for updating the system elements, timeline for the updates, and definitions, considerations, and agency assignments for the prioritized key activities.

This action plan will be used to focus on the high priority activities first, but also recognizes the need for continued process improvement of the medium and low priority activities.

Process for Updating System Elements

The recommended approach to further refine the system elements is to use industry best practices related to project management and continuous process improvement. Process improvement can generate significant returns when it becomes part of an organizational culture. The diagram below entitled “Process Improvement Model for System Elements Review and Revision” depicts the proposed model to refine system elements. The process improvement model includes six primary phases to establish or revise each system element.

Process improvement will begin with the assigned GA and OFM resources developing a more detailed project plan, documenting work flow activities, and completing process improvement tools. This work will be completed by the end of March 2009.

The lead agency will then develop more extensive action plans and project plans in collaboration with partners. Using this process improvement model, GA and OFM resources will focus on four themes to review each system element:

1. Definitions and Considerations

Definitions and considerations, included in the sections below, were developed based on industry standards and stakeholder feedback. These items serve as the starting point for the process improvement.

2. Analysis for Decision-Making

Thoughtful analysis and associated documentation for decision making are critical to ensuring that the state makes the best business decisions related to facilities.

3. Project Management (and related best practices)

Project management is the discipline of planning, organizing and managing resources and project constraints (typically scope, schedule, and budget) for the successful completion of a deliverable or deliverables. A project team approach using a formal project management methodology can improve the efficiency and effectiveness of organizational business processes. Project management incorporates change management, communication management, customer relationship management, document management, financial management, issue management, quality assurance and control, and risk management.

4. Performance Management

Performance management is the systematic process by which the state involves its employees, as individuals and members of a group, to improve organizational effectiveness in the accomplishment of its mission, goals and stated outcomes. Included in performance management are data gathering, data reporting, accountability practices, and workload management.

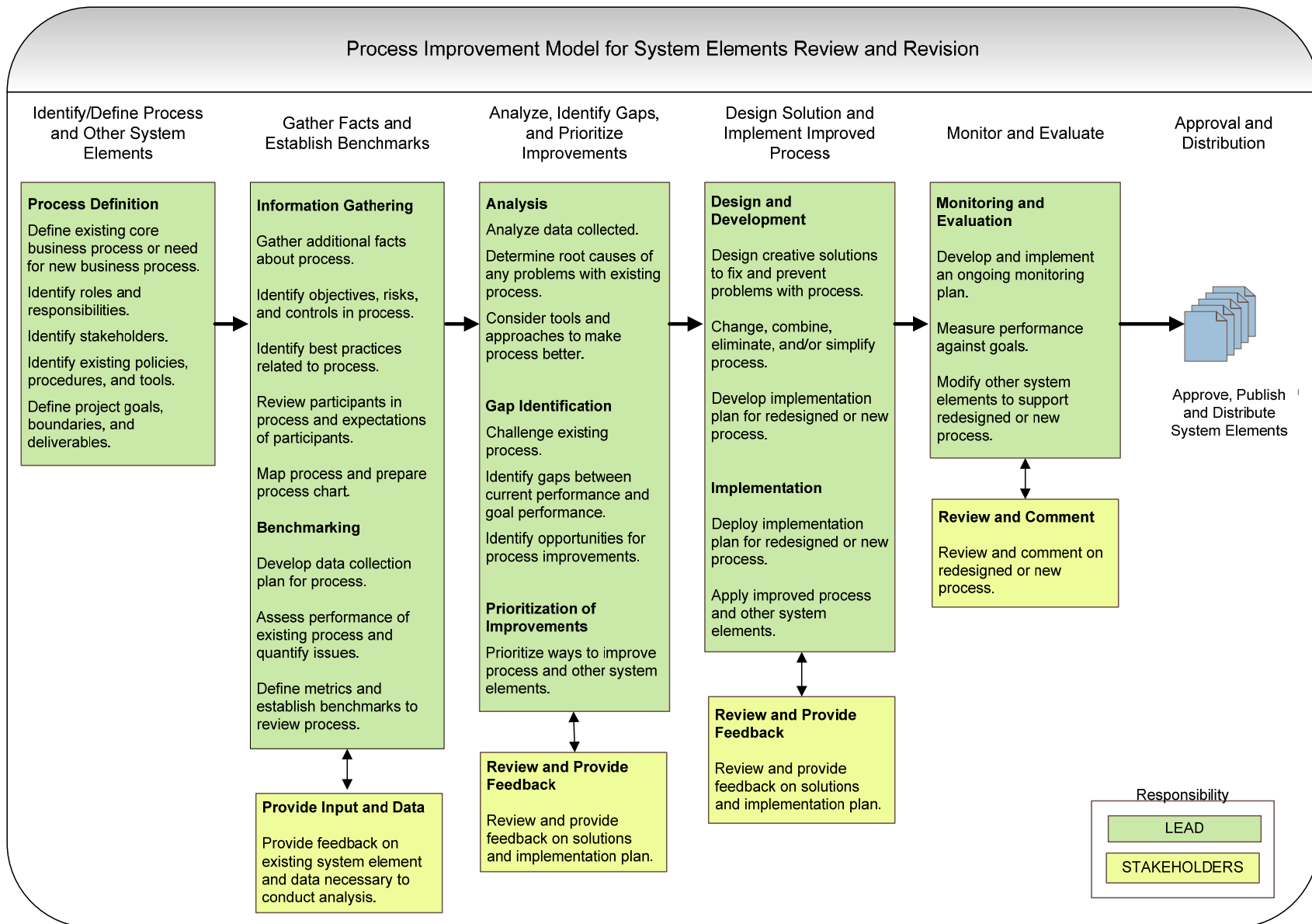
The joint planning team will consider resources, overlaps, and opportunities with other state organizations as the team further refines the system elements related to state facilities management.

Measuring Success for Updating System Elements

Success in updating the system elements will be measured through OFM and GA by:

- Timely completion of the update.
- Evidence that each of the four themes above have been incorporated.
- Completed communication with stakeholders about revisions to the system elements.
- Development of a facilities management tool box as a resource to the stakeholders of the revised processes.

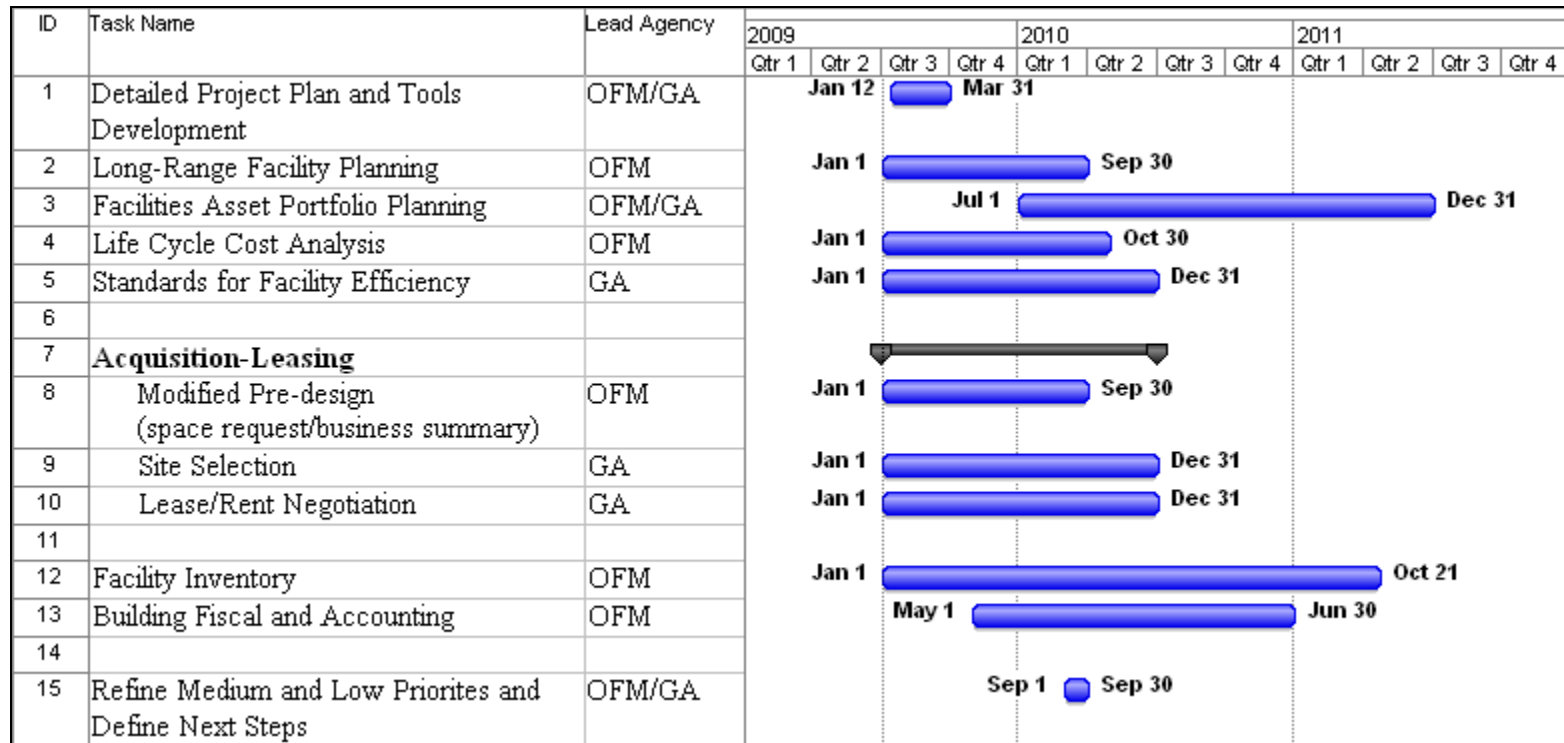
Measurements for success will also be defined for each system element at the beginning of the review for that element.



Adapted From: [Business Process Mapping](#), John Wiley & Sons. *Detail Process Charting*, Ben Graham Corporation, 2004. Six Sigma Define, Measure, Analyze, Improve, and Control (DMAIC) Methodology. Deming Plan, Do, Check, and Act (PDCA) Cycle.

Timelines for Updating System Elements

Below is a diagram that represents a summary of the high priority key activities as defined in the previous section and their associated timeframes. Timelines for the medium and low priority key activities will be developed by the lead agency as review of the system elements for the key high priority activities are completed.



Definitions and Consideration of Key Activities

For each of these Key Activities, a definition has been developed and a lead agency has been identified. These definitions are intended to bring all stakeholders closer to common understanding of what each key activity means. These definitions may be refined as the system elements are revised. In addition, all high and medium priority key activities have a bulleted list of considerations that should be incorporated into the review of this activity. These considerations are based on stakeholder feedback and a review of best practices. These considerations are intended to be a starting point for reviewing and revising the system elements.

As noted above, this action plan will be used to focus on the high priority activities first, but also recognizes the need for continued process improvement of the medium and low priority activities.

High Priority Key Activities

Based on the assessment of key activities, the joint team defined 9 of 32 key activities as high priority for moving the state closer to a more comprehensive facilities management system that incorporates all state governmental operations. These include:

Planning and Policy

- Long-Range Facility Planning
- Facilities Asset Portfolio Planning
- Life Cycle Cost Analysis
- Standards for Facility Efficiency

Action/Execution

- Acquisition through Leasing: Modified Pre-design
- Acquisition through Leasing: Site Selection
- Acquisition through Leasing: Lease/Rent Negotiation

Management and Evaluation

- Facility Inventory
- Building Fiscal and Accounting

The following high priority activities for process improvement will be addressed first.

Long-Range Facilities Planning

Lead: OFM

Timeline: January 2009 through September 2009

Background and Definition

This six-year facilities planning process was the first effort on behalf of the state by OFM with assistance from GA and state agencies. Per RCW 43.82.055, the primary purpose of this function is to determine the long-term facility needs of state government. The Six-Year Facilities Plan shall include “state agency space requirements and other pertinent data necessary for cost-effective facility planning”.¹³

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Update the facilities inventory to serve as the baseline for the next facilities plan and expected responses. More information is available related to this item in the [Facilities Inventory System Report](#) published by OFM in September 2008.
- Identify and incorporate policies, procedures, and standards about design, location, size, and space usage into the planning process. (See the key activity below on Standards for Facility Efficiency for more information.)
- Review and revise timelines for the process. Establish more firm deadlines.
- Clarify roles, responsibilities, and expectations.
- Review and update the scope. Improve clarity of which agencies and what facilities are included in the planning process.
- Establish a more complete glossary of terms.
- Expand the communication plan to include more training and informational opportunities.
- Improve automation related to data collection and reporting within the process.
- Review the process to identify ways to create alignment with agency strategic plans.
- Revise the agency response tools to refine the data requested and streamline the process.
- Identify resources to assist with projecting future facilities’ needs related to work station counts based on staffing and caseload increases.
- Review and refine the process for assessing building condition.
- Review and refine market analysis needed.
- Establish quality assurance measures for the data through the process.
- Identify ways to improve the readability of the documents prepared, especially the Alternatives Document.
- Incorporate geographic information system (GIS) mapping tools into the analysis process.
- Refine adjacency assumptions.
- Review and refine the life cycle cost analysis tool and assumptions used in this process.

¹³RCW 43.82.010 (1) (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.055>)

Facilities Asset Portfolio Planning

Lead: OFM/GA

Timeline: July 2009 through December 2010

Background and Definition

Asset management is the process of maximizing the intended purpose of a property or portfolio of properties from acquisition to disposal within the objectives defined by the state. Asset management uses strategic planning, which includes investment analysis, operation analysis, and the positioning of property within the marketplace in accordance with current market trends. Asset management is the process of overseeing property performance with the goal of effectively maintaining building condition and supporting the intended use.

Principles of facilities asset portfolio planning include:

- Support agency missions and strategic goals.
- Use public and commercial benchmarks and best practices.
- Employ life-cycle cost/benefit analysis.
- Promote full and appropriate utilization.
- Dispose of unneeded assets and evaluate underperforming assets for disposal.
- Provide appropriate levels of investment.
- Accurately inventory and describe all assets.
- Employ balanced performance measures.
- Advance customer satisfaction.
- Provide safe, secure, and healthy workplaces.¹⁴

Portfolio planning is critical to any decisions about real property or improvements to real property. Formal, structured portfolio planning should precede any transactional actions such as acquisition, disposal, leasing, or renovation. Acquisition, disposal, leasing, and renovation are outputs to an overall portfolio planning process.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Consider a more formalized asset management methodology in conjunction with long-range planning approaches for asset management.
- Assess fiscal health of individual and collective state facilities assets.
- Review methods for adequately funding maintenance of state owned facilities.
- Align the Capitol Master Plan to support investing in state owned assets, where appropriate.
- Examine the current statewide portfolio. Define portfolio planning authority and processes.
- Develop a plan for future portfolio planning.

¹⁴ Federal Real Property Council
(http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA_OVERVIEW&contentId=17574).

Life Cycle Cost Analysis

Lead: OFM

Timeline: January 2009 through October 2009

Background and Definition

Life Cycle Cost Analysis is a projection of initial and ongoing costs of operation and ownership for an item, system, facility or site over its useful life. Comparison of the relative cost of alternatives with different useful lives can occur by converting projected cash flows to annual equivalent costs. For the purposes of evaluating alternatives, the Life Cycle Cost Analysis can usually be done in two steps. Initially, it can be used to inform the decision of whether to build, purchase, or lease the items, system facility or site. Once a decision to build or purchase has been made, the Life Cycle Cost Analysis can be used to inform the selection of design alternatives and how to finance the project.

RCW 39.35B.050 requires OFM to implement a cost-effective life cycle cost model. The work completed to date includes updating the model based on the work completed by Joint Legislative Audit and Review Committee (JLARC) in 2007, identifying input sources, and using the model for analysis of recent projects. However, additional work is needed to complete the tasks defined in this statute. Those tasks include:

- Design and implement the model and update the model periodically.
- Establish clear policies, standards, and procedures regarding the use of the model by state agencies.¹⁵

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Complete policies, standards, and procedures, including clearly defining when the life cycle cost model analysis is required.
- Complete instructions for the model.
- Expand the communication plan to include more training and informational opportunities.
- Consider environmental and social factors for inclusion in this analysis.

¹⁵ RCW 39.35B.050 (<http://apps.leg.wa.gov/RCW/default.aspx?cite=39.35B&full=true#39.35B.050>)

Standards for Facility Efficiency

Lead: GA Facilities Division

Timeline: January 2009 through December 2009

Background and Definition

RCW 43.82.010 requires the GA director to adopt facility efficiency standards and to grant specific exemptions to the standards. The same statute requires OFM to approve facility efficiency standards.¹⁶ Facility efficiency standards as defined by RCW 43.82.010 are standards related to design, location, and size of facilities. Currently, the state has two primary documents that support this definition. The publications from GA are the *State Space Allocation Standards* and the *2005 Leased Space Requirements*.

The space allocation standards provide a metric for space usage per person for state agencies of “215 BOMA rentable square feet per person allocated in whatever distribution the agency program requires.”¹⁷ BOMA refers to the Building Owners and Managers Association, which is an international organization that establishes standards for measuring floor area in office buildings. In addition, the space allocation standards include the following:

- Introduction of concepts for consideration when conducting space planning related to the universal work station and the peripheral circulation plan.
- New ideas about work places and uses of office space.

The leased space requirements comprise the basic requirements, minimum quality standards, and performance criteria required for all state leased projects administered by GA Real Estate Services.

Design standards are also specified in Principle Five of the Master Plan for the Capitol. This principle and associated policies provide design guidelines for the architectural character of state facilities both on campus and outside of the campus. The principle also covers how facilities should relate to the larger community, as well as aesthetic quality.¹⁸

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Clarify the definitions of efficiency and facility efficiency standards.
- Clarify the scope of the standards based on ownership type and space type.
- Identify existing conditions and practices related to facility efficiency standards. Create a comparison of the existing space allocation standard to the existing practice.
- Consider the different space uses and program needs of state organizations.
- Identify key best practices, including benchmarks, related to facility efficiency standards.

¹⁶ RCW 43.82.010 (2) (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.010>)

¹⁷ Space Allocation Standards, 2000 (<http://www.ga.wa.gov/RES/forms/SpaceAllocation01.pdf>).

¹⁸ Master Plan for the Capitol of the State of Washington, 2006 (http://www.ga.wa.gov/MasterPlan/CMP-Part_2.pdf).

- Consider additional efficiency standards such as building information technology, security, universal design, and resource conservation.
- Consider office of the future concepts such as team space, sharing space, and changing uses of technology.
- Document cost/benefit analysis of facility efficiency standards.
- Promote full and appropriate utilization.
- Set criteria for allowable variances or exemptions to facility efficiency standards.
- Establish a continuous process for regular review, revision, and updates to the standards created.
- Complete a cost/benefit analysis on the general construction specifications (2005 Leased Space Requirements and agency addendum).
- Review construction space standards and other construction specifications for leased space versus state-owned space. Maintain construction space standards and other construction specifications.

Acquisition through Leasing: Modified Pre-design (Space Request/Business Summary)

Lead: OFM

Timeline: January 2009 through September 2009

Background and Definition

A modified pre-design is a business justification and space planning document. This document supports an acknowledgement process that defines the basic scope, cost, and schedule of a project prior to seeking space. Per RCW 43.82.035, this document must include a problem statement, an analysis of alternatives to address programmatic and space requirements, proposed locations, a financial assessment, and an identification of funding sources. The document must also include a life cycle cost analysis for projects over 20,000 square feet.

OFM shall design and implement this process for any space request to lease, purchase, or build facilities that involve:

- Housing of new state programs,
- Major expansion of existing state programs, or
- Relocation of state agency programs. This includes the consolidation of multiple state agency tenants into one facility.¹⁹

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Clarify the use of the modified pre-design tool when requesting new space.
- Align with the six-year facilities planning process.
- Clarify the use of this tool for emergency requests outside of the six-year facilities plan.
- Integrate the Space Request published by GA and the OFM Interim Business and Facility Summary Form into one tool that meets the requirements of the modified pre-design and provides appropriate space programming information.
- Revise the method for processing modified pre-designs.
- Review the requirements for approval of facilities requests of various sizes.
- Define points of contact (approval and transactional contacts).
- Clarify when OFM consultation is required for leases.
- Create and comply with timelines for response to agencies for action or approvals for modified pre-design documents.
- Document criteria used for the review of the modified pre-design process.
- Provide regular updates to stakeholders on the review of the modified pre-design.
- Capture all the necessary information to be considered when soliciting for space. (See the key activity below on Acquisition-Leasing: Site Selection for more information.)

¹⁹ RCW 43.82.035 (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.035>)

Acquisition through Leasing: Site Selection

Lead: GA Facilities Division

Timeline: January 2009 through December 2009

Background and Definition

RCW 43.82.010 (1) gives GA the authority to acquire leased space on behalf of the state. The site selection process has four major components: solicitation, submission of proposals/responses, evaluation of proposals/responses, and identification of an apparent successful proposer.

A solicitation is the tool used to notify potential lessors of the state's need for leased space. The state currently uses two types of solicitations to assist with site selection for leased space: (1) a formal solicitation process, which is generally used for space requests over 5,000 square feet and (2) a market search, which is generally used for space under 5,000 square feet. A formal solicitation has a rigid set of criteria, a response due date, and a formal evaluation process. A market search is less formal, has a smaller set of criteria, an undefined due date, and a less formal evaluation process.

Proposals are responses to the formal solicitation or market search processes. Proposals are prepared by the party responding to the solicitation (landlord, owner, developer, or other interested party) and vary in size depending on the solicitation requirements. The proposal document provides a response to the criteria in the solicitation for the building being offered by the prospective lessor.

The evaluation is the formal scoring of the proposals received. The evaluation starts with a screening of the proposals for completeness, which includes an assessment of a building's ability to meet the leased space requirements and any additional agency specific requirements. The evaluation should review proposals with the goals of selecting facilities that effectively support agency operations, promote health and safety, and provide the best value for the state. Financial constraints should clearly be considered with best value. These goals are consistent with the definition of state facilities management noted earlier.

Finally, an apparent successful proposer is chosen as a result of the evaluation process and proposers are notified of the status of proposals. (See additional key activities in this document for further information about subsequent steps in the leasing transactional process.)

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Establish tools to develop detailed programming of agency needs in advance of the solicitation, so that the needs of the agency are clearly understood prior to evaluation. (See the key activity above on Modified Pre-design for more information.)
- Increase awareness and improve competition.

- Develop a tool that evaluates buildings based on criteria that would be used by decision-makers in this process. Depending on the size and type of space, decision-makers include the OFM Director, GA Director, or GA Real Estate Services.
- Evaluate the solicitation exception process.
- Review and revise the use of a market search for requests over 5,000 square feet.
- Review and revise the process for solicitation for emergency and temporary facilities.
- Identify the level of effort required by all parties when acquiring space and determine associated risks.
- Consider other steps in the solicitation process such as a pre-proposal conference or a multi-phased solicitation to include preliminary space planning.
- Evaluate existing space, sustainability, and other building elements that support statute, Executive Order, and agency policy.
- Define quality control protocols to ensure a consistent evaluation process across projects.
- Analyze the use of preferred leasing and preferred development areas.
- Clarify the state's backfill policy.
- Review the evaluation of facilities in a market search process.
- Compare the solicitation process for real estate against processes used for other types of state procurements.
- Review the authority of, and procedures for, exempt agencies to lease and procure space.

Acquisition through Leasing: Negotiation

Lead: GA Facilities Division

Timeline: January 2009 through December 2009

Background and Definition

As noted above, RCW 43.82.010 (1) gives GA the authority to acquire leased space on behalf of the state. Negotiations take place in various stages of the acquisition-leasing process after execution of a letter of intent (LOI) and until establishment of the final terms and conditions of a lease that are ultimately approved by all parties.

An LOI is a document used to outline the proposal presented by the prospective lessor and any clarifications discussed with the state following the selection of the apparent successful proposer as the prospective lessor. The LOI is not legally binding, but documents key aspects of the solicitation and indicates the state is prepared to begin negotiations with the prospective landlord. The LOI generally highlights the terms and conditions under which the state will enter into a lease.

A lease is a contract by which one party (landlord or lessor) gives to another (tenant or lessee) the use and possession of lands, buildings, or property for a specified time and for fixed payments. A lease is typically for a fixed period of time, most commonly five years in duration. For the state, a lease is typically negotiated after the completion of a floor plan and the negotiation of a construction bid cost breakdown. A construction bid cost breakdown is a document that defines the cost of construction for the lessee beyond the typical construction specification known as the leased space requirements.

Language in the state boilerplate lease spells out:

- Agreed upon rent rate and any adjustments that occur over the term of the lease;
- Lease term or lease length and commencement date;
- Expenses to be paid by lessee and lessor;
- Lessor's responsibility for maintenance and repair and lessee's remedy if this does not occur;
- Lessee's right to assignment or sublease;
- Option to renew or cancel;
- Option to purchase;
- Tenant improvements are covered in a separate work letter as an exhibit to the lease;
- Miscellaneous language covering a range typical lease topics (remodel, prevailing wages, disaster, month-to-month tenancy at lease expiration, etc.).

Approval for leases varies depending on the duration, cost and stage of construction of the lease negotiated. RCW 43.82.010 (3) limits lease terms to 20 years in duration. GA approved leases 10 years or less. OFM approves leases longer than 10 years. OFM approval is granted after a determination that the lease provides a more favorable rate than would otherwise be available, it is substantial certain that the facility is necessary for the full length of the lease term, and the facility meets the facility efficiency standards.

In addition, RCW 43.82.035 requires all leases over \$1,000,000 per year be approved by OFM. Finally, RCW 43.82.045 requires all leases for space under development to be approved by the director of OFM.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Determine which terms and conditions will be included in the letter of intent (additions may include items such as schedule requirements).
- Examine the use and terms of amortization of tenant improvements.
- Consider the preferred length of leases.
- Clarify the agency and GA responsibilities related to building management and escalated building issues related to the lease.
- Clarify the maintenance terms in the lease (such as ice and snow removal, parking lot maintenance, or pest control).
- Establish appropriate analytical tools to verify the state is getting the best value.
- Review the impacts of lease transaction times on leverage in negotiations and clarify the timelines needed to complete these transactions.
- Define the use of option to purchase language.
- Align solicitation documents with subsequent documents regarding the leasing transaction such as the letter of intent and lease.
- Maintain electronic records of leases that are available to stakeholders.

Facility Inventory

Lead: OFM

Timeline: January 2009 through October 2010

Background and Definition

RCW 43.82.150 requires OFM to develop and maintain an inventory system to account for all owned or leased facilities utilized by state government. At a minimum, the inventory system must include the facility owner, location, type, condition, and size of each facility. In addition, the inventory system must include the date and cost of original construction and the cost of any major remodeling or renovation for state-owned facilities. OFM shall publish a report summarizing the inventory system and submit this report to the Legislature by October 1 of each year, beginning in 2010. In order to meet this deadline, all agencies, departments, boards, commission, and institutions of the state must provide completed inventories by September 1 of each year in the format defined by OFM.²⁰

Considerations

Based on the feedback received from stakeholders and some review of best practices, a review of the system elements related to this key activity should consider the following:

- Update the data contained in the facilities inventory report.
- Ensure data integrity and safety. Improve the quality and reliability of the data with functions such as data validation and help tools that define the data elements.
- Maintain history, including date stamping and creating new records, for data entries.
- Increase the amount of information collected about facilities, including common data elements needed for reports by the Military Department, GA, and internal OFM programs, as feasible.
- Determine ongoing reporting requirements. Create reporting functionality.
- Link to OFM financial systems. Import from, and export to, agency systems.
- Ensure that the information is accessible to the public, Legislature, OFM divisions, state agencies, and higher education institutions.

The replacement system would be expected to do the following (as documented in the [Facilities Inventory System Report](#) from September 2008):

- Collect all required data or have the flexibility to add fields and implement related business rules.
- Support rapid, direct entry of multiple facilities.
- Support interface with state accounting system.
- Support electronic importing of data.
- Support attachment of documents and photos.
- Support updating of data as needed.
- Identify geographic location of facility.
- Provide and maintain historical data.

²⁰ RCW 43.82.150 (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.82&full=true#43.82.150>)

- Validate the standard codes in the system used for key elements (such as city and primary building use).
- Support confirmation and editing of data.
- Provide help such as resources for where to find the data to enter and definitions.
- Provide a “Notes” space for sources of data.
- Identify duplicate facility entries. Support a statewide, single facility identifier.
- Support data extraction through a Web-based download.
- Interface with OFM’s standard reporting system to generate and display reports.
- Track condition assessments of facilities.

Building Fiscal and Accounting

Lead: OFM

Timeline: May 2009 through June 2010

Background and Definition

OFM is the state central financial management authority, which is responsible for budget, accounting, and reporting as defined through RCW 43.88.²¹ Identified in the statute is OFM's role in development of instructions for the operating and capital budgets, development of the Governor's budget, and responsibility for all state accounting practices. In addition, throughout RCW 43.82 (including in the latest legislative intent), there are references to OFM's role related to building cost efficiency and cost tracking.

Four major components make up this area: 1) alignment with capital and operating budgets, 2) obtaining complete data about building costs, 3) identifying methods for assessing fiscal health of a building, and 4) tracking project costs.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Study the feasibility of implementing a system to identify and track costs to the state for leased facilities (costs to include base lease rate, tenant build out, maintenance, services, utilities, penalties, bills paid to lessors, administrative and facilities planning overhead, etc.).
- Explore opportunities to conduct additional analysis on agency expenditures related to leases, buildings, and structures.
- Establish processes that ensure accountability to the funded budget for individual projects.
- Develop practices to track project costs in a leased facilities project, similar to capital projects.
- Perform a cost/benefit analysis to determine the most economic and effective methods to handle property management of state-owned buildings.
- Research the use of tools similar to the private sector to maximize facility investments (example: mechanisms to recapitalize buildings).
- Evaluate and consider revising the methodology for project funding for GA Real Estate Services resources.

²¹ RCW 43.88 (<http://apps.leg.wa.gov/RCW/default.aspx?cite=43.88>)

Medium Priority Key Activities

Based on the assessment of key activities, the joint team defined 9 of 32 key activities as medium priority for moving the state closer to a more comprehensive facilities management system that incorporates all state governmental operations. These include:

Planning and Policy

- Capital Master Planning: State Capitol Master Plan

Action/Execution

- Acquisition through Leasing: Programming for Space Needs
- Acquisition through Leasing: Design and Space Planning
- Acquisition through Leasing: Construction Management
- Acquisition through the Capital Process for Purchase/Construction: Construction Management
- Lease Renewal
- Delegation of Authority
- Property Management

Management and Evaluation

- Condition Assessment

The following medium priority activities will be addressed after, or in conjunction with, the high priority activities for process improvement.

Capital Master Planning: State Capitol Master Plan

Lead: GA Facilities Division

Background and Definition

RCW 79.24.530 directs GA to develop and modify an overall plan for the design and establishment of state capitol buildings and grounds subject to approval of the State Capitol Committee. The Committee approved the current plan in 2006. The 2006 Master Plan for the Capitol of the State of Washington offers a framework for strategically housing state government activity to provide effective services in a way that demonstrates excellence for the citizens and the capital community. The current plan consists of three sections: (1) function and purpose of state government facilities, (2) context of state facilities, and (3) durability of state facilities. The plan covers all of Thurston County and includes facilities that are leased for state occupancy, as well as facilities the state owns.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Identify existing practices related to state facilities planning and planning for the Capitol Campus.
- Define authority, roles, responsibilities, and expectations of all involved with planning for facilities on the Capitol Campus.
- Improve clarity as to which agencies and what facilities are included in the planning process.
- Examine planning processes to identify ways to create alignment or linkages with state facilities planning, agency strategic plans, public and historic planning, and other GA activities related to facilities.

Acquisition through Leasing: Programming for Space Needs

Lead: GA Facilities Division

Background and Definition

Following the completion of the modified pre-design process, programming for space needs allows GA and the agency to occupy the facility to further define adjacencies and detailed staff space needs within a facility. Detailed programming can ensure that floor plans are developed to efficiently meet the needs of the program.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Formalize the space programming methodology.
- Tie space programming to facility efficiency standards.
- Define the roles related to this task.
- Develop tools to implement space programming.

Acquisition through Leasing: Design and Space Planning

Lead: GA Facilities Division

Background and Definition

A space or fit plan is a graphic representation (preliminary outline, plan, or sketch) showing the main features of something to be constructed, such as a building or office space within a building. Space planning means deciding on the use and allocation of space for an intended purpose. Space planning involves laying out programmatic requirements that depict major program elements, walls, and work stations. Space planning provides a preliminary view of facility efficiency and program fit.

Goals for space planning include: *equity* – ensuring space is allocated, renovated, and built in an equitable manner across user groups; *consistency* – ensuring the use of consistent standards and practices in allocating, renovating, and building space; *efficiency* – ensuring optimal use of existing space and planning for the future in the most efficient ways possible; and *flexibility* – ensuring flexibility in space planning in order to meet current needs, to anticipate future needs, and to ensure an ability to modify spaces in the future.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Identify existing conditions and practices related to design and space planning.
- Consider the different space uses and program needs of state organizations.
- Identify key best practices, including benchmarks, related to design and space planning.
- Incorporate approved standards for facility efficiency.
- Consider a project team approach for processing space requests to include design, leasing, and client agency representatives.
- Review emerging space planning opportunities statewide such as sharing space, alternative configurations of space, and/or other more efficient uses of space.
- Identify opportunities for revised work arrangements and develop alternative methods for design drawings.
- Define levels of service and costs to client organizations for design assistance available through GA.
- Align skill sets of architects with requests of state organizations.

Acquisition through Leasing: Construction Management

Lead: GA Facilities Division

Background and Definition

RCW 43.82.010 (10) provides the GA director may construct new buildings on, or improve existing facilities, and furnish and equip, all real estate under his or her management. As noted previously, the GA director shall conduct an evaluation of the facility design and budget prior to the construction of new buildings, major improvements to existing facilities, or acquisition of facilities using a lease purchase contract.

GA architects generally oversee tenant improvement construction activities for client agencies seeking or modifying space in privately leased facilities. Managing construction activities may include coordinating the overall construction project and schedule, explaining the overall construction process and approval requirements, organizing pre-construction and construction meetings, establishing lines of communication between stakeholders, conducting inspections, overseeing change orders, ensuring contractual obligations are met, and handling closeout procedures.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Identify existing conditions and practices related to overseeing construction projects and managing records for projects.
- Identify key best practices, including benchmarks, related to construction projects.
- Define roles and responsibilities for all agencies involved in construction projects. Consider greater clarity with a project team approach and a more formalized project management methodology.
- Define levels of service and costs to client organizations for assistance available through GA.
- Monitor construction projects and provide regular feedback to client agencies on status.
- Align skill sets of GA staff with requests of state organizations.
- Ensure contractors are performing consistent with contractual obligations defined in the lease.

Acquisition through the Capital Process for Purchase/Construction: Construction Management

Lead: GA Facilities Division

Background and Definition

RCW 43.82.010 (10) provides the GA director may construct new buildings on, or improve existing facilities, and furnish and equip, all real estate under his or her management. As noted previously, the GA director shall conduct an evaluation of the facility design and budget prior to the construction of new buildings, major improvements to existing facilities, or acquisition of facilities using a lease purchase contract. GA often serves as a project manager and representative of the state agency/owner during public works construction projects.

GA staff persons generally manage construction activities for client agencies seeking or modifying space through state-owned facilities. Managing construction activities may include coordinating the overall construction project and schedule, explaining the overall construction process and approval requirements, organizing pre-construction and construction meetings, establishing lines of communication between stakeholders, conducting inspections, overseeing change orders, ensuring contractual obligations are met, and handling closeout procedures.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Identify existing conditions and practices related to overseeing construction projects and managing records for projects.
- Identify key best practices, including benchmarks, related to construction projects.
- Determine the types of construction projects that are distinct or unique and develop business processes for each type.
- Define roles and responsibilities for all agencies involved in construction projects. Consider greater clarity with a project team approach and a more formalized project management methodology. Emphasis on clarifying roles and responsibilities within GA between Engineering and Architectural Services and Asset Management Staff.
- Define levels of service and costs to client organizations for assistance available through GA.
- Monitor construction projects and provide regular feedback to client agencies on status.
- Align skill sets of GA staff with requests of state organizations.
- Ensure contractors are performing consistent with contractual obligations.

Lease Renewal

Lead: GA Facilities Division

Background and Definition

A lease is a contract granting exclusive occupancy or use of property during a specified period in exchange for a specified rent. A lease renewal is a contract by which an owner (lessor) of a property grants a second party (lessee) the right to continue its exclusive possession and use for a specified period in return for a specified rent.

Per RCW 43.82.010, the GA director has the authority to purchase, lease, lease purchase, rent, or otherwise acquire all improved and unimproved real estate on behalf of a state organization and after consultation with OFM. Statute provides independent authority for certain state organizations to lease real property. Statute also allows the GA director to delegate any or all functions to any agency, including leasing authority.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Examine lease renewal processes, procedures, terms, and transaction times.
- Determine the causes and impacts of sizable numbers of expired leases.
- Implement a backlog plan to determine acceptable backlog and mechanisms to deal with backlog.
- Manage timely completion of lease renewals. Prioritize and streamline workflow.
- Monitor renewals and provide regular feedback to client agencies on status.
- Develop a tool that evaluates buildings based on criteria that would also be used by decision-makers in this process. Depending on the size and type of space, decision-makers include the OFM Director, GA Director, or GA Real Estate Services.
- Identify the level of effort required by all parties when renewing space and determine associated risks.
- Review the evaluation of facilities in a market search process.
- Review the authority of, and procedures for, exempt agencies to lease space.

Delegation of Authority

Lead: GA Facilities Division

Background and Definition

The director of GA has the authority to house state government under RCW 43.82. Statute requires all state agencies, boards, commissions, and educational institutions to use GA's services for real estate needs, except as specified under RCW 43.82.010 (13). RCW 43.82 also authorizes the GA director to delegate any or all functions specified in the section to any agency under terms and conditions deemed advisable to the director.

Past practices limit delegation to negotiation and execution of leases under defined circumstances. Current procedures permit state agencies, boards, commissions, and community and technical colleges to request a delegation of authority to: (1) negotiate and execute agreements to lease and/or rent offices, classrooms, and other facilities; and (2) manage minor alterations to existing space. The statutory provision allows GA to delegate limited authority for state organizations to enter into low risk leases (short in duration and low in dollar threshold) that are specialized in nature.

Note: Timelines have been established for this item as January 2009 through June 2010.

Considerations

Based on the feedback received from stakeholders, review of the system elements related to this key activity should consider the following:

- Review and take action on existing delegations (revise, revoke, etc.)
- Clarify under what terms and conditions delegation is granted.
- Ensure compliance and consistency with state practices.
- Re-evaluate the types of authority delegated to state organizations to determine if the delegations provide controls necessary for acquisition of leased space.
- Improve data collection and tracking to improve analysis and reporting of delegated leases.

Property Management

Lead: GA Facilities Division

Background and Definition

Property management involves dealing with daily operations of commercial real estate. A primary role of property management is that of liaison between the landlord and tenant. Duties of property management include accepting rent, handling daily operational needs for buildings and grounds, responding to and addressing maintenance issues, and advertising vacancies. Duties may also include managing construction, development, repair, and/or maintenance on a property.

GA's Asset Management group oversees management of fixed assets for GA state-owned properties both on the Capitol Campus and off campus. In the context of this definition, operational services performed by GA Building and Grounds are part of property management of state-owned facilities.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Define asset management and property management for state facilities.
- Clarify roles and responsibilities related to joint efforts by GA and OFM on statewide facilities management, GA's management of state-owned properties, and management of properties by other state organizations.
- Clarify business processes, roles, and responsibilities for all involved in property management of state-owned facilities (GA, agencies in state-owned facilities, etc.).
- Develop a business plan for implementing periodic on-site inspections of state-owned and leased facilities. Use information from the inspections for appropriate planning and management practices for facilities used for state operations. Include an assessment of the additional workload and the resources needed to complete this work.

Condition Assessment

Lead: GA Facilities Division

Background and Definition

The primary objective of a facility condition assessment is to review a facility and to note physical or operational deficiencies. Recognition of a deficiency involves not only assessing the function of the building component, but considering the relative cost for its repair, replacement, or correction. Accurate information about the overall condition of facilities and building systems helps to ensure smooth operations and plan for future needs. Regular condition assessments of facilities allows for collection of critical information about facilities to continue operations in the short-term and to optimize facility investments in the long-term.

For properties leased by the state and for state-owned properties, GA has a role to identify needs that impact the budget such as deferred maintenance, modernization, renewal, and new construction of facilities. Maintaining state-owned properties as an investment requires sufficient funding to support ongoing maintenance and renovation needs.

Considerations

Based on the feedback received from stakeholders and initial review of best practices, review of the system elements related to this key activity should consider the following:

- Determine ways to collect condition assessment information for facilities used for state operations.
- Develop a business plan for implementing periodic on-site inspections of state-owned and leased facilities.
- Analyze condition assessment information for appropriate planning and management practices for facilities.
- Incorporate condition assessments into Facilities Asset Portfolio Planning efforts.

Low Priority Key Activities

Based on the assessment of key activities, the joint team defined 14 of 32 key activities as low priority for moving the state closer to a more comprehensive facilities management system that incorporates all state governmental operations. These include:

Planning and Policy

- Commute Trip Reduction
- Accessibility
- Resource Conservation
- Historic Preservation
- GA Facilities/Program Strategic Planning
- Capital Master Planning: Capital Budget

Action/Execution

- Acquisition through the Capital Process for Purchase/Construction: Pre-design
- Acquisition through the Capital Process for Purchase/Construction: Purchase
- Acquisition through the Capital Process for Purchase/Construction: Design
- Acquisition through the Capital Process for Purchase/Construction: Construct
- Mid-Term Alteration
- Lease Amendment
- Disposal
- Consultation

As noted above, low priority key activities will be addressed after other priority activities for process improvement. These priorities will be further refined in September 2009.

Commute Trip Reduction

Lead: GA Facilities Division

Background and Definition

Commute trip reduction refers to efforts to lower the number of single-occupant vehicle trips from a worker's home to a worksite during weekday peak periods. In 1991, the Legislature passed a law as part of transportation demand management to try to improve the quality of life for state residents by reducing air pollution, traffic congestion, and energy use. RCW 70.94.521-551 covers commute trip reduction and other transportation demand management issues.

The law impacts public and private employers in nine Washington counties that have 100 or more full-time employees at a single worksite who begin the workday between 6:00 a.m. and 9:00 a.m. State agencies are encouraged to implement commute trip reduction programs at worksites statewide. Statute requires management of the state agency commute trip reduction program by General Administration and coordination of the overall state commute trip reduction efforts by the Department of Transportation.

Accessibility to Facilities

Lead: GA Facilities Division

Background and Definition

Accessibility related to facilities management refers to design and development of accessible facilities that support state governmental operations. Since the mid-1970s, Washington laws have prohibited discrimination in credit, employment, housing, insurance, and public accommodation. The Americans with Disabilities Act (ADA) of 1990 is a comprehensive, federal civil rights law that makes it unlawful for public and private employers to discriminate against individuals with disabilities. The ADA covers access to public and private programs, facilities, services, and transportation. Title II of the ADA requires government entities to remove barriers that preclude full participation of people with disabilities to facilities, programs, or services.

GA provides information about barrier-free facilities and ADA resources related to facilities. Upon request by other governmental organizations, GA analyzes facilities and recommends ways to increase access. GA coordinates a barrier-free facilities program to assist state organizations in efforts to increase access to government services, programs, and facilities.

Resource Conservation

Lead: GA Facilities Division

Background and Definition

Resource conservation refers to efforts to reduce costs of energy, fuel oil, natural gas, solid waste disposal, water, and other utilities. Conservation occurs through improved use practices, greater attention to utility billings and rate structures, and installation and use of resource management equipment. GA has a role to help state government make changes that contribute to improving Washington's environment.

GA developed a sustainability plan as required under Executive Orders 02-03 and 05-01. The plan promotes sustainability in the design and construction of public facilities and the operation of state services. Five major goals of the sustainability plan are: (1) implement sustainable building practices; (2) reduce transportation related pollution; (3) maximize recycle, minimize waste, and eliminate the use of products with 100% virgin materials; (4) minimize facility-related energy and water use; and (5) reduce use of toxic products and toxic chemicals.

Historic Preservation

Lead: GA Facilities Division

Background and Definition

Historic preservation includes the protection, rehabilitation, restoration, identification, scientific excavation, and reconstruction of districts, sites, buildings, structures, and objects significant in American and Washington State history, architecture, archaeology, or culture according to RCW 27.34.020. RCW 79.24.710 further defines properties identified as state capitol public and

historic facilities. RCW 79.24.720 places responsibility for the stewardship, preservation, operation, and maintenance of the public and historic facilities of the state capitol with GA subject to policy direction from the State Capitol Committee and Legislative Buildings Committee.

In 2005, the Legislature directed GA to apply the *U.S. Secretary of the Interior's Standards for Treatment of Historic Properties* in the care and stewardship of historic properties of the State Capitol. In addition to the historic properties on the Capitol Campus, the state owns properties in the capital region. Executive Order 05-05 directs state agencies to minimize impacts to historic properties and requires careful planning to avoid disturbing archaeological resources. State and federal law provides additional protections for archaeological resources and for historic properties where federal funding or actions are involved.

Facilities/Program Strategic Planning

Lead: GA Facilities Division

Background and Definition

Facilities/program strategic planning in this context refers to the general activities done by the GA Facilities Division and its programs related to strategic planning. Activities include preparation of data, plans, and reports. Examples of activities include divisional action plans, business plans, costs of lines of business, efficiencies, emergency plans, information sharing, performance measures, records management, and strategic plans.

Capital Master Planning: Capital Budget

Lead: OFM

Background and Definition

RCW 43.88.030 directs OFM to develop instructions for state agencies for submitting biennial budget requests for both capital and operating budgets. The statute requires a separate capital budget or schedule that contains a statement setting forth a long-range facilities plan for the state, a capital program consisting of proposed capital projects for the next biennium and two succeeding biennia consistent with the long-range facilities plan, a capital plan consisting of proposed capital spending for at least four biennia succeeding the next biennium, a strategic plan for reducing backlogs of maintenance and repair projects, and other specific statements regarding proposed capital projects. All state agencies are required to submit proposed biennial requests to support capital projects for state-owned properties.

Acquisition through the Capital Process for Purchase/Construction: Pre-design

Lead: OFM

Background and Definition

The pre-design process is a decision-making tool for large, standalone capital budget expenditures and major capital budget expenditures. The intent of a pre-design study is to

investigate facility alternatives for public service delivery or administration. A pre-design study should assess which alternative best solves a specific problem and at what cost. The study assists decision-makers to determine whether a particular project should proceed to design and construction.

Statutory authority rests with OFM to review and approve pre-design studies for major capital construction projects. RCW 43.88.110 requires OFM to institute procedures to review major capital construction projects at the pre-design stage that will reduce long-term costs and increase facility efficiency. Major capital construction projects are those valued over five million dollars. Statute directs the review procedures include the following elements: (1) evaluation of facility program requirements and consistency with long-range plans; (2) utilization of a system of cost, quality, and performance standards to compare major capital construction projects; and (3) requirement to incorporate value-engineering analysis and constructability review into the project schedule.

Acquisition through the Capital Process for Purchase/Construction: Purchase
Lead: GA Facilities Division

Background and Definition

Under RCW 43.82.010, the GA director has the authority to purchase, lease, lease purchase, rent, or otherwise acquire all improved and unimproved real estate on behalf of a state organization and after consultation with OFM. Statute provides independent authority for certain state organizations to purchase real property.

In addition to outright purchases of real property, the state often reserves an option to purchase a facility upon completion of a specific lease. In 1989, the Legislature authorized the lease/purchase program to provide financing of both real property and personal property (real-estate and equipment) by state agencies through the use of financing contracts. Financing contracts include installment payment agreements, lease/purchase agreements or any other interest-bearing contract used to finance property. Real-estate projects must be specifically approved by the Legislature and are listed in the “Miscellaneous” section of the capital budget.

Acquisition through the Capital Process for Purchase/Construction: Design
Lead: GA Facilities Division

Background and Definition

Prior to construction of new buildings, major improvements to existing facilities, or acquisition of facilities using a lease purchase contract, statute directs an evaluation of the facility design. RCW 43.82.010 (10) requires the director of GA to conduct an evaluation of the facility design and budget using life-cycle cost analysis, value engineering, and other techniques to maximize the long-term effectiveness and efficiency of the facility or improvement.

Per RCW 43.82.010 (9), the GA shall make space utilization studies (including identifying

opportunities for colocation and consolidation of state agency office and support facilities) to maximum utilization of space.

Governmental organizations often use design consultants as a conscious desire to minimize full-time staffing and to acquire expertise not found in-house. Services acquired can range from project conception through construction closeout. However, the norm is to use consultants for environmental studies and preliminary and final design.

Acquisition through the Capital Process for Purchase/Construction: Construct **Lead: GA Facilities Division**

Background and Definition

RCW 43.82.010 (10) provides the GA director may construct new buildings on, or improve existing facilities, and furnish and equip, all real estate under his or her management. As noted previously, the GA director shall conduct an evaluation of the facility design and budget prior to the construction of new buildings, major improvements to existing facilities, or acquisition of facilities using a lease purchase contract. In 2005, the Legislature passed ESSB 5509, [Chapter 12, Laws of 2005](#), which requires LEED™ (Leadership in Energy and Environmental Design) silver certification for projects funded in the state capital budget. This requirement applies to projects larger than 5,000 gross square feet of space. The statutory requirement impacts any entity, including public agencies and public school districts, that receives state funds for construction. Certain types of facilities, including affordable housing, are exempted from the LEED™ standards.

Mid-Term Alteration

Lead: GA Facilities Division

Background and Definition

A mid-term alteration is a change to existing leased space during the term of an active lease. State organizations occasionally experience changes in program directives, staffing needs, or other impacts that dictate a need to alter the physical properties of existing leased space. Delegated authority allows state organizations to make minor alterations up to \$2,500. State organizations without independent statutory authority must submit an alteration request to GA when the estimated value of an alteration to an existing leased space exceeds \$2,500.

Lease Amendment

Lead: GA Facilities Division

Background and Definition

A lease is a contract granting exclusive occupancy or use of property during a specified period in exchange for a specified rent. A lease amendment revises the existing terms and conditions of a lease. Typical reasons for a lease amendment include: change in the name and address of a lessor because of an ownership change, correction or revision to square footage, correction or

revision to the legal description, extension of the term of the lease, and addition or deletion of amortization terms for tenant improvements.

Disposal

Lead: GA Facilities Division

Background and Definition

Disposal is the transfer of title or any other beneficial interest in real property in accordance with statute and any other authority. Per RCW 43.82.010 (1), the GA director has the authority to transfer, exchange, sell, lease, or sublease all or part of any surplus real estate for state organizations that do not have specific authority to dispose of real estate. GA disposes of both improved and unimproved state-owned property. GA has the capability to complete or obtain documentation necessary for real estate disposal transaction including appraisals, building evaluations, environmental studies, hazardous waste evaluations, legal descriptions, surveys, and title policies.

Consultation

Lead: GA Facilities Division

Background and Definition

Consultation refers to exchanging views or providing professional advice in a particular area of expertise. State organizations without a facilities program or without facilities planning staff often need technical assistance with facility management matters. Upon request, GA can provide certain technical assistance and consultative services related to facilities. Examples include: determining spatial requirements, calculating costs and developing plans for a move from one location to another location, coordinating a bid process, analyzing a property for disposal, preparing documentation for a disposal transaction, and providing lease administration services.

Appendix A: Summary of Responses Received

Below is a list of the agencies whose data is included in the Six-Year Facilities Plan and the number of Agency Facilities Needs Surveys that were provided by each agency.

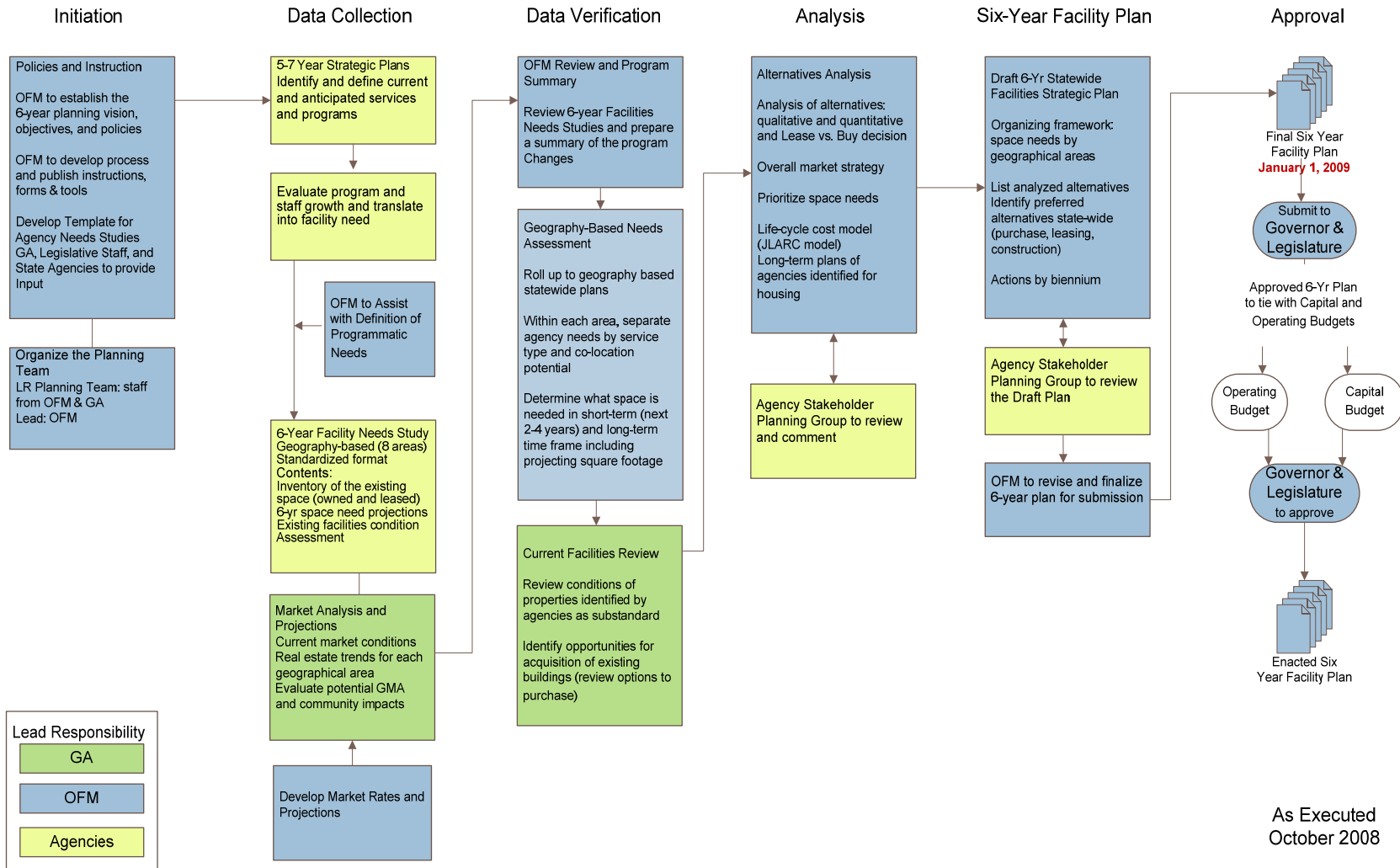
Agency Title	Agency Acronym	No. of Facilities Surveys
Barley Commission	BARLEY	1
Bates Technical College	BATES	1
Bellevue Community College	BCC	1
Bellingham Technical College	BTC	1
Big Bend Community College	BBC	2
Board of Industrial Insurance Appeals	IND	11
Board of Tax Appeals	BTA	2
Clark College	CLC	1
Columbia Basin Community College	CBC	4
Columbia River Gorge Commission	CRG	1
Commission on Judicial Conduct	CJC	1
Community and Technical College System	CTCS	1
County Road Administration Board	CRAB	1
Department of Agriculture	AGR	36
Department of Archaeology and Historic Preservation	DAHP	1
Department of Community, Trade, and Economic Development	CTED	12
Department of Corrections	DOC	77
Department of Early Learning	DEL	19
Department of Ecology	ECY	29
Department of Employment Security	ES	61
Department of Financial Institutions	DFI	5
Department of Fish and Wildlife	DFW	56
Department of General Administration	GA	8
Department of Health	DOH	11
Department of Information Services	DIS	13
Department of Labor and Industries	L&I	23
Department of Licensing	DOL	75
Department of Natural Resources	DNR	191
Department of Personnel	DOP	7
Department of Retirement Systems	DRS	3
Department of Revenue	DOR	19
Department of Services for the Blind	DSB	7
Department of Social and Health Services	DSHS	200
Department of Transportation	DOT	94
Economic and Revenue Forecast Council	ERFC	1
Edmonds Community College	EDC	8
Environmental Hearings Office	EHO	1

Agency Title	Agency Acronym	No. of Facilities Surveys
Everett Community College	EVC	3
Freight Mobility Strategic Investment Board	FMSIB	1
Governor's Office of Indian Affairs	INA	1
Grays Harbor College	GHC	2
Green River Community College	GRC	4
Growth Management Hearings Board	GMHB	2
Higher Education Coordinating Board	HECB	1
Highline Community College	HCC	2
Home Care Quality Authority	HCQA	1
Human Rights Commission	HUM	5
Indeterminate Sentence Review Board	SRB	1
Joint Transportation Committee	JTC	1
Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board	LEOFF	1
Liquor Control Board	LCB	13
Lower Columbia College	LCC	5
Marine Employees' Commission	MAR	1
Military Department	MIL	9
Office of Administrative Hearings	OAH	7
Office of Financial Management	OFM	5
Office of Minority and Women's Business Enterprises	OMWBE	1
Office of the Attorney General	ATG	17
Office of the Governor	GOV	1
Office of the Insurance Commissioner	INS	6
Office of the Lieutenant Governor	LTG	1
Office of the Secretary of State	SEC	5
Office of the State Auditor	SAO	21
Office of the State Treasurer	OST	2
Olympic College	OLC	2
Peninsula College	PEC	1
Pierce College	PIE	2
Public Disclosure Commission	PDC	1
Public Employment Relations Commission	PERC	2
Public Printer	PRT	4
Puget Sound Partnership	PSP	1
Recreation and Conservation Funding Board	RCFB	1
Renton Technical College	RTC	4
Seattle Community Colleges - District 6	SCCD-6	1
Sentencing Guidelines Commission	SGC	1
Shoreline Community College	SHC	2
Skagit Valley College	SVC	1
South Puget Sound Community College	SPS	1
Spokane Community Colleges - District 17	SCCD-17	16

Agency Title	Agency Acronym	No. of Facilities Surveys
State Board for Community and Technical Colleges	SBCTC	1
State Board of Accountancy	ACB	1
State Investment Board	SIB	1
State Lottery Commission	LOT	8
State Parks and Recreation Commission	PARKS	5
State School for the Blind	SFB	1
State School for the Deaf	SFD	2
Superintendent of Public Instruction	SPI	9
Transportation Commission	TRC	1
Transportation Improvement Board	TIB	1
Utilities and Transportation Commission	UTC	4
Walla Walla Community College	WLC	5
Washington Citizens' Commission on Salaries for Elected Officials	COS	1
Washington Health Care Facilities Authority	WHCFA	1
Washington Horse Racing Commission	HRC	1
Washington Pollution Liability Insurance Program	PLI	1
Washington State Arts Commission	ART	1
Washington State Commission on African-American Affairs	CAA	1
Washington State Commission on Asian Pacific American Affairs	APA	1
Washington State Commission on Hispanic Affairs	CHA	1
Washington State Criminal Justice Training Commission	CJT	1
Washington State Gambling Commission	GMB	13
Washington State Health Care Authority	HCA	5
Washington State Patrol	WSP	48
Washington Traffic Safety Commission	STS	1
Wheat Commission	WHEAT	1
Wine Commission	Wine	1
Work Force Training and Education Coordinating Board	WFTECB	1
Yakima Valley College	YVC	1
TOTALS	108 Agencies	1263 Surveys

Appendix B: Six-Year Facilities Planning Schematic

WASHINGTON STATE SIX YEAR FACILITY PLANNING PROCESS



Adapted From: Berk and Associates, "State of Washington Strategic Facilities Plan and Management System: Implementation Plan", October 2007.

Appendix C: Facilities Out of Scope

Out of Scope includes facilities that were determined to be out of scope, although forms were submitted. **Out of Scope** includes facilities that closed or were disposed of prior to the start of the Six-Year Plan as well as facilities that were beyond the scope of the planning process. These facilities may be included in a future Six-Year Facilities Plan.

Agency Title	ADDRESS	CITY	BUILDSTATUS	SQFT
Barley Commission	907 W Riverside Ave	Spokane	Leased	0
Department of Natural Resources	19601 Nicks Rd	Arlington	Agency Owned	1152
Department of Natural Resources	1916 Sinlahekin Rd	Loomis	Agency Owned	1008
Department of Natural Resources	1918 Sinlahekin Rd	Loomis	Agency Owned	3088
Department of Natural Resources	1919 Sinlahekin Rd	Loomis	Agency Owned	2880
Department of Natural Resources	516 Bonaparte Lake Rd	Wauconda	Agency Owned	80
Department of Natural Resources	120 Summit Ave	Northport	Agency Owned	1056
Department of Natural Resources	19601 Nicks Rd	Arlington	Agency Owned	1560
Department of Natural Resources	411 Tillicum Ln	Forks	Agency Owned	2304
Department of Natural Resources	411 Tillicum Ln	Forks	Agency Owned	3432
Department of Natural Resources	26215 SR 706 E	Ashford	Agency Owned	1800
Department of Natural Resources	411 Tillicum Ln	Forks	Agency Owned	2824
Department of Natural Resources	1405 Rush Rd	Chehalis	Agency Owned	9316
Department of Natural Resources	100 Reed Lake Rd	Anacortes	Agency Owned	2322
Department of Natural Resources	12200 Bordeaux Rd	Littlerock	Agency Owned	1820
Department of Natural Resources	12200 Bordeaux Rd	Littlerock	Agency Owned	3752
Department of Natural Resources	12200 Bordeaux Rd	Littlerock	Agency Owned	1320
Department of Natural Resources	Hwy 7 mile post 2	Morton	Agency Owned	1600
Department of Natural Resources	SR 4 mile post 4	Naselle	Agency Owned	1280
Department of Natural Resources	11 Youth Camp Ln	Naselle	Agency Owned	3168
Department of Natural Resources	411 Tillicum Ln	Forks	Agency Owned	2048
Department of Natural Resources	411 Tillicum Ln	Forks	Agency Owned	2518
Department of Natural Resources	11235 Hoh Mainline	Forks	Agency Owned	2500
Department of Natural Resources	11235 Hoh Mainline	Forks	Agency Owned	4326
Department of Natural Resources	11235 Hoh Mainline	Forks	Agency Owned	8318
Department of Natural Resources	11235 Hoh Mainline	Forks	Agency Owned	4000
Department of Natural Resources	11235 Hoh Mainline	Forks	Agency Owned	2496
Department of Natural Resources	11235 Hoh Mainline	Forks	Agency Owned	2340
Department of Natural Resources	5310 Eaglemount Rd	Port Townsend	Agency Owned	1350
Department of Natural Resources	14183 Hwy 112	Sekiu	Agency Owned	546
Department of Natural Resources	313 McCarver Rd	Port Angeles	Agency Owned	2962
Department of Natural Resources	314 McCarver Rd	Port Angeles	Agency Owned	1828
Department of Natural Resources	313 N 2nd St	Glenwood	Agency Owned	2160
Department of Natural Resources	3420 Sand Hill Rd	Belfair	Agency Owned	1400
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	2000
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	3124

Agency Title	ADDRESS	CITY	BUILDSTATUS	SQFT
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	16616
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	2700
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	7200
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	3900
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	3700
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	3000
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	47242
Department of Natural Resources	9805 Blomberg St SE	Tumwater	Agency Owned	14580
Department of Natural Resources	9703 Blomberg St SW	Olympia	Agency Owned	11200
Department of Natural Resources	9703 Blomberg St SW	Olympia	Agency Owned	1700
Department of Natural Resources	9701 Blomberg St SW	Olympia	Agency Owned	3400
Department of Natural Resources	6426 Meridian Rd SE	Lacey	Agency Owned	2216
Department of Natural Resources	6427 Meridian Rd SE	Lacey	Agency Owned	2400
Department of Natural Resources	6428 Meridian Rd SE	Lacey	Agency Owned	3000
Department of Natural Resources	6429 Meridian Rd SE	Lacey	Agency Owned	7050
Department of Natural Resources	900 47th Ave NE	Olympia	Agency Owned	880
Department of Natural Resources	900 47th Ave NE	Olympia	Agency Owned	5700
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	1532
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	1824
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	192
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	96
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	100
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	384
Department of Natural Resources	919 N Township St	Sedro-Woolley	Agency Owned	3960
Department of Natural Resources	601 Bond Rd	Castle Rock	Agency Owned	1800
Department of Natural Resources	601 Bond Rd	Castle Rock	Agency Owned	2400
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	2425
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	2400
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	2400
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	4352
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	1152
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	1500
Department of Natural Resources	15314 NE Dole Valley Rd	Larch	Agency Owned	864
Department of Natural Resources	16118 NE 219th St	Battleground	Agency Owned	5244
Department of Natural Resources	16118 NE 219th St	Battleground	Agency Owned	2400
Department of Natural Resources	964 Hwy 6	Menlo	Agency Owned	3008
Department of Natural Resources	964 Hwy 6	Menlo	Agency Owned	1728
Department of Natural Resources	713 E Bowers Rd	Ellensburg	Agency Owned	2480
Department of Natural Resources	2211 Cle Elum Airport Rd	Cle Elum	Agency Owned	1802
Department of Natural Resources	110 Main St	Husum	Agency Owned	1600
Department of Natural Resources	9571 N Fork Ahtanum Rd	Ahtanum	Agency Owned	470
Department of Natural Resources	9571 N Fork Ahtanum Rd	Ahtanum	Agency Owned	2849
Department of Natural Resources	950 Farman St N	Enumclaw	Agency Owned	2340
Department of Natural Resources	821 88th Ave	Tumwater	Agency Owned	30960
Department of Natural Resources	19601 Nicks Rd	Arlington	Agency Owned	5292

Agency Title	ADDRESS	CITY	BUILDSTATUS	SQFT
Department of Natural Resources	225 S Silke Rd	Colville	Agency Owned	3888
Department of Natural Resources	225 S Silke Rd	Colville	Agency Owned	2928
Department of Natural Resources	225 S Silke Rd	Colville	Agency Owned	2304
Department of Natural Resources	908 E Crawford St	Deer Park	Agency Owned	960
Department of Natural Resources	908 E Crawford St	Deer Park	Agency Owned	1728
Department of Natural Resources	908 E Crawford St	Deer Park	Agency Owned	4284
Department of Natural Resources	908 E Crawford St	Deer Park	Agency Owned	2436
Department of Transportation	1707 S C St	Port Angeles	Agency Owned	0
Department of Transportation	110 E North Foothills Dr	Spokane	Agency Owned	3905
Department of Transportation	3 E Gordon Ave	Spokane	Agency Owned	4152
Department of Transportation	201 S Jackson St	Seattle	Leased	0
Department of Social and Health Services	228 W 1st St Ste E F G	Port Angeles	Leased	2645
Department of Social and Health Services	132 S Spokane St	Seattle	Leased	14960
Department of Social and Health Services	1427 W Gardner	Spokane	Leased	17874
Department of Social and Health Services	1728 Jerome Ave	Yakima	Leased	0
Department of Social and Health Services	4500 10th Ave SE	Lacey	Leased	0
Department of Social and Health Services	309 E 5th Ave	Moses Lake	Leased	1749
Department of Social and Health Services	618 7th Ave SE	Olympia	Leased	0
Department of Social and Health Services	2815 Hoyt Ave	Everett	Leased	0
Department of Social and Health Services	500 Pontius Ave N	Seattle	Leased	0
Office of Financial Management	New Address	Olympia	Leased	0
Spokane Community Colleges - District 17	New Address	Spokane	Agency Owned	0
State School for the Deaf	800 Oakesdale Ave SW	Renton	Leased	328

Appendix D: Other Planning Process/Projects in Progress

Other Planning Process/Project in Progress includes facilities that meet one of three conditions:

1. A facility is in another planning process already required by statute,
2. A project previously approved by OFM's Facilities Oversight, or
3. A project is currently underway that began prior to Substitute House Bill 2366.

52 other planning processes or projects in process were identified that include 95 facilities. A list of the facilities with a brief description of the other plans is provided below.

Department of Agriculture

210 11th Ave SW, Olympia (4415 sq ft)

The agency is moving from General Administration building to DNR building.

Department of Agriculture

1503 Miller St, Wenatchee (4615 sq ft)

The agency's facility was expanded by approximately 400 square feet in spring 2008. OFM provided review and approval on this project.

Office of the Attorney General

1433 Lakeside Ct, Yakima (5870 sq ft)

This facility is being relocated. Project began prior to the implementation of 2366.

Department of Natural Resources

4251 N Wenas Ave, Selah (100 sq ft)

Facility has been closed

Department of Natural Resources

1415 W Rose St, Walla Walla (64 sq ft)

Facility has been closed

Department of Transportation

1551 N Wenatchee Ave, Wenatchee (12932 sq ft)

Department of Transportation

1551 N Wenatchee Ave, Wenatchee (4162 sq ft)

Department of Transportation

2830 Euclid Ave, Wenatchee (10512 sq ft)

These facilities are currently part of a planned DOT project to relocate Regional Admin functions to the DOT Euclid Avenue site that currently houses regional maintenance operations and Project Engineers. The proposal is to trade the existing Wenatchee Avenue property for construction of an Admin building at the owned Euclid Avenue facility in Wenatchee. Currently a market analysis is being performed to determine the potential value of the property.

Department of Transportation

1816 N 4th Ave, Pasco (3913 sq ft)

DOT currently has a plan for the replacement of this facility. Site acquisition funding appropriated in 2007-09. Pre-design on hold pending funding approval.

Department of Social and Health Services
1662 N Fowler St, Richland (15938 sq ft)

Facility is currently being expanded to support the previous addition of FTEs to Children's Administration. OFM provided review and approval on this project.

Department of Social and Health Services
2010 Yakima Valley Hwy, Sunnyside (19920 sq ft)

The lease for this facility is currently being negotiated for a five-year term with a reduction in the total square footage occupied.

Department of Social and Health Services
521 E Mountain View Ave, Ellensburg (10560 sq ft)

Facility was recently relocated to a larger site in Ellensburg. Project began prior to the implementation of 2366.

Department of Ecology
502 Glover St, Twisp (368 sq ft)

Facility is being relocated to Okanogan. OFM provided review and approval on this project.

Department of Ecology
1815 Portland Ave Ste 1, Walla Walla (646 sq)

Facility is being relocated to the Walla Walla Community College. OFM provided review and approval on this project.

Washington State Patrol
143302 E Law Ln, Kennewick (7378 sq ft)

The agency is currently in discussions with the Tri-Cities Campus of Washington State University to explore the possibility of constructing a new crime lab and provide educational opportunities in forensic science.

Washington State Patrol
406 Wellington Ave, Walla Walla (1440 sq ft)

Building has inadequate space and is in a poor geographical location. The agency anticipates a funding request in a future biennium to build a new facility on land already owned by the State Patrol.

Department of Fish and Wildlife
2615 N Cincinnati Ste 300, Spokane (6000 sq)

There is a capital project request to have additional functional space at this facility built at the DFW agency owned facility in Spokane Valley. The request is for the 09-11 biennium.

Department of Natural Resources
205 Holford Rd, Chewelah (468 sq ft)

Facility has been closed

Department of Health

1500 W 4th Ave, Spokane (12501 sq ft)

DOH needs to relocate its staff located at Freeway Plaza in Spokane prior to lease expiration of January 2009. The owner, through GA, recently informed the state that the owner will no longer extend the lease. Relocation was approved by OFM in September 2008.

Department of Corrections

715 E Sprague Ave, Spokane (12226 sq ft)

Department of Corrections

715 E Sprague Ave, Spokane (3000 sq ft)

The existing Spokane Community Justice Center (CJC) is being enlarged and remodeled to accommodate implementation of new and expanded programming. OFM provided approval to expand the office to approximately 22,200 sq ft in July 2008.

Department of Licensing

6517 N Lidgerwood St, Spokane (4292 sq ft)

Department of Licensing

6519 N Lidgerwood St, Spokane (5669 sq ft)

Agency through GA is currently looking for a new location for this facility. The project began prior to the implementation of 2366.

Board of Industrial Insurance Appeals

N 221 Wall St Ste 311 344, Spokane (3475 sq ft)

A project is under review at OFM to relocate this office.

Department of Health

1610 NE 150th St, Seattle (70750 sq ft)

DOH is completing a master planning process and waiting for additional information from DSHS on the use of Fircrest Campus.

Department of Corrections

1107 SW Grady Way, Renton (3727 sq ft)

The agency has been asked to relocate by landlord. Site has been approved by OFM to be relocated.

Department of Licensing

525 156th Ave SE, Bellevue (5150 sq ft)

The current facility is being demolished. Site has been approved by OFM to be relocated.

Department of Transportation

450 S Spokane St, Seattle (3421 sq ft)

This facility is included in a DOT project for replacement with a new facility on acquired property. Existing facility will be demolished at the existing site. Project pre-design currently tabled pending funding.

Department of Social and Health Services

2707 I St NE, Auburn (3375 sq ft)

The agency recently relocated to a larger facility, to better serve clients in South King County. Project started prior to the passage of SHB2366.

Department of Employment Security
12550 Aurora Ave N, Seattle (15029 sq ft)

Department of Social and Health Services
907 NW Ballard Way, Seattle (18750 sq ft)

These agencies are expected to be relocated to the North Seattle Community College Campus. Project started prior to the passage of SHB2366.

Department of Social and Health Services
9650 15th Ave SW, Seattle (32292 sq ft)

The agency plans to occupy additional space to better support the West Seattle community/surrounding areas. This is a colocated DSHS facility with Economic Services and Children's Administration.

Office of the Educational Ombudsman
155 NE 100th St Ste 210, Seattle (1409 sq ft)

The site has already expanded to account for anticipated growth needs. This expansion was approved by OFM to be expanded.

Department of Labor and Industries
616 120th Ave NE Ste C201 C103, Bellevue

The agency has submitted a request for expansion to OFM, which is pending disposition.

Bellingham Technical College
1600 C St, Bellingham (4012 sq ft)

BTC has submitted a 2009-11 Capital Budget Request (project #2010-2-424) to construct a replacement building as part of an interagency waterfront renovation project.

Department of Natural Resources
15210 84th St NE, Granite Falls (1500 sq ft)

Facility has been closed

Department of Corrections
1111 Cornwall Ave, Bellingham (6513 sq ft)

Facility is being relocated. The agency was asked to leave the current facility to accommodate the owners own growth.

Department of Transportation
3704 172nd St NE, Arlington (4779 sq ft)

Facility is being relocated. The agency began the process of relocation in 2005.

Department of Social and Health Services
19009 33rd Ave W, Lynnwood (3129 sq ft)

This facility is closing. Staff are being relocated to other DSHS facilities. Project was approved for relocation in Fall 2008 within existing agency resources.

Washington State Gambling Commission
3210 Smokey Point Dr Ste 202, Arlington

Site closed at lease expiration in February 2008.

Department of Natural Resources
14183 Hwy 112, Beaver (600 sq ft)

Facility has been demolished

Department of Natural Resources
203904 Hwy 101, Sekiu (600 sq ft)

Facility has been demolished

Department of Social and Health Services
421 5th Ave, Forks (7326 sq ft)

Department of Social and Health Services
71 N Spartan Ave, Forks (4622 sq ft)

DSHS was displaced from this facility due to a fire, which damaged the building. The building is being reconstructed and will be reoccupied in the next biennium. Spartan Avenue serves as a temporary location for their operations while the construction occurs.

Department of Employment Security
10109 S Tacoma Way, Tacoma (10496 sq ft)

Listed in Facilities for Further Consideration

Department of Natural Resources
1002 Oakhurst Dr, Elma (800 sq ft)

Facility has been closed

Department of Corrections
125 Chehalis Ave NW, Chehalis (3128 sq ft)

This office is in the process of completing relocation to a new facility in the Lewis County Mall located on Hampe Way. Project began prior to the implementation of SHB2366.

Department of Social and Health Services
401-411 W Wishkah St, Aberdeen (17326 sq ft)

Department of Social and Health Services
401-411 W Wishkah St, Aberdeen (15510 sq ft)

Department of Social and Health Services
503 1/2 W Heron St, Aberdeen (5121 sq ft)

Department of Early Learning
401-411 W Wishkah St, Aberdeen (485 sq ft)

These agencies are currently working with the landlord to reconfigure their buildings to better meet their program needs. New leases are in place for this work to occur. This project began in 2003, prior to the implementation of SHB2366.

Department of Social and Health Services
711 Vine St, Kelso (46671 sq ft)

Department of Labor and Industries
900 Ocean Beach Hwy, Longview (8000 sq ft)

These agencies are in the process of assuming space in the state owned building at 711 Vine Street (current DSHS location) previously occupied by Employment Security. This project was reviewed by OFM.

Liquor Control Board
12501 NE 99th St, Vancouver (2543 sq ft)

The agency has been asked to leave their current leased space and needs to be sited in a new location. This project was reviewed by OFM.

Department of Fish and Wildlife
3939 Cleveland Ave, Tumwater (21050 sq ft)

Department of Fish and Wildlife
516 N Washington St, Olympia (42651 sq ft)

Department of Fish and Wildlife
600 Capitol Way N, Olympia (14500 sq ft)

Department of Fish and Wildlife
600 N Washington, Olympia (720 sq ft)

Department of Fish and Wildlife
6420 Carpenter Rd, Lacey (27800 sq ft)

Department of Fish and Wildlife
7600 Terminal St, Tumwater (7456 sq ft)

Department of Fish and Wildlife
9628 Lathrop Industrial Park, Tumwater

GA was directed by the governor through veto language from the 2006 Supplemental Capital budget to work with DFW to develop a plan addressing the consolidation of services, relocation of users, and long term use of the properties.

Department of Information Services
1110 Jefferson St SE, Olympia (24878 sq ft)

Department of Information Services
1115 Washington St SE, Olympia (80413 sq ft)

Department of Information Services
1310 Jefferson St SE, Olympia (25086 sq ft)

Department of Information Services
2411 Chandler Ct SE, Olympia (9156 sq ft)

Department of Information Services
4224 6th Ave SE, Lacey (3861 sq ft)

Department of Information Services
505 E Union Ave Ste 150, Olympia (5570 sq ft)

Department of Information Services
605 11th Ave SE, Olympia (14638 sq ft)

Department of Information Services
710 Sleater-Kinney Rd SE Ste Q, Lacey (10773

Department of Information Services
7827 Arab Dr, Olympia (12748 sq ft)

The agency was directed through the 07-09 Capital Budget to develop a project on the Wheeler site. This site may include all of these leases.

Department of Corrections
3700 Martin Way E Ste 104 107, Olympia

Department of Corrections
4317 6th Ave Ste 204, Lacey (2538 sq ft)

Department of Corrections
715 8th Ave E, Olympia (3982 sq ft)

A project was approved in April 10, 2008 to consolidate these three facilities into a new Criminal Justice Center in Olympia to support re-entry of offenders, as directed by ESSB 615.

Department of Transportation
150 Israel Rd SW, Tumwater (5485 sq ft)

Department of Transportation
5720 Capitol Blvd, Tumwater (10726 sq ft)

Department of Transportation
5720 Capitol Blvd, Tumwater (13263 sq ft)

Department of Transportation
5720 Capitol Blvd, Tumwater (18734 sq ft)

Department of Transportation
5720 Capitol Blvd, Tumwater (3539 sq ft)

Department of Transportation
6639 Capitol Blvd SW Ste 320, Tumwater (16754 sq ft)

Department of Transportation
7912 Martin Way Ste E, Lacey (6140 sq ft)

Department of Transportation
821 Airport Ct, Tumwater (6000 sq ft)

DOT is currently updating its master plans for state owned property. It includes plans to consolidate these facilities into a new Olympic regional campus.

Department of General Administration
210 11th Ave SW, Olympia (83645 sq ft)

GA functions in this facility will be relocated when the building is demolished to allow for the construction of the Heritage Center/Executive Office Building. GA's relocation has been acknowledged by OFM and is pending additional information to move forward.

Washington State Gambling Commission
4812 Lacey Blvd SE, Lacey (200 sq ft)

Storage facility will close at lease expiration

Washington State Gambling Commission
4812 Lacey Blvd SE, Lacey (150 sq ft)

Storage facility will close at lease expiration

Office of the State Treasurer
210 11th Ave SW, Olympia (18932 sq ft)

Office of the Insurance Commissioner
302 Sid Snyder Ave SW, Olympia (6989 sq ft)

Office of the State Auditor
3200 Capitol Blvd, Tumwater (34510 sq ft)

Office of the Secretary of State
416 Sid Snyder Ave SW, Olympia (11341 sq ft)

Office of the Insurance Commissioner
5000 Capitol Blvd, Tumwater (46080 sq ft)

Office of the Secretary of State
520 Union Ave, Olympia (10666 sq ft)

Office of the Secretary of State
6330 Capitol Blvd, Tumwater (6000 sq ft)

Office of the Secretary of State
6880 Capitol Blvd, Tumwater (49904 sq ft)

Office of the State Auditor
7219 Cleanwater Ln, Tumwater (3132 sq ft)

Office of the Secretary of State
801 Capitol Blvd, Olympia (17000 sq ft)

The agencies at facilities are all expected to be relocated to the Heritage Center/Executive Office Buildings when it is completed in 2012, per the Capital Budget.

Washington State Patrol
7525 Old Highway 99 SW, Olympia (11080 sq ft)

This facility is currently included in a planning process directed by the Capital Budget to consolidate DNR, DFW, and WSP airplane hangars at the Olympia airport.

Appendix E: Maintenance of State Owned Facilities

Maintenance for State-Owned Facilities includes state owned facilities, which has a poor building condition. It has been identified as needing possible follow-up action in future capital or operating budgets.

Department of Ecology

300 Desmond Dr SE, Lacey (229000 square feet)

The agency reported that the HVAC and siding are in poor condition. A desktop review and site visit by the Department of General Administration confirmed this assessment. The site visit also revealed drainage problems in parking area.

Department of Employment Security

212 Maple Park Ave, Olympia (86300 square feet)

The agency reported that the roof, windows, electrical, plumbing and HVAC are in poor condition. The building condition assessment is based on a study done by the Department of General Administration in 2007.

Department of Fish and Wildlife

48 Devonshire Rd, Montesano (12959 square feet)

The agency reported that the roof and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

Department of General Administration

1115 Washington St SE, Olympia (1000 square feet)

The agency reported that the roof is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

Department of Natural Resources

11235 Hoh Mainline, Forks (3752 square feet)

The agency reported that the plumbing is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit revealed substandard plumbing; may require consultant to evaluate plumbing fix.

11919 W Sprague Ave, Spokane (2056 square feet)

The agency reported that the site is not adequate for its' intended use. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

1405 Rush Rd, Chehalis (8421 square feet)

The agency reported that the insulation, oil heating, and windows are in poor condition. In addition, there is no HVAC at this site. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted. The agency is considering demolition of approximately 5,200 SF as restoration may not be practical.

Department of Natural Resources Cont.

2211 Cle Elum Airport Rd, Cle Elum (1325 square feet)

The agency reported that the plumbing is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

225 S Silke Rd, Colville (1440 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. The agency indicated roof repair scheduled for 2009. No site visit was conducted.

2nd St, Northport (1824 square feet)

The agency reported that the roof, siding, windows, HVAC are in poor condition. The building floors have dry rot; there is poor insulation and the building is not energy efficient. The HVAC unit is old and needs repair frequently. No site visit was conducted.

312 McCarver Rd, Port Angeles (3152 square feet)

The agency reported that the electrical, HVAC, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment, noted asbestos and air quality issues, and revealed plan for electrical maintenance. No site visit was conducted.

3430 Sand Hill Rd, Belfair (1792 square feet)

The agency reported that the HVAC and plumbing are poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit revealed asbestos wrapped plumbing with deterioration that may be impacting drinking water and steam heat system with leaks.

411 Tillicum Ln, Forks (2648 square feet)

The agency reported that the HVAC and plumbing are poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit revealed asbestos wrapped plumbing with deterioration that may be impacting drinking water.

411 Tillicum Ln, Forks (5130 square feet)

The agency reported that the HVAC and plumbing are poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit revealed asbestos wrapped plumbing with deterioration that may be impacting drinking water.

411 Tillicum Ln, Forks (7476 square feet)

The agency reported that the HVAC and plumbing are poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit revealed asbestos wrapped plumbing with deterioration that may be impacting drinking water.

411 Tillicum Ln, Forks (13050 square feet)

The agency reported that the HVAC and plumbing are poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit revealed asbestos wrapped plumbing with deterioration that may be impacting drinking water and steam heat system with leaks.

Department of Natural Resources Cont.

601 Bond Rd, Castle Rock (3508 square feet)

The agency reported that there is no HVAC and there are security issues at this site. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

601 Bond Rd, Castle Rock (3914 square feet)

The agency reported that there is no HVAC and there are security issues at this site. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

713 E Bowers Rd, Ellensburg (12907 square feet)

The agency reported that the parking lot issue and HVAC are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit: None

900 47th Ave NE, Olympia (400 square feet)

The agency reported that the HVAC and siding are in poor condition. A desktop review by the Department of General Administration confirmed this assessment and revealed plumbing issues. No site visit was conducted.

900 Fairground Rd, Goldendale (1434 square feet)

The agency reported that the plumbing are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

908 E Crawford St, Deer Park (2203 square feet)

The agency reported that the roof are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

950 Farman St N, Enumclaw (11852 square feet)

The agency reported that the HVAC and lighting are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

950 Farman St N, Enumclaw (2340 square feet)

The agency that the reported HVAC are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted. The agency is remedying via wall to separate shop from IT work area.

9701 Blomberg St SW, Olympia (2064 square feet)

The agency reported that the roof is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. The agency pursuing building replacement in 11-13. No site visit was conducted.

9703 Blomberg St SW, Olympia (3600 square feet)

The agency reported that the roof is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

9805 Blomberg St SE, Tumwater (1450 square feet)

The agency reported that the roof is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

Department of Natural Resources Cont.

Hwy 7 mile post 2, Morton (3000 square feet)

The agency reported that plumbing is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted. The agency would appreciate evaluation for disposition of vacant site.

Department of Transportation

11000 NE 51st Cir, Vancouver (7719 square feet)

The agency reported HVAC upgrades are needed in telecommunications room to improve system reliability and functionality. No site visit was conducted.

11018 NE 51st Cir, Vancouver (119670 square feet)

The agency reported repairs are needed for leaking skylights and windows to preserve state asset, and upgrades needed to electrical distribution and mechanical systems to improve energy efficiency. No site visit was conducted.

1109 E. Hicox Road, Mount Vernon (7203 square feet)

The agency reported that facility does not meet minimum crew requirements, has poor condition floor finishes, and needs heating system upgrades to improve employee work environment and energy efficiency. No site visit was conducted.

1411 Rush Rd, Chehalis (8598 square feet)

The agency reported repairs are needed for moisture damage in floor system to correct potential health issue with mold and preserve state asset. No site visit was conducted.

15700 Dayton Ave N, Shoreline (161682 square feet)

The agency reported that the windows poor condition. A desktop review by the Department of General Administration confirmed this assessment, No site visit.

1655 S 2nd St, Tumwater (44016 square feet)

The agency reported that the HVAC and siding are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. Per site visit cooling tower and carpet at end of useful life, card access system needs replacement, and major structural deficiencies in parking garage. The agency is pursuing capital a project.

2214 RW Johnson Blvd SW, Tumwater (7353 square feet)

The agency reported that the electrical, HVAC, plumbing, roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit confirmed. The agency plans relocation to Lacey owned property.

2714 N Mayfair, Spokane (8284 square feet)

The agency reported that the facility does not meet minimum crew requirements, has poor condition ceiling finishes. In addition it needs insulation upgrades to improve working conditions and energy efficiency.

2714 N Mayfair, Spokane (4153 square feet)

The agency reported the need for additional building insulation to improve work conditions and energy efficiency, and new door hardware.

Department of Transportation Cont.

2714 N Mayfair, Spokane (15343 square feet)

The agency reported that the window on roof is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2714 N Mayfair, Spokane (24455 square feet)

The agency reported that the windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (14900 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. Site visit:

None

2809 Rudkin Rd, Union Gap (7600 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (5880 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (840 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (4134 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (2680 square feet)

The agency reported that the HVAC is in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (1400 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (16705 square feet)

The agency reported that the roof and HVAC are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2809 Rudkin Rd, Union Gap (18070 square feet)

The agency reported that the roof, siding, and windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

Department of Transportation Cont.

2809 Rudkin Rd, Union Gap (2280 square feet)

The agency reported roof, siding, and windows poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

2830 Euclid Ave, Wenatchee (6016 square feet)

The agency reported that the painting and sealing of the structure are required to preserve state asset. Additional security improvements required.

3241 118th Ave SE Ste B, Bellevue (9723 square feet)

The agency reported major water issues due to inadequate wetland drainage. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

6431 Corson Ave S, Seattle (22853 square feet)

The agency reported that the windows are in poor condition. A desktop review by the Department of General Administration confirmed this assessment. No site visit was conducted.

6431 Corson Ave S, Seattle (18039 square feet)

The agency reported that the exterior doors are in need of repairs. Mechanical and electrical systems need balancing to improve energy efficiency.

6431 Corson Ave S, Seattle (770 square feet)

The agency reported that facility has no ADA access.

6431 Corson Ave S, Seattle (1174 square feet)

The agency reported that facility has no ADA access. Facility needs upgraded voice data system, new interior finishes, and updated HVAC controls to improve energy efficiency and functionality of building.

811 E Roanoke St, Seattle (7610 square feet)

The agency reported that electrical, mechanical system upgrades and exterior closure seal/painting required to protect this state asset and improve energy efficiency. ADA deficiency also reported.

Liquor Control Board

4401 E Marginal Way S, Seattle (219960 square feet)

The agency reported problems with the roof, gutters, security fence, windows, concrete walks and driveways, hot water heater, siding, and doors.

Appendix F: List of Anticipated Lease Renewals

Below is a list of anticipated lease renewals as identified in this Six-Year Facilities Plan listed by lease expiration then by planning area and community.

Agency	Planning Area	Address	City	SQFT	Lease End Date
DNR	Eastern	BLDG 2311	Curlew	952	31-Dec-01
ECY	Central	2233 Stevens Dr	Richland	250	31-Mar-04
DNR	Puget Sound	450 W Business Park Rd	Shelton	2140	14-May-05
DOC	Puget Sound	507 N 4th St	Shelton	500	31-May-06
DOL	Eastern	511 Park St	Davenport	144	31-Jul-06
DSHS	King	4101 15th Ave NE Ste 005	Seattle	118	31-Jul-06
DSHS	Eastern	130th Arthur St	Spokane	800	30-Sep-06
WLC	Central	530 E Curtis Ave	Walla Walla	1750	01-Oct-06
WLC	Central	1555 Waco Ave	Walla Walla	9180	01-Oct-06
WLC	Central	835 B St	Walla Walla	1500	01-Oct-06
AGR	Central	105 S 18th St	Yakima	119	30-Jun-07
DOL	Northwest	1011 Mullis St	Friday Harbor	1016	16-Nov-07
BATES	Puget Sound	1101 Yakima Ave	Tacoma	6500	30-Nov-07
DNR	Southwest	2510 SR 7	Mineral	2400	31-Dec-07
DSHS	Central	5219 Canal Dr	Kennewick	50	28-Feb-08
DSHS	King	6858 South 238th St	Kent	588	28-Feb-08
DOT	Northwest	19218 59th Dr NE	Arlington	1160	28-Feb-08
AGR	Eastern	222 N Havana St	Spokane	771	29-Feb-08
UTC	Northwest	1720 Ellis St Ste 200	Bellingham	100	31-Mar-08
DOL	Southwest	8000 NE 13th Ave	Vancouver	4000	31-Mar-08
UTC	Southwest	50 Enterprise Ln Ste 150	Elma	226	31-Mar-08
DOT	Thurston	8441 Old Highway 99 SE	Olympia	2478	14-Apr-08
DOT	Thurston	325 Washington St NE	Olympia	64	15-Apr-08
DOT	Thurston	6000 Linderson Way SW	Tumwater	4072	22-Apr-08
DOC	King	6335 35th Ave SW	Seattle	3473	30-Apr-08
DNR	Southwest	1216 Skyview Dr	Aberdeen	2060	01-May-08
DSHS	Thurston	3915 Martin Way E	Olympia	100	22-May-08
DSHS	Thurston	7547 Henderson Blvd	Olympia	200	23-May-08
ERFC	Thurston	1025 Union Ave SE Ste 544	Olympia	1572	29-May-08
DSHS	Central	50 Simon St SE	East Wenatchee	3980	31-May-08
DSHS	Northwest	3250 N Goldie Rd Ste C8	Oak Harbor	108	31-May-08
DSHS	Northwest	PO Box 616	Mount Vernon	100	31-May-08
ES	Puget Sound	2505 Olympic Hwy N	Shelton	6580	31-May-08
ES	Puget Sound	2505 Olympic Hwy N	Shelton	1382	31-May-08
DSHS	Southwest	2900 Kaufman Ave	Vancouver	200	31-May-08
DSHS	Thurston	7821 Arab Drive	Tumwater	60000	31-May-08
ES	Thurston	1570 Irving St	Tumwater	28346	08-Jun-08
DSHS	Northwest	3832 172nd St NE	Arlington	250	19-Jun-08
INS	Thurston	1520 Irving St Ste C	Tumwater	4198	29-Jun-08
ES	Central	815 N Kellogg Ste C	Kennewick	8292	30-Jun-08

Agency	Planning Area	Address	City	SQFT	Lease End Date
ES	Central	431 Tieton St	Walla Walla	100	30-Jun-08
CTED	Eastern	10 N Post St Ste 639 647 649 650	Spokane	734	30-Jun-08
ECY	Eastern	7028 N Division St	Spokane	400	30-Jun-08
ECY	Eastern	7028 N Division St	Spokane	200	30-Jun-08
SCCD-17	Eastern	115 NW State St	Pullman	7733	30-Jun-08
RTC	King	500 SW 7th St	Renton	2000	30-Jun-08
RTC	King	2024 3rd Ave	Seattle	3200	30-Jun-08
ES	King	200 SW Michigan St	Seattle	5024	30-Jun-08
DSHS	Northwest	32320 Hewitt Ave	Everett	250	30-Jun-08
EDC	Northwest	200 E Fremont St	Monroe	1160	30-Jun-08
DSHS	Puget Sound	1235 S Sprague Ave	Tacoma	200	30-Jun-08
LCC	Southwest	1410 8th Ave	Longview	2200	30-Jun-08
LCC	Southwest	410 Yelm St	Kelso	900	30-Jun-08
AGR	Southwest	27104 Sandridge Rd Ste B	Nahcotta	1440	30-Jun-08
ES	Thurston	926 79th Ave SE	Olympia	50765	30-Jun-08
RTC	King	2829 NE 3rd St	Renton	720	01-Jul-08
AGR	Central	2010 Yakima Valley Hwy Ste K15	Sunnyside	595	31-Jul-08
DSHS	Central	517 N Johnson St	Kennewick	120	31-Jul-08
DSHS	Central	Rte 5 Box 930	White Salmon	100	31-Jul-08
DOT	King	401 2nd Ave S	Seattle	6074	31-Jul-08
DOT	King	401 2nd Ave S	Seattle	4200	31-Jul-08
DOL	Puget Sound	1017 S Boone St Ste 336	Shelton	3754	31-Jul-08
DOT	Puget Sound	10962 SR 305	Poulsbo	585	31-Jul-08
DSHS	Thurston	1009 College St SE	Lacey	9934	31-Jul-08
SBCTC	Thurston	1300 Quince St SE	Olympia	27641	06-Aug-08
CRG	Central	57 Wauna St	White Salmon	2900	14-Aug-08
SPI	Thurston	325 Washington St NE	Olympia	240	15-Aug-08
SPI	Thurston	325 Washington St NE	Olympia	64	17-Aug-08
WSP	Thurston	3310 Capital Blvd	Tumwater	13164	27-Aug-08
DSHS	Central	214 Carlson Ave	Toppenish	200	31-Aug-08
SFD	Central	235 Sunset Ave	Wenatchee	64	31-Aug-08
SCCD-17	Eastern	500 S Stone St	Spokane	10300	31-Aug-08
DSHS	Puget Sound	PO Box 188	Port Townsend	120	31-Aug-08
DSHS	Southwest	1995 NE Kresky Ave	Chehalis	200	31-Aug-08
WHCFA	Thurston	410 11th Ave Ste 201	Olympia	2700	03-Sep-08
BBC	Eastern	7815 Chanute St NE	Moses Lake	8121	15-Sep-08
BBC	Eastern	7815 Chanute St NE	Moses Lake	6000	15-Sep-08
SCCD-17	Eastern	2310 N Monroe St	Spokane	27987	23-Sep-08
ES	Central	423 Rock Island Rd	Wenatchee	100	30-Sep-08
AGR	Eastern	32 C St NW	Ephrata	285	30-Sep-08
DSHS	Eastern	1313 N Atlantic Ste 2000 4500	Spokane	79220	30-Sep-08
DSHS	Eastern	E 1011 2nd Ave Ste 8	Spokane	4365	30-Sep-08
SCCD-17	Eastern	4410 N Market St	Spokane	23571	30-Sep-08
DSHS	Northwest	1111 W Holly St Suite F	Bellingham	900	30-Sep-08
DFW	Puget Sound	1321 Bayview Ave	Neah Bay	580	30-Sep-08
DSHS	Puget Sound	3039 Spring St	Port Townsend	180	30-Sep-08
DNR	Eastern	529 W Main St	Dayton	280	01-Oct-08

Agency	Planning Area	Address	City	SQFT	Lease End Date
DSHS	Northwest	3923 88th St Ste P L M	Marysville	600	14-Oct-08
DOC	Central	1392 W Pine St	Walla Walla	2000	31-Oct-08
DSHS	Central	3010 Castlevale Rd	Yakima	240	31-Oct-08
DNR	Eastern	222 N Havana St	Spokane	600	31-Oct-08
DOT	King	21851 84th Ave S	Kent	13522	31-Oct-08
DFW	Southwest	350 Morton Rd.	Morton	5125	29-Nov-08
DSHS	Central	1020 N Edison St	Kennewick	23067	30-Nov-08
ES	Central	5939 W Metaline Ave	Kennewick	200	30-Nov-08
AGR	Central	21 N 1st Ave	Yakima	2529	30-Nov-08
DOT	King	25157 Maple Valley Hwy	Maple Valley	7050	30-Nov-08
DSHS	Northwest	3127 Smokey Point Dr	Arlington	150	30-Nov-08
DSHS	Northwest	840 N Broadway	Everett	40	30-Nov-08
DSHS	Northwest	211 Anderson Rd	Mount Vernon	50	30-Nov-08
DSHS	Puget Sound	PO Box 70	Shelton	100	30-Nov-08
DFW	Central	Highway 10	Okanogan	173	16-Dec-08
YVC	Central	401 E Mountain View Ave	Ellensburg	2296	31-Dec-08
DEL	Central	1020 N Edison St	Kennewick	1407	31-Dec-08
DSHS	Central	206 W Poplar St	Walla Walla	13721	31-Dec-08
SPI	Central	513 N Front St Ste A	Yakima	600	31-Dec-08
AGR	Eastern	920 6th Ave	Clarkston	300	31-Dec-08
SPI	Northwest	7500 212th St SW Ste 113	Edmonds	644	31-Dec-08
PIE	Puget Sound	716 S Hill Park Dr	Puyallup	3370	31-Dec-08
SAO	Puget Sound	949 Market St Ste 560	Tacoma	4842	31-Dec-08
DFW	Eastern	1015 Port Way	Clarkston	6480	14-Jan-09
WSP	Eastern	9939 W Kinder Rd	Moses Lake	600	31-Jan-09
GMB	King	451 SW 10th St	Renton	1629	31-Jan-09
DRS	Thurston	6860 Capitol Blvd	Tumwater	12956	31-Jan-09
DRS	Thurston	6835 Capitol Blvd	Tumwater	57441	31-Jan-09
LCB	Central	100 9th St	Wenatchee	2292	28-Feb-09
DOH	Central	306 Division St	Yakima	1932	28-Feb-09
ES	Eastern	403 Boundary St	Mattawa	379	28-Feb-09
DOL	Eastern	455 E Hemlock St Ste D	Othello	792	28-Feb-09
DSHS	King	305 S Dawson St	Seattle	5428	28-Feb-09
DSHS	Northwest	3832 172nd St NE	Arlington	750	28-Feb-09
DSHS	Puget Sound	4505 Auto Center Way	Bremerton	600	28-Feb-09
DSHS	Central	722 North 16th	Yakima	1500	11-Mar-09
DFW	Central	6 E Cherry St	Walla Walla	1423	14-Mar-09
AGR	Central	720 Main Ave W	Brewster	992	31-Mar-09
AGR	Central	16830 Summitview Rd	Cowiche	975	31-Mar-09
ES	Central	215 Bridge St	Wenatchee	10800	31-Mar-09
ES	Eastern	11928 Kittleson Rd	Moses Lake	150	31-Mar-09
DSHS	Eastern	1313 N Atlantic Ste 1000	Spokane	10240	31-Mar-09
OAH	Northwest	2720 Colby Ste 419	Everett	460	31-Mar-09
EDC	Northwest	15620 Hwy 99 Ste 6B	Lynnwood	1500	31-Mar-09
ATG	Southwest	1220 Main St Ste 510	Vancouver	9172	31-Mar-09
DSHS	Thurston	4450 10th Ave SE	Lacey	54788	31-Mar-09
LCB	Thurston	3000 Pacific Ave SE	Olympia	56379	31-Mar-09

Agency	Planning Area	Address	City	SQFT	Lease End Date
DNR	Central	3601 W Washington St	Yakima	623	30-Apr-09
DOC	Central	210 N 2nd St	Yakima	6150	30-Apr-09
DOL	King	320 N 85th St	Seattle	11060	30-Apr-09
DOL	King	3310 N Auburn Way Ste F G H	Auburn	3888	30-Apr-09
DOL	Northwest	18023 Hwy 99 Ste E H	Lynnwood	5210	30-Apr-09
LCC	Southwest	650 Goerig St Ste E	Woodland	1400	30-Apr-09
DSHS	Thurston	4500 10th Ave SE	Lacey	54788	30-Apr-09
LEOFF	Thurston	2100 Evergreen Parkway SW	Olympia	1998	30-Apr-09
DFW	Puget Sound	414 Business Park Rd	Shelton	120	14-May-09
DSHS	Puget Sound	21153 Hwy 410 E Ste G1	Bonney Lake	7177	30-May-09
SAO	Central	707 N Pearl Ste F	Ellensburg	457	31-May-09
SAO	Central	1815 Portland Ave Ste 4	Walla Walla	565	31-May-09
DOR	King	2101 4th Ave	Seattle	22622	31-May-09
DNR	Northwest	3373 Mt Baker Hwy	Bellingham	1780	31-May-09
DSHS	Puget Sound	4710 Keene St	Bremerton	30320	31-May-09
DOC	Thurston	647 Woodland Square Loop SE	Lacey	18104	31-May-09
DOH	Thurston	7745 Arab Dr SE	Tumwater	25500	31-May-09
DSHS	Thurston	712 Pear St SE	Olympia	70000	31-May-09
DFW	Southwest	Chapman Ave	Carson	200	13-Jun-09
GMB	Thurston	4812 Lacey Blvd SE	Lacey	100	19-Jun-09
WLC	Central	37 Interchange Rd	Walla Walla	26295	30-Jun-09
DIS	Central	215 N 3rd Ave Ste C	Yakima	2338	30-Jun-09
DOL	Eastern	84 E Delaware Ave	Republic	643	30-Jun-09
DFW	Eastern	3950 Hwy 20 N	Northport	250	30-Jun-09
AGR	Eastern	222 N Havana St	Spokane	998	30-Jun-09
ES	Eastern	15912 E Marietta St	Spokane	27300	30-Jun-09
SCCD-17	Eastern	3939 N Freya St	Spokane	38780	30-Jun-09
SCCD-17	Eastern	3118 E Boone Ave	Spokane	6450	30-Jun-09
DOT	King	401 2nd Ave S	Seattle	3184	30-Jun-09
SHC	King	910 N 160th St	Shoreline	6120	30-Jun-09
DOT	King	401 2nd Ave S	Seattle	1060	30-Jun-09
DOT	King	200 SW Michigan St	Seattle	14296	30-Jun-09
ATG	King	401 4th Ave N	Kent	190	30-Jun-09
DOL	Northwest	1005 Commercial St Ste C D	Anacortes	1965	30-Jun-09
DSHS	Northwest	5919 195th St NE	Arlington	2100	30-Jun-09
EVC	Northwest	3201 Smith Ave	Everett	13464	30-Jun-09
DNR	Northwest	24876 Charles Jones Mem Cir Ste 1 2 3	Sedro-Woolley	4469	30-Jun-09
ECY	Northwest	208 Railroad Ave	Skykomish	81	30-Jun-09
DSHS	Puget Sound	2025 Olympia Hwy N Ste 420	Shelton	2263	30-Jun-09
DSB	Southwest	2214 E 13th St	Vancouver	1681	30-Jun-09
LCC	Southwest	650 Goerig St Ste D	Woodland	750	30-Jun-09
CTED	Southwest	50 Enterprise Ln Ste 106	Elma	138	30-Jun-09
GHC	Southwest	50 Enterprise Ln	Elma	420	30-Jun-09
HUM	Thurston	711 S Capitol Way Ste 402	Olympia	6719	30-Jun-09
AGR	Thurston	1111 Washington St SE	Olympia	47648	30-Jun-09
ART	Thurston	711 Capitol Way S Ste 600	Olympia	5971	30-Jun-09

Agency	Planning Area	Address	City	SQFT	Lease End Date
ATG	Thurston	1125 Washington St SE	Olympia	72639	30-Jun-09
DFW	Thurston	1111 Washington St NE	Olympia	129237	30-Jun-09
DNR	Thurston	1111 Washington St SE	Olympia	151708	30-Jun-09
DOL	Thurston	1125 Washington St SE	Olympia	1042	30-Jun-09
DOL	Thurston	1125 Washington St SE	Olympia	104161	30-Jun-09
DOT	Thurston	310 Maple Park Ave	Olympia	183473	30-Jun-09
DSHS	Thurston	1115 Washington St SE	Olympia	229172	30-Jun-09
DSHS	Thurston	805 Plum St	Olympia	10388	30-Jun-09
LTG	Thurston	416 Sid Snyder Ave	Olympia	4092	30-Jun-09
MAR	Thurston	711 Capitol Way S Ste 104	Olympia	889	30-Jun-09
OFM	Thurston	302 14th Ave SW	Olympia	38308	30-Jun-09
OST	Thurston	416 14th Ave	Olympia	10719	30-Jun-09
PDC	Thurston	711 Capitol Way Ste 206	Olympia	7682	30-Jun-09
PRT	Thurston	1111 Washington St SE	Olympia	2706	30-Jun-09
PRT	Thurston	7511 New Market St SW	Tumwater	11400	30-Jun-09
PRT	Thurston	7580 New Market St. SW	Tumwater	89004	30-Jun-09
RCFB	Thurston	1111 Washington St SE	Olympia	10055	30-Jun-09
SAO	Thurston	302 Sid Snyder Ave SW	Olympia	6412	30-Jun-09
SPI	Thurston	600 S Washington St	Olympia	97800	30-Jun-09
SAO	Central	819 N Miller St	Wenatchee	1200	31-Jul-09
DFW	Eastern	529 W Main St	Dayton	1088	31-Jul-09
DSHS	Eastern	1608 W Boone Ave	Spokane	31069	31-Jul-09
GRC	Eastern	125 S Sullivan Rd	Spokane Valley	1200	31-Jul-09
DOT	King	401 2nd Ave S	Seattle	12496	31-Jul-09
ES	King	1530 140th Ave NE Ste 100	Bellevue	2846	31-Jul-09
SCCD-6	King	6208 60th Ave NE	Seattle	23209	31-Jul-09
DSHS	King	1737 Airport Way S Ste 130	Seattle	55325	31-Jul-09
LCB	Puget Sound	4970 Auto center Way	Bremerton	1863	31-Jul-09
DFW	Puget Sound	551 Tillicum Ln	Forks	480	31-Jul-09
DFW	Puget Sound	938 Marine View Dr	Port Angeles	650	31-Jul-09
SAO	Southwest	12009 NE 99th St Ste1460	Vancouver	1910	31-Jul-09
DOC	King	606 West Gowe St	Kent	5526	28-Aug-09
IND	Eastern	821 East Broadway, Suite 5	Moses Lake	922	31-Aug-09
DSHS	Eastern	1025 S 1st Ave	Othello	3645	31-Aug-09
AGR	Eastern	1113 Central Ave	Quincy	1125	31-Aug-09
LOT	Eastern	10517 E Sprague Ave	Spokane Valley	3180	31-Aug-09
SPI	Eastern	4202 S Regal	Spokane	223	31-Aug-09
EDC	Northwest	216 Olympic Blvd	Everett	3121	31-Aug-09
EDC	Northwest	19709 68th Ave W	Lynnwood	21619	31-Aug-09
SPI	Puget Sound	10116 36th Ave Ct SW	Lynnwood	1058	31-Aug-09
PIE	Puget Sound	716 S Hill Park Dr	Puyallup	10000	31-Aug-09
JTC	Thurston	3309 Capitol Blvd	Tumwater	0	31-Aug-09
PEC	Puget Sound	268 Battery Way	Port Townsend	10000	01-Sep-09
DOR	Central	1661 N Fowler St	Richland	6853	30-Sep-09
DOT	Central	1663 N Fowler St	Richland	6983	30-Sep-09
DOC	Central	1415 W Pine St	Walla Walla	7500	30-Sep-09
DSHS	Eastern	221 E Washington St	Dayton	120	30-Sep-09

Agency	Planning Area	Address	City	SQFT	Lease End Date
ES	Eastern	130 S Arthur St	Spokane	40126	30-Sep-09
WHEAT	Eastern	907 W Riverside Ave	Spokane	3852	30-Sep-09
AGR	King	1914 34th St Ste 107	Seattle	240	30-Sep-09
ES	King	8746 Mary Ave NW	Seattle	3244	30-Sep-09
EDC	Northwest	14 E Casino Road	Everett	4415	30-Sep-09
DOL	Puget Sound	B St SW	Forks	1028	30-Sep-09
DSHS	Puget Sound	1301 Tacoma Ave S	Tacoma	17629	30-Sep-09
OAH	Puget Sound	1301 Tacoma Ave S	Tacoma	156	30-Sep-09
DIS	Southwest	111 W 39th St	Vancouver	1419	30-Sep-09
CTED	Thurston	906 Columbia St SW	Olympia	54554	30-Sep-09
DSHS	Thurston	805 Plum St	Olympia	10232	30-Sep-09
PERC	Thurston	112 Henry St NE Ste 300	Olympia	9025	30-Sep-09
PLI	Thurston	1015 10th Ave SE	Olympia	3048	30-Sep-09
CTED	Puget Sound	627 W Franklin St Ste D	Shelton	145	17-Oct-09
FMSIB	Thurston	1063 Capitol Way Ste 201	Olympia	1080	30-Oct-09
DOC	Central	712 N 4th Ave	Pasco	3080	31-Oct-09
ATG	Central	18 S Mission St Ste 300	Wenatchee	4541	31-Oct-09
CTED	Central	285 Technology Center Way Ste 106	Wenatchee	121	31-Oct-09
ES	Central	107 Jewett Ave	White Salmon	6334	31-Oct-09
ATG	Eastern	1116 W Riverside Ave	Spokane	28009	31-Oct-09
HCC	King	33320 First Ave S	Federal Way	17632	31-Oct-09
RTC	King	515 West Harrison St	Kent	2500	31-Oct-09
IND	Northwest	906 SE Everett Mall Way Ste 410	Everett	1658	31-Oct-09
WSP	Northwest	909 W Main	Monroe	3058	31-Oct-09
CTED	Northwest	419 S 1st St Ste 200	Mount Vernon	100	31-Oct-09
IND	Southwest	1801 D St Ste 3 4	Vancouver	1589	31-Oct-09
DSHS	Southwest	307 E Robert Bush Dr	South Bend	10037	31-Oct-09
GA	Thurston	7511 New Market St SW	Olympia	56000	31-Oct-09
DFW	King	14514 Whitman Ave	Seattle	826	30-Nov-09
DNR	Northwest	208 West Ave	Arlington	810	30-Nov-09
DOC	Puget Sound	17203 Hwy 112	Clallam Bay	1234	30-Nov-09
ES	Puget Sound	71 S Forks Ave	Forks	120	30-Nov-09
DSHS	Thurston	7240 Martin Way	Olympia	614	30-Nov-09
WSP	Thurston	3000 Pacific Ave SE	Olympia	23789	30-Nov-09
DFW	Central	2455 Hwy 141	Trout Lake	100	31-Dec-09
CTED	Central	500 Tausic Way	Walla Walla	225	31-Dec-09
DFW	Central	3601 W Washington	Yakima	750	31-Dec-09
DSHS	Central	3611 River Rd Ste 200 210	Yakima	4973	31-Dec-09
DSHS	Central	3700 Fruitvale Blvd	Yakima	5781	31-Dec-09
LOT	Central	9 S 5th Ave	Yakima	3454	31-Dec-09
SCCD-17	Eastern	3608 S Davison Blvd	Spokane	2268	31-Dec-09
DSHS	Northwest	2801 10th St	Everett	378	31-Dec-09
LOT	Northwest	11419 19th Ave SE Ste A106	Everett	3105	31-Dec-09
ES	Puget Sound	1300 Sylvan Way	Bremerton	7661	31-Dec-09
DOL	Puget Sound	6402 S Yakima Ave	Tacoma	5800	31-Dec-09
ATG	Thurston	818 79th Ave Ste C	Olympia	17142	31-Dec-09
CJT	Thurston	3060 Willamette Dr NE	Lacey	2900	31-Dec-09

Agency	Planning Area	Address	City	SQFT	Lease End Date
WSP	Thurston	321 Cleveland Ave Ste A C E F	Tumwater	14770	31-Dec-09
DSHS	Eastern	525 Fifth St	Clarkston	14800	31-Jan-10
DSHS	Eastern	1100 S Main St	Colville	5547	31-Jan-10
DOP	Eastern	N 4407 Division St	Spokane	1094	31-Jan-10
DSHS	Eastern	1313 N Atlantic Ste 4250	Spokane	680	31-Jan-10
L&I	Puget Sound	500 Pacific Ave	Bremerton	8938	31-Jan-10
DSHS	Puget Sound	9501 Lakewood Drive SW Ste E	Lakewood	7374	31-Jan-10
DOL	Puget Sound	8427 27th St W	University Place	5465	31-Jan-10
L&I	Thurston	7827 Arab Drive	Tumwater	26084	31-Jan-10
DOR	King	19800 North Creek Pkwy	Bothell	11493	28-Feb-10
L&I	Northwest	525 E College Way Ste H	Mount Vernon	14256	28-Feb-10
AGR	Central	66 Hwy 150	Chelan	960	31-Mar-10
DSHS	Eastern	1212 N Washington St Ste 207	Spokane	680	31-Mar-10
DSHS	King	18000 Pacific Hwy S Ste 1000	Sea Tac	4622	31-Mar-10
ATG	Northwest	103 E Holly St	Bellingham	8111	31-Mar-10
DSHS	Northwest	1720 Ellis St Ste 100	Bellingham	15840	31-Mar-10
L&I	Northwest	1720 Ellis St	Bellingham	10826	31-Mar-10
IND	Puget Sound	949 Market St	Tacoma	6035	31-Mar-10
DOL	Thurston	2424 Bristol Ct SW	Olympia	17902	31-Mar-10
DOT	Thurston	243 Israel Rd SE	Tumwater	14028	31-Mar-10
GA	Thurston	1312 Fones Rd SE	Olympia	13349	31-Mar-10
DOC	Central	238 W Oak St	Okanogan	1554	30-Apr-10
DNR	Eastern	285 Silke Rd	Colville	7090	30-Apr-10
DOT	King	1715 228TH St SE	Bothell	6652	30-Apr-10
DOT	King	26157 Maple Valley Hwy	Maple Valley	4500	30-Apr-10
LCB	Northwest	1720 Ellis St Ste 210	Bellingham	1920	30-Apr-10
DFW	Puget Sound	332 E 5th St Ste 100	Port Angeles	850	30-Apr-10
DFW	Puget Sound	502 High St	Port Orchard	794	30-Apr-10
CTED	Thurston	2600 Martin Way E Ste F	Olympia	3102	30-Apr-10
DSHS	Central	500 N Morain Ste 2210	Kennewick	26150	31-May-10
AGR	Eastern	617 Fancher Rd	Spokane	3026	31-May-10
AGR	Northwest	6951 Hannegan RD Ste 10	Lynden	180	31-May-10
ES	Northwest	101 Prospect St	Bellingham	9423	31-May-10
DSHS	Puget Sound	228 W 1st St Ste W	Port Angeles	1814	31-May-10
DSHS	Puget Sound	235 W 1st St	Port Angeles	5276	31-May-10
ECY	Thurston	1415 Sandy Ln NE	Lacey	3864	31-May-10
AGR	Central	607 E Mountain View Ave	Ellensburg	100	30-Jun-10
DOL	Central	607 E Mountain View Ave	Ellensburg	2077	30-Jun-10
DFW	Central	20268 Hwy 20	Twisp	2500	30-Jun-10
ECY	Central	101 W Yakima Ave	Yakima	420	30-Jun-10
SCCD-17	Eastern	970 S Clark Ave	Republic	4885	30-Jun-10
AGR	Eastern	821 E Broadway Ste 4 5 6 13 14	Moses Lake	4960	30-Jun-10
SCCD-17	Eastern	2426 N Discovery Pl	Spokane	6116	30-Jun-10
SCCD-17	Eastern	4001 N Cook St	Spokane	7953	30-Jun-10
DOC	King	9620 Stone Ave N	Seattle	3854	30-Jun-10
GRC	King	110 2nd St SW	Auburn	7325	30-Jun-10
DSHS	Northwest	840 N Broadway	Everett	91844	30-Jun-10

Agency	Planning Area	Address	City	SQFT	Lease End Date
DSHS	Northwest	840 N Broadway	Everett	3596	30-Jun-10
SAO	Northwest	3500 Colby Ave Ste 100B	Everett	2014	30-Jun-10
DNR	Northwest	31560 SR 20, Suite 103	Oak Harbor	270	30-Jun-10
DOC	Puget Sound	10103 S Tacoma Way	Tacoma	13008	30-Jun-10
DSHS	Southwest	151 NE Hampe Way	Chehalis	10865	30-Jun-10
DSHS	Southwest	163 NE Hampe Way	Chehalis	5427	30-Jun-10
DOC	Southwest	1953 7th Ave	Longview	5423	30-Jun-10
CTED	Thurston	128 10th Ave SW	Olympia	32402	30-Jun-10
DSHS	Thurston	640 Woodland Square Loop SE	Lacey	61091	30-Jun-10
OMWBE	Thurston	406 Water St SW	Olympia	5567	30-Jun-10
UTC	Thurston	1300 S Evergreen Park Dr SW	Olympia	37587	30-Jun-10
WFTECB	Thurston	128-10th Ave SW	Olympia	8168	30-Jun-10
DEL	Eastern	1620 S Pioneer Way	Moses Lake	202	31-Jul-10
DSHS	Eastern	1620 S Pioneer Way	Moses Lake	25307	31-Jul-10
DOL	King	8830 25th Ave SW	Seattle	6147	31-Jul-10
DSHS	Northwest	16710 Smokey Point Blvd	Arlington	14941	31-Jul-10
DOT	Northwest	1043 Goldenrod Rd	Burlington	8384	31-Jul-10
GHC	Southwest	511 W Heron St	Aberdeen	385	31-Jul-10
ES	Southwest	511 W Heron St	Aberdeen	9219	31-Jul-10
DFW	Southwest	1595 N National Ave	Chehalis	350	31-Jul-10
ES	Southwest	151 NE Hampe Way	Chehalis	13346	31-Jul-10
AGR	Thurston	2747 29th Ave SW	Tumwater	3384	31-Jul-10
ATG	Thurston	2425 Bristol Ct SW	Olympia	54744	31-Jul-10
DSHS	Thurston	724 Quince St SE	Olympia	40462	31-Jul-10
DOC	Eastern	728 Sixth St	Clarkston	1100	31-Aug-10
DSHS	Eastern	1600 W 1st St	Newport	7752	31-Aug-10
DSHS	Eastern	316 W Boone Ave Ste 170	Spokane	8538	31-Aug-10
DSHS	Eastern	8517 E Trent Ave	Spokane	45777	31-Aug-10
SCCD-17	Eastern	501 N Riverpoint Blvd	Spokane	47777	31-Aug-10
SCCD-17	Eastern	525 W 2nd Ave	Spokane	2041	31-Aug-10
DOL	King	18132 Bothell Way NE Ste B6	Bothell	4555	31-Aug-10
SVC	Northwest	11042 SR 525	Clinton	4294	31-Aug-10
EDC	Northwest	712 Center Rd	Everett	4000	31-Aug-10
EDC	Northwest	12811 8th Ave W	Everett	4600	31-Aug-10
DSHS	Puget Sound	1715 Lafayette St	Steilacoom	4000	31-Aug-10
DOT	Thurston	2865 RW Johnson Blvd SW	Olympia	6260	31-Aug-10
DOC	Puget Sound	228 W 1st St	Port Angeles	3402	30-Sep-10
DOL	Puget Sound	19045 SR 305	Poulsbo	3222	30-Sep-10
LCB	Puget Sound	6240 Tacoma Mall Blvd	Tacoma	4206	30-Sep-10
DSHS	Southwest	311 W 11th St	Vancouver	5918	30-Sep-10
DSHS	Thurston	1570 Irving St	Tumwater	9474	30-Sep-10
DSHS	King	616 S 348th St	Federal Way	22590	31-Oct-10
DSHS	King	1000 Central Ave S Ste A	Kent	4676	31-Oct-10
DSHS	Southwest	5411 E Mill Plain Blvd Ste 22	Vancouver	3072	31-Oct-10
ES	Eastern	350 SE Fairmount Dr Ste2	Pullman	2027	30-Nov-10
DSHS	King	400 Mercer St	Seattle	13825	30-Nov-10
BCC	King	10700 Northup Way	Bellevue	60218	30-Nov-10

Agency	Planning Area	Address	City	SQFT	Lease End Date
DOL	Northwest	3704 172nd St NE	Arlington	5931	30-Nov-10
DFW	Puget Sound	Old Olympic Highway	Port Angeles	500	30-Nov-10
DFW	Southwest	2108 Grand Blvd	Vancouver	25782	30-Nov-10
DOT	Southwest	700 W Washington St	Vancouver	15019	30-Nov-10
DOT	Southwest	700 W Washington St	Vancouver	0	30-Nov-10
ECY	Southwest	2108 Grand Blvd	Vancouver	3504	30-Nov-10
DSHS	Southwest	2601 Pacific Ave NW	Long Beach	10280	30-Nov-10
ES	Southwest	2601 Pacific Ave NW	Long Beach	485	30-Nov-10
ECY	Puget Sound	7411 Beach Dr E	Port Orchard	31979	01-Dec-10
DFW	Eastern	755 S Main St	Colville	3500	31-Dec-10
WSP	Eastern	765 S Main St	Colville	1728	31-Dec-10
DNR	Eastern	402 E Main Ave	Ritzville	150	31-Dec-10
DOC	Eastern	1717 W Broadway	Spokane	21501	31-Dec-10
DOC	Eastern	1611 W Indiana Ave	Spokane	7990	31-Dec-10
ECY	Eastern	3211 S Geiger Blvd	Spokane	2328	31-Dec-10
DSHS	King	400 Mercer St	Seattle	5945	31-Dec-10
GA	King	2301 C St SW	Auburn	257810	31-Dec-10
ES	Northwest	2005 E College Way	Mount Vernon	10857	31-Dec-10
ES	Puget Sound	228 W 1st St Ste A D	Port Angeles	4689	31-Dec-10
DSHS	Puget Sound	2465 Bethel Rd	Port Orchard	3338	31-Dec-10
GMB	Puget Sound	4301 Pine St	Tacoma	4051	31-Dec-10
DNR	Southwest	353 S Shore Rd	Quinalt	360	31-Dec-10
DOC	Southwest	515 5th St	Raymond	1843	31-Dec-10
CRAB	Thurston	2404 Chandler Ct SW Ste 240	Olympia	7349	31-Dec-10
DEL	Northwest	5415 Evergreen Way	Everett	2478	30-Jan-11
DOC	Eastern	620 E Main St	Othello	939	31-Jan-11
DSHS	Eastern	1611 W Indiana Ave	Spokane	19836	31-Jan-11
WSP	Northwest	840 SE 8th Ave Ste 101	Oak Harbor	1270	31-Jan-11
DFW	Northwest	2620 Harbor Loop Rd	Bellingham	839	31-Jan-11
UTC	Thurston	1400 S Evergreen Park Dr SW	Olympia	15647	31-Jan-11
DOL	Eastern	970 S Grand Ave	Pullman	1367	28-Feb-11
GRC	King	1414 Griffin Ave	Enumclaw	10609	28-Feb-11
DOR	Northwest	1904 Humboldt St	Bellingham	5088	28-Feb-11
SAO	Puget Sound	600 Kitsap St Ste 201	Port Orchard	1015	28-Feb-11
DSHS	Puget Sound	3888 Randall Way Ste 201	Silverdale	4278	28-Feb-11
DFW	Southwest	804 Allen St Ste 3	Kelso	1275	28-Feb-11
ATG	Thurston	1110 Capitol Way S	Olympia	31790	28-Feb-11
DRS	Thurston	5075 Lambskin St SW	Tumwater	5250	28-Feb-11
DOC	Central	1405 W Pine St	Walla Walla	8500	31-Mar-11
L&I	Central	519 Grant Rd	East Wenatchee	10158	31-Mar-11
DOL	King	10639 NE 68th St	Kirkland	4588	31-Mar-11
DOC	Puget Sound	1014 Bay St Ste 11	Port Orchard	5282	31-Mar-11
ES	Puget Sound	1301 Tacoma Ave S	Tacoma	22282	31-Mar-11
DSHS	Southwest	3401 Galvin Rd	Centralia	19292	31-Mar-11
DOC	Southwest	210 W 11th St	Vancouver	4615	31-Mar-11
DOL	Thurston	921 Lakeridge Way SW	Olympia	5727	31-Mar-11
LOT	Thurston	7860C 29th Ave NE	Lacey	13745	31-Mar-11

Agency	Planning Area	Address	City	SQFT	Lease End Date
ES	Central	S 126 Main St SE	Omak	7989	30-Apr-11
DOL	Eastern	172 S Wynne St	Colville	1781	30-Apr-11
DSHS	Eastern	1212 N Washington Ste 308	Spokane	2510	30-Apr-11
Wine	King	1000 2nd Ave Ste 1700	Seattle	3458	30-Apr-11
LCB	King	1209 Central Ave S Ste 172	Kent	200	30-Apr-11
DSHS	Northwest	3906 172nd St NE	Arlington	31394	30-Apr-11
DOC	Northwest	1801 Grove St	Marysville	4214	30-Apr-11
DOC	Puget Sound	405 W Steward St Ste B	Puyallup	3734	30-Apr-11
DOC	Central	203 Mission Ave Ste 104	Cashmere	900	31-May-11
L&I	Eastern	298 S Main St	Colville	987	31-May-11
DOR	Eastern	1330 N Washington St	Spokane	8677	31-May-11
DSHS	Puget Sound	510 W Main St Ste F G H	Puyallup	3768	31-May-11
AGR	Southwest	23280 Sandridge Rd Ste B	Nahcotta	1440	31-May-11
DOT	Thurston	724 Quince St SE	Olympia	13443	31-May-11
GMB	Thurston	4565 7th Ave SE	Lacey	42745	31-May-11
IND	Thurston	2430 Chandler Ct SW	Olympia	48874	31-May-11
DOR	Central	630 N Chelan St	Wenatchee	3579	30-Jun-11
DOC	Eastern	530 Interlake Rd	Moses Lake	4057	30-Jun-11
INS	Eastern	1212 N Washington St Ste 106	Spokane	1257	30-Jun-11
LCB	Eastern	1303 W Boradway	Spokane	4950	30-Jun-11
SAO	King	3101 Northup Way Ste 220 240	Bellevue	2015	30-Jun-11
DSB	King	3411 S Alaska St	Seattle	20708	30-Jun-11
DOR	Northwest	9930 Evergreen Way Ste Y150	Everett	10119	30-Jun-11
DOT	Northwest	9930 Evergreen Way Ste Y100	Everett	5638	30-Jun-11
EVC	Northwest	9315 G State St	Marysville	7473	30-Jun-11
DOC	Puget Sound	17203 Hwy 112	Clallam Bay	1760	30-Jun-11
L&I	Puget Sound	950 Broadway St Ste 200	Tacoma	29239	30-Jun-11
DOL	Southwest	214 S Kelso Dr	Kelso	4327	30-Jun-11
DOP	Thurston	600 S Franklin St	Olympia	28578	30-Jun-11
OFM	Thurston	1110 Capitol Way S	Olympia	11641	30-Jun-11
DSHS	Central	S 126 Main St	Omak	19440	31-Jul-11
DOL	Central	821 Appleway St	Oroville	830	31-Jul-11
ES	Central	4310 West 24th Ave Ste 210	Kennewick	1525	31-Jul-11
L&I	Central	4310 West 24th Ave	Kennewick	10375	31-Jul-11
DOC	Eastern	298 S Main Ste 202	Colville	1276	31-Jul-11
HUM	Eastern	1330 N Washington St Ste 2460	Spokane	2117	31-Jul-11
DOL	King	330 Main Ave S Ste 402	North Bend	1758	31-Jul-11
SAO	King	841 N Central Ave Ste 201	Kent	2258	31-Jul-11
ES	Northwest	1904 Humboldt St	Bellingham	3590	31-Jul-11
DOR	Puget Sound	734 E 1st St	Port Angeles	2647	31-Jul-11
OLC	Puget Sound	19351 8th Ave NE	Poulsbo	2218	31-Jul-11
SPI	Puget Sound	1551 Broadway Ste 410	Tacoma	2864	31-Jul-11
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	33983	31-Jul-11
ECY	Thurston	8294 28th Ave Ste 300	Lacey	1625	31-Jul-11
SAO	Central	1234 S 2nd Ave	Okanogan	198	31-Aug-11
DOL	Central	2010 Yakima Valley Hwy	Sunnyside	4165	31-Aug-11
DIS	Eastern	601 W 1st Ave Ste 308	Spokane	5473	31-Aug-11

Agency	Planning Area	Address	City	SQFT	Lease End Date
DOL	Eastern	12801 E Sprague Ave	Spokane	4950	31-Aug-11
L&I	Eastern	1250 SE Bishop Blvd Ste G	Pullman	1395	31-Aug-11
DOT	King	2901 3rd Ave	Seattle	1205	31-Aug-11
DOL	King	25410 74th Ave S	Kent	5360	31-Aug-11
DOR	King	20819 72nd Ave S	Kent	10508	31-Aug-11
DOL	Northwest	656 Bayshore Dr NE	Oak Harbor	3199	31-Aug-11
DSHS	Northwest	119 N Commercial St Ste 700	Bellingham	3062	31-Aug-11
DOL	Southwest	5411 E Mill Plain Ste 7	Vancouver	1934	31-Aug-11
HRC	Thurston	6326 Martin Way Ste 209	Olympia	2093	31-Aug-11
SAO	Central	230 S 2nd St Ste 204	Yakima	1541	30-Sep-11
DEL	Eastern	E 1925 Francis Ave	Spokane	3255	30-Sep-11
DSHS	Eastern	E 1925 Francis Ave	Spokane	35000	30-Sep-11
SCCD-17	Eastern	1803 N Belt St	Spokane	860	30-Sep-11
DOL	King	1617 S 324th St	Federal Way	5704	30-Sep-11
DSHS	Northwest	275 SE Pioneer Way Ste 201 202 203	Oak Harbor	8587	30-Sep-11
DOL	Puget Sound	1550 NE Riddell Rd Ste M, N, O	Bremerton	5929	30-Sep-11
DSHS	Puget Sound	6416 Pacific Hwy E	Fife	27856	30-Sep-11
CLC	Southwest	15411 E Mill Plain Blvd	Vancouver	26095	30-Sep-11
ES	Southwest	704 SW Rock Creek Dr	Stevenson	1240	30-Sep-11
DSB	Thurston	4565 7th Ave SE	Lacey	3826	30-Sep-11
DSHS	Thurston	4565 7th Ave SE	Lacey	10124	30-Sep-11
DOL	Central	317 E Johnson Ave	Chelan	1468	31-Oct-11
ES	Central	1925 Morgan Rd	Sunnyside	15000	31-Oct-11
DNR	Central	500 A Garden Rd	Wenatchee	2880	31-Oct-11
DOL	Central	2111 Lincoln Ave	Yakima	2160	31-Oct-11
DOC	Eastern	400 S Jefferson Ste 100	Spokane	1458	31-Oct-11
AGR	King	801 SW 150th St	Burien	185	31-Oct-11
DOT	King	401 2nd Ave S	Seattle	12869	31-Oct-11
PERC	King	9757 Juanita Dr NE Ste 300	Kirkland	3784	31-Oct-11
DSHS	King	110 Prefontaine Pl S Ste 608	Seattle	2800	31-Oct-11
DOL	Puget Sound	2300 S Park Ave	Port Townsend	1250	31-Oct-11
DNR	Southwest	1620 Terminal Way	Aberdeen	248	31-Oct-11
DOC	Southwest	8008 NE 4th Plain Blvd	Vancouver	8347	31-Oct-11
HCA	Thurston	3819 Pacific Ave Ste A	Lacey	7975	31-Oct-11
TRC	Thurston	2404 Chandler Ct SW Ste 270	Olympia	1939	31-Oct-11
DOL	Central	145 Jade St	Walla Walla	2899	30-Nov-11
DOC	Central	315 N Chelan St Ste A	Wenatchee	4568	30-Nov-11
ES	King	2707 I St NE	Auburn	21060	30-Nov-11
DSHS	Northwest	5415 Evergreen Way	Everett	47662	30-Nov-11
DOT	Northwest	6505 216th St SW Ste 200	Mountlake Terrace	8020	30-Nov-11
DEL	Thurston	649 Woodland Square Loop SE	Lacey	19362	30-Nov-11
DOL	Central	317 E Johnson Ave	Coulee Dam	600	31-Dec-11
DOC	Central	2201 E Edison St Ste B	Sunnyside	2500	31-Dec-11
DSHS	Central	800 W Court St	Pasco	9685	31-Dec-11
DOL	Eastern	603 S 3rd St	Clarkston	2026	31-Dec-11

Agency	Planning Area	Address	City	SQFT	Lease End Date
DOL	Eastern	320 S Washington St	Newport	1120	31-Dec-11
DFW	Eastern	325 NW State St	Pullman	200	31-Dec-11
DOP	King	701 Dexter Ave N Ste 108	Seattle	1676	31-Dec-11
AGR	King	25418 74th Ave S	Kent	2032	31-Dec-11
DOL	Northwest	5313 Evergreen Way	Everett	7940	31-Dec-11
DNR	Puget Sound	2612 Pacific Hwy E Ste B	Fife	1600	31-Dec-11
DSHS	Puget Sound	1717 Lafayette St	Steilacoom	3103	31-Dec-11
DSB	Puget Sound	949 Market St Ste 508	Tacoma	2503	31-Dec-11
DEL	Thurston	6860 Capitol Blvs SE	Tumwater	1193	31-Dec-11
DSHS	Thurston	6860 Capitol Blvd SE	Tumwater	74131	31-Dec-11
HCA	Thurston	676 Woodland Square Loop SE	Lacey	69638	31-Dec-11
INS	Thurston	715 78th Ave SW Ste 4	Tumwater	3459	31-Dec-11
DFW	Central	2620 N Commercial Ave	Pasco	3680	31-Jan-12
DOC	King	851 S Poplar Pl SE	Seattle	1641	31-Jan-12
DNR	Central	601 E Mountain View Ave	Ellensburg	3180	28-Feb-12
DFI	King	2033 6th Ave Ste 1030	Seattle	3159	28-Feb-12
DNR	Eastern	229 1st Ave NW Ste 2	Ephrata	1019	29-Feb-12
DOL	Central	646 Okoma Way	Omak	2301	31-Mar-12
LCB	Central	2715 St Andrews Loop Ste B C	Pasco	2645	31-Mar-12
DOL	Central	325 N Chelan St Ste B	Wenatchee	4250	31-Mar-12
DSHS	Central	630 N Chelan St Ste B5 B6	Wenatchee	2358	31-Mar-12
DOC	King	15111 8th Ave SW Ste 202	Burien	5395	31-Mar-12
DOL	King	1314 Union Ave NE	Renton	5223	31-Mar-12
DOC	King	23 148th Ave SE	Bellevue	3275	31-Mar-12
DOT	King	14611 NE 29th Pl	Bellevue	8310	31-Mar-12
SHC	King	17171 Bothell Way NE Ste A220	Lake Forest Park	11455	31-Mar-12
ES	Puget Sound	1301 Tacoma Ave S Ste 203	Tacoma	7071	31-Mar-12
LOT	Southwest	1503 NE 78th St Ste 4	Vancouver	3000	31-Mar-12
L&I	Thurston	243 Israel Rd SE	Tumwater	51220	31-Mar-12
DOC	Central	228 S Columbus Ave Ste 103	Goldendale	1398	30-Apr-12
ES	Eastern	309 E 5th Ave	Moses Lake	7093	30-Apr-12
L&I	Eastern	3001 W Broadway	Moses Lake	9274	30-Apr-12
DSHS	King	500 1st Ave S	Seattle	81557	30-Apr-12
DSHS	King	605 1st Ave Ste 412	Seattle	2432	30-Apr-12
DOC	Puget Sound	5002 Kitsap Way	Bremerton	5857	30-Apr-12
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	34688	30-Apr-12
DSHS	Central	808 S Columbus Ave	Goldendale	6166	31-May-12
ES	Eastern	956 S Main St	Colville	5000	31-May-12
DSHS	Eastern	1330 N Washington St Ste 3000	Spokane	26478	31-May-12
ATG	Thurston	8441 Old Hwy 99 SE	Olympia	5000	31-May-12
DOP	Thurston	1222 State Ave NE Ste 201	Olympia	2071	31-May-12
ES	Thurston	420 Golf Club Road SE Ste 105	Lacey	2525	31-May-12
DSB	Central	628 N Arthur St	Kennewick	1006	30-Jun-12
DOL	Eastern	1070 Basin St SW Ste B C	Ephrata	2000	30-Jun-12
DSHS	Eastern	840 SE Bishop Blvd Ste 101	Pullman	1521	30-Jun-12
DOT	Northwest	460 Stuart Rd	Bellingham	10096	30-Jun-12
DSHS	Northwest	1720 Ellis St Ste 220	Bellingham	2293	30-Jun-12

Agency	Planning Area	Address	City	SQFT	Lease End Date
DOC	Puget Sound	11704 Rhody Dr	Port Hadlock	2392	30-Jun-12
DSHS	Southwest	266 SW 2nd St	Stevenson	6322	30-Jun-12
ACB	Thurston	711 S Capitol Way Ste 401	Olympia	4129	30-Jun-12
DFI	Thurston	243 Israel Rd SE	Tumwater	7306	30-Jun-12
DOT	Thurston	719 Sleater-Kinney Rd SE	Lacey	7450	30-Jun-12
OAH	Thurston	2420 Bristol Ct SW	Olympia	17836	30-Jun-12
DFW	King	1775 12th Ave NW	Issaquah	747	15-Jul-12
DSHS	Central	2010 Yakima Valley Hwy Ste E-5	Sunnyside	6001	31-Jul-12
AGR	Central	1120 N Oregon Ave	Pasco	2352	31-Jul-12
DSHS	King	12721 30th Ave NE	Seattle	4440	31-Jul-12
DSHS	Northwest	535 Market St	Friday Harbor	3497	31-Jul-12
DOC	Northwest	707 2nd Ave	Mount Vernon	2721	31-Jul-12
ATG	Puget Sound	115 E Railroad Ave Ste 306	Port Angeles	2536	31-Jul-12
DSHS	Puget Sound	1301 E 72nd St	Tacoma	30000	31-Jul-12
CTED	Thurston	905 Plum St SE	Olympia	3268	31-Jul-12
DOT	Thurston	1011 10th Ave SE	Olympia	5612	31-Jul-12
DSHS	Thurston	6135 Martin Way	Olympia	27000	31-Jul-12
L&I	Eastern	901 N Monroe St Ste 250	Spokane	29456	31-Aug-12
L&I	King	12806 Gateway Dr	Tukwila	22984	31-Aug-12
HCA	King	1511 3rd Ave Ste 201	Seattle	11436	31-Aug-12
HCA	King	1511 3rd Ave Ste 523	Seattle	1765	31-Aug-12
DNR	King	42404 SE North Bend Way	North Bend	2215	31-Aug-12
GMB	Northwest	3501 Colby Ave Ste 102	Everett	3897	31-Aug-12
ECY	Northwest	800 Cornwall Ave	Bellingham	2000	31-Aug-12
TIB	Thurston	505 Union Ave Ste 350	Olympia	4632	31-Aug-12
AGR	Central	3835 W Court St Ste 3A	Pasco	986	01-Sep-12
DOR	Central	3703 River Rd Ste 345	Yakima	5458	30-Sep-12
DSHS	Eastern	1330 N Washington St Ste 1080 2080	Spokane	15962	30-Sep-12
L&I	King	351 5th Ave S Ste 200	Seattle	27665	30-Sep-12
DOR	King	501 S 336th St	Federal Way	5418	30-Sep-12
DOL	Puget Sound	2511 Olympic Hwy N Ste 100	Shelton	2784	30-Sep-12
DOL	Southwest	2424 Reynolds Rd	Centralia	3963	30-Sep-12
ES	Thurston	640 Woodland Square Loop SE	Lacey	4316	30-Sep-12
ES	Thurston	640 Woodland Square Loop SE	Lacey	4505	30-Sep-12
LOT	Thurston	814 E 4th Ave	Olympia	26102	30-Sep-12
DOH	Puget Sound	949 Market St	Tacoma	2732	30-Oct-12
ES	Southwest	305 S Pacific Ave	Kelso	13176	30-Oct-12
DOC	Eastern	229 First Ave NW Ste 1	Ephrata	2336	31-Oct-12
DOL	King	205 Spring St Ste 200	Seattle	2764	31-Oct-12
INS	King	810 3rd Ave Ste 640 650	Seattle	6924	31-Oct-12
DOT	King	6000 6th Ave	Seattle	54186	31-Oct-12
LOT	King	33701 9th Ave S	Federal Way	5130	31-Oct-12
LCC	Southwest	1425 Alabama St	Longview	1800	31-Oct-12
AGR	Thurston	120 Union Ave	Olympia	181	31-Oct-12
AGR	Central	W 1st St	Wapato	1188	30-Nov-12
ES	Eastern	15912 E Marietta St	Spokane	13000	30-Nov-12

Agency	Planning Area	Address	City	SQFT	Lease End Date
GMB	Eastern	901 N Monroe St	Spokane	3663	30-Nov-12
DOT	Puget Sound	1614 S Mildred St Ste M	Tacoma	7932	30-Nov-12
HCA	Thurston	670 Woodland Square Loop SE	Lacey	33184	30-Nov-12
PARKS	Central	270 9th St NE	East Wenatchee	14911	31-Dec-12
DSHS	Puget Sound	2025 Olympia Hwy N Ste 440	Shelton	20580	31-Dec-12
DSHS	Thurston	720 Sleatr Kinney Rd	Lacey	7070	31-Dec-12
ES	Thurston	1300 Quince St SE	Olympia	12116	31-Dec-12
LCB	King	14900 Interurban Ave S Ste120	Tukwila	6381	31-Jan-13
DOL	King	205 Spring St Ste 105	Seattle	744	31-Jan-13
DOL	King	18551 Aurora Ave N Ste 100	Shoreline	5210	31-Jan-13
SAO	Northwest	2204 Riverside Dr Ste 260	Mount Vernon	1048	31-Jan-13
ES	Northwest	20311 52nd Ave W	Lynnwood	4058	31-Jan-13
DOC	Puget Sound	19045 SR 305 Ste 207	Poulsbo	812	31-Jan-13
DEL	Puget Sound	1949 S State St	Tacoma	3517	31-Jan-13
DSHS	Puget Sound	1949 S State St	Tacoma	152926	31-Jan-13
DOL	Southwest	307 E Robert Bush Dr	South Bend	903	31-Jan-13
ECY	Thurston	8270 28th Ct NE	Lacey	8808	31-Jan-13
SAO	Central	100 N Morain Ste 216	Kennewick	2028	28-Feb-13
ECY	Central	303 S Mission St Ste 201	Wenatchee	6630	28-Feb-13
DSB	Central	1712 S 16th Ave	Yakima	2518	28-Feb-13
SAO	Eastern	821 E Broadway Ste 3	Moses Lake	992	28-Feb-13
DSHS	King	2106 2nd Ave	Seattle	16955	28-Feb-13
DFI	Thurston	150 Israel Rd SW	Tumwater	40250	28-Feb-13
SGC	Thurston	4565 7th Ave SE	Olympia	2974	28-Feb-13
DSB	Eastern	510 W Riverside	Spokane	2503	31-Mar-13
SAO	Eastern	1610 NE Eastgate Blvd Ste 200	Pullman	1435	31-Mar-13
DOR	Puget Sound	4841 Auto Center Way Ste 202	Bremerton	753	31-Mar-13
DOC	Puget Sound	1015 Center St	Tacoma	4755	31-Mar-13
L&I	Thurston	805 Plum St	Olympia	20570	31-Mar-13
ES	Central	116 Main St	Goldendale	1941	30-Apr-13
DOH	Central	309 Bradley Blvd	Richland	3685	30-Apr-13
IND	Central	6515 W Clearwater Ave Ste 230	Kennewick	2157	30-Apr-13
AGR	Eastern	1045 E Main St Ste F	Othello	923	30-Apr-13
SAO	Eastern	316 W Boone Ste 680	Spokane	3463	30-Apr-13
DSHS	Northwest	953 Village Way	Monroe	20066	30-Apr-13
DSHS	Northwest	275 SE Pioneer Way Ste 301	Oak Harbor	6105	30-Apr-13
DOC	Northwest	18710 33rd Ave W	Lynnwood	4607	30-Apr-13
SAO	Northwest	11 Bellwether Way Ste 211	Bellingham	2412	30-Apr-13
DOL	Southwest	9609 NE 117th Ave Ste 2730	Vancouver	5822	30-Apr-13
DFW	Thurston	902 Union Ave	Olympia	10953	30-Apr-13
ES	Thurston	505 E Union Ave	Olympia	5574	30-Apr-13
OLC	Puget Sound	50 W Fredson Rd	Shelton	2246	01-May-13
DOC	Central	8 W 1st Ave	Toppenish	2121	31-May-13
DOL	Eastern	1007 W Broadway	Moses Lake	3778	31-May-13
DOC	Eastern	12406 E DeSmet Ave	Spokane Valley	2827	31-May-13
AGR	Northwest	117 N 1st St Ste 38	Mount Vernon	720	31-May-13
DSHS	Northwest	600 Lakeway Dr	Bellingham	6778	31-May-13

Agency	Planning Area	Address	City	SQFT	Lease End Date
DOC	Puget Sound	10918 Bridgeport Way SW	Lakewood	4290	31-May-13
DSHS	Puget Sound	2121 S State St	Tacoma	86549	31-May-13
DSHS	Southwest	1000 Kresky Ave Ste R	Centralia	3169	31-May-13
DOC	Southwest	1953 7th Ave	Longview	5943	31-May-13
DOL	Central	3311 W Clearwater Ave Ste 110	Kennewick	7676	30-Jun-13
DSHS	Eastern	N 1313 Maple St	Spokane	28209	30-Jun-13
WSP	Eastern	840 West Fairview St	Colfax	1748	30-Jun-13
DSHS	King	100 W Harrison St	Seattle	44310	30-Jun-13
ES	King	7735 178th Place NE Ste B	Redmond	11690	30-Jun-13
DSHS	King	12317 15th Ave NE	Seattle	919	30-Jun-13
ES	King	200 SW Michigan St	Seattle	824	30-Jun-13
ES	King	200 SW Michigan St	Seattle	34871	30-Jun-13
DOC	King	420 E Main St	Auburn	2669	30-Jun-13
DSHS	Northwest	19551 SR 2	Monroe	18560	30-Jun-13
DEL	Northwest	4101 Meridian	Bellingham	1410	30-Jun-13
DSHS	Northwest	4101 Meridian	Bellingham	29389	30-Jun-13
SRB	Thurston	4317 6th Ave SE	Lacey	7815	30-Jun-13
DSHS	Eastern	89 E Delaware Ave	Republic	3146	31-Jul-13
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	6486	31-Jul-13
DSHS	Central	102 N Wapato Ave	Wapato	22779	31-Aug-13
ECY	Puget Sound	2350 Colchester Dr SE	Port Orchard	2100	31-Aug-13
DSHS	Puget Sound	1919 70th Ave W Ste A	Tacoma	1970	31-Aug-13
GRC	King	3220 C St NE	Auburn	3840	30-Sep-13
ES	Southwest	5411 E Mill Plain Blvd Ste 15	Vancouver	23174	30-Sep-13
DOL	Thurston	421 Black Lake Blvd SW	Olympia	24875	30-Sep-13
DOL	Thurston	405 Black Lake Blvd SW	Olympia	46957	30-Sep-13
DOL	Thurston	2000 W 4th Ave	Olympia	20221	30-Sep-13
STS	Thurston	617 8th Ave SE	Olympia	8116	30-Sep-13
OAH	Central	32 N 3rd St Ste 320	Yakima	3029	01-Oct-13
SCCD-17	Eastern	1204 W 5th Ave	Newport	10320	31-Oct-13
OAH	Eastern	221 N Wall St Ste 540	Spokane	7955	31-Oct-13
DOL	Northwest	1920 S 3rd St	Mount Vernon	4920	31-Oct-13
DNR	Puget Sound	11066 Hwy 3 SW	Belfair	480	31-Oct-13
DNR	Puget Sound	11066 Hwy 3 SW	Belfair	100	31-Oct-13
DOL	Puget Sound	228 W 1st St Ste M	Port Angeles	2451	31-Oct-13
BTA	Thurston	910 5th Ave SE	Olympia	4427	31-Oct-13
DOC	Central	505 N Pine St Ste A	Ellensburg	1166	30-Nov-13
DOC	Central	401 W Main St	Walla Walla	2126	30-Nov-13
CTED	King	2001 6th Ave Ste 2600	Seattle	10037	30-Nov-13
DOT	King	12277 134th Ct NE	Redmond	6982	30-Nov-13
LCB	Northwest	909 SE Everett Mall Way Ste D480	Everett	3515	30-Nov-13
DOC	Northwest	499 NE Midway Blvd	Oak Harbor	2339	30-Nov-13
CTED	Thurston	711 Capital Way Ste 101	Olympia	4034	30-Nov-13
DOC	Southwest	9105-B Hwy 99	Vancouver	20382	31-Dec-13
L&I	Southwest	312 SE Stonemill Dr Ste 120	Vancouver	12227	28-Feb-14
ECY	Central	3100 Port of Benton Blvd	Richland	21958	31-Mar-14
DSHS	King	1700 E Cherry St	Seattle	55490	30-Apr-14

Agency	Planning Area	Address	City	SQFT	Lease End Date
DSHS	King	500 SW 7th St	Renton	18431	31-May-14
DEL	King	3600 S Graham St	Seattle	4237	30-Jun-14
DSHS	King	3600 S Grahan St	Seattle	40738	30-Jun-14
DSHS	Northwest	3704 172nd St NE	Arlington	18836	30-Jun-14
DSHS	Northwest	20311 52nd Ave W	Lynnwood	46914	30-Jun-14
SPI	Thurston	234 8TH Ave E	Olympia	9067	31-Jul-14
DEL	King	1313 W Meeker St	Kent	2872	30-Aug-14
DSHS	King	1313 W Meeker St	Kent	62443	31-Aug-14
DIS	King	1511 3rd Aven Ste 600	Seattle	6583	30-Nov-14
DOC	King	1550 4th Ave S	Seattle	40790	28-Feb-15
DSHS	Puget Sound	201 W Main St	Puyallup	27361	28-Feb-15
DSHS	Thurston	6860 Capitol Blvd SE	Tumwater	12807	28-Feb-15
DSHS	Puget Sound	915 Sheridan Ave	Port Townsend	12539	31-May-15
DSHS	Central	221 N Main St	White Salmon	4566	30-Jun-15
ECY	Central	15 W Yakima Ave	Yakima	44682	30-Jun-15
DOH	Thurston	101 Israel Rd SE	Tumwater	99621	30-Jun-15
DOH	Thurston	111 Israel Rd SE	Tumwater	130720	30-Jun-15
SPS	Thurston	1401 Marvin Rd NE Ste 201	Lacey	21211	30-Jun-15
ECY	Eastern	7028 N Division St.	Spokane	200	Unknown
ECY	Eastern	154 E North Foothills Dr	Spokane	1550	Unknown

Appendix G: List of All Activities by Agency

Below are all of the Six-Year Facilities Plan outcomes in scope listed by agency then by planning area and community.

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
ACB	Thurston	711 S Capitol Way Ste 401	Olympia	Leased	4129	Renew
AGR	Central	720 Main Ave W	Brewster	Leased	992	Renew
AGR	Central	66 Hwy 150	Chelan	Leased	960	Renew
AGR	Central	16830 Summitview Rd	Cowiche	Leased	975	Renew
AGR	Central	607 E Mountain View Ave	Ellensburg	Subleased From Another State Agency	100	Renew
AGR	Central	24106 N BunnRd	Prosser	Leased	1200	No Action
AGR	Central	2010 Yakima Valley Hwy Ste K15	Sunnyside	Leased	595	Renew
AGR	Central	W 1st St	Wapato	Leased	1188	Renew
AGR	Central	502 Boeing St	Pasco	Leased	225	No Action
AGR	Central	3835 W Court St Ste 3A	Pasco	Leased	986	Renew
AGR	Central	1120 N Oregon Ave	Pasco	Leased	2352	Renew
AGR	Central	105 S 18th St	Yakima	Leased	119	Renew
AGR	Central	21 N 1st Ave	Yakima	Leased	2529	Renew
AGR	Central	21 N 1st Ave	Yakima	Leased	49891	No Action
AGR	Eastern	920 6th Ave	Clarkston	Leased	300	Renew
AGR	Eastern	32 C St NW	Ephrata	Leased	285	Renew
AGR	Eastern	821 E Broadway Ste 4 5 6 13 14	Moses Lake	Leased	4960	Renew
AGR	Eastern	1045 E Main St Ste F	Othello	Leased	923	Renew
AGR	Eastern	1113 Central Ave	Quincy	Leased	1125	Renew
AGR	Eastern	617 Fancher Rd	Spokane	Leased	3026	Renew
AGR	Eastern	222 N Havana St	Spokane	Leased	998	Renew
AGR	Eastern	222 N Havana St	Spokane	Leased	771	Renew
AGR	Eastern	115 N Main St	Colfax	Leased	3200	Project: Relocate
AGR	King	801 SW 150th St	Burien	Leased	185	Renew
AGR	King	1914 34th St Ste 107	Seattle	Leased	240	Renew
AGR	King	25418 74th Ave S	Kent	Leased	2032	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
AGR	Northwest	117 N 1st St Ste 38	Mount Vernon	Leased	720	Renew
AGR	Northwest	6951 Hannegan RD Ste 10	Lynden	Leased	180	Renew
AGR	Puget Sound	7612 Pioneer Way E	Puyallup	Leased	1053	No Action
AGR	Southwest	23280 Sandridge Rd Ste B	Nahcotta	Leased	1440	Renew
AGR	Southwest	27104 Sandridge Rd Ste B	Nahcotta	Leased	1440	Renew
AGR	Thurston	1111 Washington St SE	Olympia	State Owned But Leased By Your Agency	47648	Renew
AGR	Thurston	120 Union Ave	Olympia	State Owned But Leased By Your Agency	181	Renew
AGR	Thurston	3939 Cleveland Ave	Tumwater	State Owned But Leased By Your Agency	15057	No Action
AGR	Thurston	2747 29th Ave SW	Tumwater	Leased	3384	Renew
APA	Thurston	210 11th Ave SW	Olympia	State Owned But Leased By Your Agency	780	Project: Relocate
ART	Thurston	711 Capitol Way S Ste 600	Olympia	Leased	5971	Renew
ATG	Central	127 Klamath Ct Ste A	Kennewick	Leased	6200	No Action
ATG	Central	18 S Mission St Ste 300	Wenatchee	Leased	4541	Renew
ATG	Eastern	1116 W Riverside Ave	Spokane	Leased	28009	Renew
ATG	King	800 5th Ave Ste 2000	Seattle	Leased	118390	Project: Expand
ATG	King	401 4th Ave N	Kent	Leased	190	Renew
ATG	Northwest	3501 Colby Ave Ste 200	Everett	Leased	14433	Project: Relocate
ATG	Northwest	103 E Holly St	Bellingham	Leased	8111	Renew
ATG	Puget Sound	115 E Railroad Ave Ste 306	Port Angeles	Leased	2536	Renew
ATG	Puget Sound	1019 Pacific Ave	Tacoma	Leased	39670	Project: Relocate
ATG	Southwest	1220 Main St Ste 510	Vancouver	Leased	9172	Renew
ATG	Thurston	1110 Capitol Way S	Olympia	State Owned But Leased By Your Agency	31790	Renew
ATG	Thurston	1125 Washington St SE	Olympia	State Owned But Leased By Your Agency	72639	Renew
ATG	Thurston	2425 Bristol Ct SW	Olympia	Leased	54744	Renew
ATG	Thurston	818 79th Ave Ste C	Olympia	Leased	17142	Renew
ATG	Thurston	7141 Cleanwater Dr SW	Tumwater	Leased	148311	Project: Expand
ATG	Thurston	8441 Old Hwy 99 SE	Olympia	Leased	5000	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
BATES	Puget Sound	1101 Yakima Ave	Tacoma	Leased	6500	Renew
BBC	Eastern	7815 Chanute St NE	Moses Lake	Leased	8121	Renew
BBC	Eastern	7815 Chanute St NE	Moses Lake	Leased	6000	Renew
BCC	King	10700 Northup Way	Bellevue	Leased	60218	Renew
BTA	King	2101 6th Ave	Seattle	Subleased From Another State Agency	700	No Action
BTA	Thurston	910 5th Ave SE	Olympia	Leased	4427	Renew
CAA	Thurston	211 11th Ave SW	Olympia	Leased	780	Project: Relocate
CBC	Central	1600 N 20th Ave	Pasco	Leased	0	No Action
CBC	Central	3414 Swallow St	Pasco	Leased	10000	No Action
CBC	Central	1600 N 20th Ave	Pasco	Leased	12468	No Action
CBC	Central	505 Wright Ave	Richland	Leased	600	No Action
CHA	Thurston	210 11th Ave SW	Olympia	State Owned But Leased By Your Agency	360	Project: Relocate
CJC	Thurston	217 11th Ave SW	Olympia	Leased	5562	Project: Relocate
CJT	Thurston	3060 Willamette Dr NE	Lacey	Leased	2900	Renew
CLC	Southwest	15411 E Mill Plain Blvd	Vancouver	Leased	26095	Renew
COS	Thurston	210 11th Ave SW	Olympia	State Owned But Leased By Your Agency	768	Project: Relocate
CRAB	Thurston	2404 Chandler Ct SW Ste 240	Olympia	Leased	7349	Renew
CRG	Central	57 Wauna St	White Salmon	Leased	2900	Renew
CTCS	King	3101 Northup Way	Bellevue	Agency Owned	40300	No Action
CTED	Central	500 Tausic Way	Walla Walla	Leased	225	Renew
CTED	Central	285 Technology Center Way Ste 106	Wenatchee	Leased	121	Renew
CTED	Eastern	10 N Post St Ste 639 647 649 650	Spokane	Leased	734	Renew
CTED	King	2001 6th Ave Ste 2600	Seattle	Leased	10037	Renew
CTED	Northwest	419 S 1st St Ste 200	Mount Vernon	Leased	100	Renew
CTED	Puget Sound	627 W Franklin St Ste D	Shelton	Leased	145	Renew
CTED	Southwest	50 Enterprise Ln Ste 106	Elma	Leased	138	Renew
CTED	Thurston	906 Columbia St SW	Olympia	Leased	54554	Renew
CTED	Thurston	2600 Martin Way E Ste F	Olympia	Leased	3102	Renew
CTED	Thurston	128 10th Ave SW	Olympia	Leased	32402	Renew
CTED	Thurston	905 Plum St SE	Olympia	Leased	3268	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
CTED	Thurston	711 Capital Way Ste 101	Olympia	Leased	4034	Renew
DAHP	Thurston	1063 S Capitol Way Ste 106	Olympia	State Owned But Leased By Your Agency	6360	Close
DEL	Central	1020 N Edison St	Kennewick	Subleased From Another State Agency	1407	Renew
DEL	Central	805 S Mission St	Wenatchee	Subleased From Another State Agency	1703	Project: Relocate
DEL	Central	1002 N 16th Ave	Yakima	Subleased From Another State Agency	2180	No Action
DEL	Eastern	1620 S Pioneer Way	Moses Lake	Subleased From Another State Agency	202	Renew
DEL	Eastern	E 1925 Francis Ave	Spokane	Subleased From Another State Agency	3255	Renew
DEL	King	805 156th Ave NE	Bellevue	Subleased From Another State Agency	3289	No Action
DEL	King	1313 W Meeker St	Kent	Subleased From Another State Agency	2872	Renew
DEL	King	3600 S Graham St	Seattle	Subleased From Another State Agency	4237	Renew
DEL	Northwest	5415 Evergreen Way	Everett	Subleased From Another State Agency	2478	Renew
DEL	Northwest	900 E College Way	Mount Vernon	Subleased From Another State Agency	1580	No Action
DEL	Northwest	4101 Meridian	Bellingham	Subleased From Another State Agency	1410	Renew
DEL	Puget Sound	3423 6th St Ste 217	Bremerton	Subleased From Another State Agency	1074	Project: Relocate
DEL	Puget Sound	201 W 1st St	Port Angeles	Subleased From Another State Agency	502	No Action
DEL	Puget Sound	1949 S State St	Tacoma	Subleased From Another State Agency	3517	Renew
DEL	Southwest	907 Harney St	Vancouver	Subleased From Another State Agency	1738	Project: Relocate

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DEL	Southwest	711 Vine St	Kelso	Subleased From Another State Agency	560	No Action
DEL	Thurston	6860 Capitol Blvs SE	Tumwater	Subleased From Another State Agency	1193	Renew
DEL	Thurston	649 Woodland Square Loop SE	Lacey	Leased	19362	Renew
DFI	King	2033 6th Ave Ste 1030	Seattle	Leased	3159	Renew
DFI	Thurston	150 Israel Rd SW	Tumwater	Leased	40250	Renew
DFI	Thurston	243 Israel Rd SE	Tumwater	Leased	7306	Renew
DFI	Thurston	7900 Arab Drive SE	Tumwater	Leased	150	No Action
DFI	Thurston	7511 New Market St SW	Tumwater	Leased	336	No Action
DFW	Central	201 Pearl St	Ellensburg	Leased	7200	Project: Relocate
DFW	Central	5981 Vantage Hwy Ste 100	Ellensburg	Leased	1684	Project: Relocate
DFW	Central	Highway 10	Okanogan	Leased	173	Renew
DFW	Central	2620 N Commercial Ave	Pasco	Leased	3680	Renew
DFW	Central	2455 Hwy 141	Trout Lake	Leased	100	Renew
DFW	Central	20268 Hwy 20	Twisp	Leased	2500	Renew
DFW	Central	1340 North 13th Ave	Walla Walla	Agency Owned	7395	No Action
DFW	Central	6 E Cherry St	Walla Walla	Leased	1423	Renew
DFW	Central	3515 Chelan Hwy	Wenatchee	Leased	3875	Project: Relocate
DFW	Central	3860 Chelan Hwy	Wenatchee	Agency Owned	3800	Project: Expand
DFW	Central	3601 W Washington	Yakima	Leased	750	Renew
DFW	Central	3705 W Washington Ave	Yakima	Agency Owned	11200	No Action
DFW	Central	1701 S 24th Ave	Yakima	Agency Owned	5920	No Action
DFW	Eastern	1015 Port Way	Clarkston	Leased	6480	Renew
DFW	Eastern	755 S Main St	Colville	Leased	3500	Renew
DFW	Eastern	529 W Main St	Dayton	Leased	1088	Renew
DFW	Eastern	401 S Cottonwood St	Dayton	Leased	1800	No Action
DFW	Eastern	200 Willames Ave	Electric City	Leased	249	No Action
DFW	Eastern	1550 Alder St NW	Ephrata	Agency Owned	9530	No Action
DFW	Eastern	3950 Hwy 20 N	Northport	Leased	250	Renew
DFW	Eastern	2315 N Discovery Pl	Spokane Valley	Agency Owned	15040	No Action
DFW	Eastern	325 NW State St	Pullman	Leased	200	Renew
DFW	King	1775 12th Ave NW	Issaquah	Leased	747	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DFW	King	14514 Whitman Ave	Seattle	Leased	826	Renew
DFW	Northwest	111 Sherman St	La Conner	Leased	16176	Project: Reconfiguration
DFW	Northwest	15712 Mill Creek Blvd	Mill Creek	Leased	3964	Project: Relocate
DFW	Northwest	16018 Mill Creek Blvd	Mill Creek	Agency Owned	11700	Project: Capital
DFW	Northwest	2620 Harbor Loop Rd	Bellingham	Leased	839	Renew
DFW	Puget Sound	1000 Pt Whitney Rd	Brinnon	Agency Owned	18244	No Action
DFW	Puget Sound	551 Tillicum Ln	Forks	Leased	480	Renew
DFW	Puget Sound	414 Business Park Rd	Shelton	Leased	120	Renew
DFW	Puget Sound	3500 E Johns Prairie Rd	Shelton	Agency Owned	2440	No Action
DFW	Puget Sound	1321 Bayview Ave	Neah Bay	Leased	580	Renew
DFW	Puget Sound	332 E 5th St Ste 100	Port Angeles	Leased	850	Renew
DFW	Puget Sound	Old Olympic Highway	Port Angeles	Leased	500	Renew
DFW	Puget Sound	938 Marine View Dr	Port Angeles	Leased	650	Renew
DFW	Puget Sound	283236 Hwy 101	Port Townsend	Agency Owned	800	No Action
DFW	Puget Sound	502 High St	Port Orchard	Leased	794	Renew
DFW	Southwest	1595 N National Ave	Chehalis	Leased	350	Renew
DFW	Southwest	2108 Grand Blvd	Vancouver	Leased	25782	Renew
DFW	Southwest	804 Allen St Ste 3	Kelso	Leased	1275	Renew
DFW	Southwest	48 Devonshire Rd	Montesano	Agency Owned	12959	Maintenance of Owned Facilities
DFW	Southwest	350 Morton Rd.	Morton	Leased	5125	Renew
DFW	Southwest	2303 Ocean Beach Blvd N	Long Beach	Agency Owned	2357	No Action
DFW	Southwest	267 Sandridge Rd	Nahcotta	Agency Owned	4077	No Action
DFW	Southwest	Chapman Ave	Carson	Leased	200	Renew
DFW	Thurston	902 Union Ave	Olympia	Leased	10953	Renew
DFW	Thurston	1111 Washington St NE	Olympia	Leased	129237	Renew
DIS	Central	215 N 3rd Ave Ste C	Yakima	Leased	2338	Renew
DIS	Eastern	601 W 1st Ave Ste 308	Spokane	Leased	5473	Renew
DIS	King	1511 3rd Aven Ste 600	Seattle	Leased	6583	Renew
DIS	Southwest	111 W 39th St	Vancouver	Leased	1419	Renew
DNR	Central	313 N 2nd St	Glenwood	Agency Owned	2520	No Action
DNR	Central	900 Fairground Rd	Goldendale	Agency Owned	1434	Maintenance of Owned Facilities

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DNR	Central	601 E Mountain View Ave	Ellensburg	Leased	3180	Renew
DNR	Central	713 E Bowers Rd	Ellensburg	Agency Owned	12907	Maintenance of Owned Facilities
DNR	Central	713 E Bowers Rd	Ellensburg	Agency Owned	3600	No Action
DNR	Central	713 E Bowers Rd	Ellensburg	Agency Owned	924	No Action
DNR	Central	2211 Cle Elum Airport Rd	Cle Elum	Agency Owned	1325	Maintenance of Owned Facilities
DNR	Central	1917 Sinlahekin Rd	Loomis	Agency Owned	1872	No Action
DNR	Central	102 J Airport Rd	Omak	Leased	4896	Project: Relocate
DNR	Central	10 Palmer Ave	Loomis	Agency Owned	1408	No Action
DNR	Central	1620 N Rd 44	Pasco	Leased	300	Project: Relocate
DNR	Central	500 A Garden Rd	Wenatchee	Leased	2880	Renew
DNR	Central	3601 W Washington St	Yakima	Leased	623	Renew
DNR	Central	9571 N Fork Ahtanum Rd	Ahtanum	Agency Owned	910	No Action
DNR	Eastern	285 Silke Rd	Colville	Leased	7090	Renew
DNR	Eastern	225 S Silke Rd	Colville	Agency Owned	7300	No Action
DNR	Eastern	225 S Silke Rd	Colville	Agency Owned	2386	No Action
DNR	Eastern	225 S Silke Rd	Colville	Agency Owned	5964	No Action
DNR	Eastern	225 S Silke Rd	Colville	Agency Owned	1440	Maintenance of Owned Facilities
DNR	Eastern	529 W Main St	Dayton	Leased	280	Renew
DNR	Eastern	908 E Crawford St	Deer Park	Agency Owned	2203	Maintenance of Owned Facilities
DNR	Eastern	908 E Crawford St	Deer Park	Agency Owned	1750	No Action
DNR	Eastern	229 1st Ave NW Ste 2	Ephrata	Leased	1019	Renew
DNR	Eastern	BLDG 2311	Curlew	Leased	952	Renew
DNR	Eastern	2nd St	Northport	Agency Owned	1824	Maintenance of Owned Facilities
DNR	Eastern	402 E Main Ave	Ritzville	Leased	150	Renew
DNR	Eastern	11919 W Sprague Ave	Spokane	Agency Owned	2056	Maintenance of Owned Facilities
DNR	Eastern	222 N Havana St	Spokane	Leased	600	Renew
DNR	King	950 Farman St N	Enumclaw	Agency Owned	11852	Maintenance of Owned Facilities
DNR	King	950 Farman St N	Enumclaw	Agency Owned	2739	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DNR	King	950 Farman St N	Enumclaw	Agency Owned	2340	Maintenance of Owned Facilities
DNR	King	42404 SE North Bend Way	North Bend	Leased	2215	Renew
DNR	King	201 Ballarat Ave N	North Bend	Agency Owned	4284	Disposal
DNR	King	4005 20th Ave W	Seattle	Leased	125	No Action
DNR	Northwest	208 West Ave	Arlington	Leased	810	Renew
DNR	Northwest	115 3/4 West Main St Ste 203	Monroe	Subleased From Another State Agency	100	Project: Relocate
DNR	Northwest	31560 SR 20, Suite 103	Oak Harbor	Leased	270	Renew
DNR	Northwest	24876 Charles Jones Mem Cir Ste 1 2 3	Sedro-Woolley	Leased	4469	Renew
DNR	Northwest	919 N Township St	Sedro-Woolley	Agency Owned	13761	No Action
DNR	Northwest	919 N Township St	Sedro-Woolley	Agency Owned	4704	No Action
DNR	Northwest	919 N Township St	Sedro-Woolley	Agency Owned	1440	No Action
DNR	Northwest	3373 Mt Baker Hwy	Bellingham	Leased	1780	Renew
DNR	Puget Sound	2612 Pacific Hwy E Ste B	Fife	Leased	1600	Renew
DNR	Puget Sound	411 Tillicum Ln	Forks	Agency Owned	13050	Maintenance of Owned Facilities
DNR	Puget Sound	411 Tillicum Ln	Forks	Agency Owned	7476	Maintenance of Owned Facilities
DNR	Puget Sound	411 Tillicum Ln	Forks	Agency Owned	5130	Maintenance of Owned Facilities
DNR	Puget Sound	411 Tillicum Ln	Forks	Agency Owned	2648	Maintenance of Owned Facilities
DNR	Puget Sound	11235 Hoh Mainline	Forks	Agency Owned	3752	Maintenance of Owned Facilities
DNR	Puget Sound	11066 Hwy 3 SW	Belfair	Leased	480	Renew
DNR	Puget Sound	11066 Hwy 3 SW	Belfair	Leased	100	Renew
DNR	Puget Sound	450 W Business Park Rd	Shelton	Leased	2140	Renew
DNR	Puget Sound	3420 Sand Hill Rd	Belfair	Agency Owned	4000	No Action
DNR	Puget Sound	3430 Sand Hill Rd	Belfair	Agency Owned	1792	Maintenance of Owned Facilities
DNR	Puget Sound	311 McCarver Rd	Port Angeles	Agency Owned	1780	No Action
DNR	Puget Sound	312 McCarver Rd	Port Angeles	Agency Owned	3152	Maintenance of Owned Facilities
DNR	Puget Sound	5310 Eagelmound Rd	Port Townsend	Agency Owned	1404	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DNR	Southwest	1216 Skyview Dr	Aberdeen	Leased	2060	Renew
DNR	Southwest	1620 Terminal Way	Aberdeen	Leased	248	Renew
DNR	Southwest	1405 Rush Rd	Chehalis	Agency Owned	8421	Maintenance of Owned Facilities
DNR	Southwest	1405 Rush Rd	Chehalis	Agency Owned	1876	No Action
DNR	Southwest	1405 Rush Rd	Chehalis	Agency Owned	1848	No Action
DNR	Southwest	1405 Rush Rd	Chehalis	Agency Owned	4800	No Action
DNR	Southwest	15314 NE Dole Valley Rd	Larch	Agency Owned	6675	No Action
DNR	Southwest	16118 NE 219th St	Battleground	Agency Owned	5220	No Action
DNR	Southwest	2125 8th Ave	Longview	Leased	100	No Action
DNR	Southwest	2145 Tibbetts Dr Ste A	Longview	Leased	1275	Project: Relocate
DNR	Southwest	601 Bond Rd	Castle Rock	Agency Owned	12748	No Action
DNR	Southwest	601 Bond Rd	Castle Rock	Agency Owned	3914	Maintenance of Owned Facilities
DNR	Southwest	601 Bond Rd	Castle Rock	Agency Owned	3508	Maintenance of Owned Facilities
DNR	Southwest	Hwy 7 mile post 2	Morton	Agency Owned	3000	Maintenance of Owned Facilities
DNR	Southwest	2510 SR 7	Mineral	Leased	2400	Renew
DNR	Southwest	SR 4 mile post 4	Naselle	Agency Owned	1300	No Action
DNR	Southwest	11 Youth Camp Ln	Naselle	Agency Owned	520	No Action
DNR	Southwest	11 Youth Camp Ln	Naselle	State Owned But Leased By Your Agency	120	No Action
DNR	Southwest	2907 Pioneer Rd	Long Beach	Leased	450	No Action
DNR	Southwest	353 S Shore Rd	Quinalt	Leased	360	Renew
DNR	Southwest	964 Hwy 6	Menlo	Agency Owned	2032	No Action
DNR	Southwest	221 Wauna Lake Rd	Bonneville	Agency Owned	3150	No Action
DNR	Southwest	110 Main St	Husum	Agency Owned	2265	No Action
DNR	Southwest	110 Main St	Husum	Agency Owned	1440	No Action
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	1450	Maintenance of Owned Facilities
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	7548	No Action
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	1776	No Action
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	2500	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	7500	No Action
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	3225	No Action
DNR	Thurston	9805 Blomberg St SE	Tumwater	Agency Owned	1100	No Action
DNR	Thurston	9703 Blomberg St SW	Olympia	Agency Owned	3600	Maintenance of Owned Facilities
DNR	Thurston	9701 Blomberg St SW	Olympia	Agency Owned	2064	Maintenance of Owned Facilities
DNR	Thurston	6425 Meridian Rd SE	Lacey	Agency Owned	2583	No Action
DNR	Thurston	6425 Meridian Rd SE	Lacey	Agency Owned	3600	No Action
DNR	Thurston	900 47th Ave NE	Olympia	Agency Owned	400	Maintenance of Owned Facilities
DNR	Thurston	1111 Washington St SE	Olympia	Leased	151708	Renew
DNR	Thurston	801 88th Ave	Tumwater	Agency Owned	8430	No Action
DNR	Thurston	815 88th Ave	Tumwater	Agency Owned	24383	No Action
DNR	Thurston	12200 Bordeaux Rd	Littlerock	State Owned But Leased By Your Agency	1200	No Action
DNR	Thurston	12200 Bordeaux Rd	Littlerock	State Owned But Leased By Your Agency	8655	No Action
DOC	Central	203 Mission Ave Ste 104	Cashmere	Leased	900	Renew
DOC	Central	228 S Columbus Ave Ste 103	Goldendale	Leased	1398	Renew
DOC	Central	505 N Pine St Ste A	Ellensburg	Leased	1166	Renew
DOC	Central	238 W Oak St	Okanogan	Leased	1554	Renew
DOC	Central	2201 E Edison St Ste B	Sunnyside	Leased	2500	Renew
DOC	Central	8 W 1st Ave	Toppenish	Leased	2121	Renew
DOC	Central	500 N Morain St Ste 1100	Kennewick	Leased	7611	Project: Relocate
DOC	Central	500 N Morain St	Kennewick	Leased	3589	Project: Relocate
DOC	Central	712 N 4th Ave	Pasco	Leased	3080	Renew
DOC	Central	1415 W Pine St	Walla Walla	Leased	7500	Renew
DOC	Central	1392 W Pine St	Walla Walla	Leased	2000	Renew
DOC	Central	1405 W Pine St	Walla Walla	Leased	8500	Renew
DOC	Central	401 W Main St	Walla Walla	Leased	2126	Renew
DOC	Central	315 N Chelan St Ste A	Wenatchee	Leased	4568	Renew
DOC	Central	202 W Yakima Ave	Yakima	Leased	5667	Project: Relocate
DOC	Central	32 N 3rd St Ste 235	Yakima	Leased	2576	Project: Relocate

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOC	Central	210 N 2nd St	Yakima	Leased	6150	Renew
DOC	Central	101 W Yakima Ave	Yakima	Leased	744	Project: Relocate
DOC	Eastern	728 Sixth St	Clarkston	Leased	1100	Renew
DOC	Eastern	298 S Main Ste 202	Colville	Leased	1276	Renew
DOC	Eastern	229 First Ave NW Ste 1	Ephrata	Leased	2336	Renew
DOC	Eastern	530 Interlake Rd	Moses Lake	Leased	4057	Renew
DOC	Eastern	620 E Main St	Othello	Leased	939	Renew
DOC	Eastern	1717 W Broadway	Spokane	Leased	21501	Renew
DOC	Eastern	400 S Jefferson Ste 100	Spokane	Leased	1458	Renew
DOC	Eastern	1611 W Indiana Ave	Spokane	Leased	7990	Renew
DOC	Eastern	12406 E DeSmet Ave	Spokane Valley	Leased	2827	Renew
DOC	King	15111 8th Ave SW Ste 202	Burien	Leased	5395	Renew
DOC	King	1550 4th Ave S	Seattle	Leased	40790	Renew
DOC	King	1516 2nd Ave	Seattle	Leased	24489	Project: Relocate
DOC	King	23 148th Ave SE	Bellevue	Leased	3275	Renew
DOC	King	9620 Stone Ave N	Seattle	Leased	3854	Renew
DOC	King	420 E Main St	Auburn	Leased	2669	Renew
DOC	King	606 West Gowe St	Kent	Leased	5526	Renew
DOC	King	851 S Poplar Pl SE	Seattle	Leased	1641	Renew
DOC	King	6335 35th Ave SW	Seattle	Leased	3473	Renew
DOC	Northwest	8625 Evergreen Way Ste 108	Everett	Leased	9786	Project: Relocate
DOC	Northwest	8625 Evergreen Way Ste 209	Everett	Leased	851	Project: Relocate
DOC	Northwest	8625 Evergreen Way Ste 100	Everett	Leased	12355	No Action
DOC	Northwest	1801 Grove St	Marysville	Leased	4214	Renew
DOC	Northwest	499 NE Midway Blvd	Oak Harbor	Leased	2339	Renew
DOC	Northwest	707 2nd Ave	Mount Vernon	Leased	2721	Renew
DOC	Northwest	18710 33rd Ave W	Lynnwood	Leased	4607	Renew
DOC	Puget Sound	5002 Kitsap Way	Bremerton	Leased	5857	Renew
DOC	Puget Sound	17203 Hwy 112	Clallam Bay	Leased	1234	Renew
DOC	Puget Sound	17203 Hwy 112	Clallam Bay	Leased	1760	Renew
DOC	Puget Sound	10918 Bridgeport Way SW	Lakewood	Leased	4290	Renew
DOC	Puget Sound	507 N 4th St	Shelton	Leased	500	Renew
DOC	Puget Sound	507 N 4th St	Shelton	Leased	3806	Project:

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
						Reconfiguration
DOC	Puget Sound	405 W Steward St Ste B	Puyallup	Leased	3734	Renew
DOC	Puget Sound	228 W 1st St	Port Angeles	Leased	3402	Renew
DOC	Puget Sound	11704 Rhody Dr	Port Hadlock	Leased	2392	Renew
DOC	Puget Sound	1014 Bay St Ste 11	Port Orchard	Leased	5282	Renew
DOC	Puget Sound	19045 SR 305 Ste 207	Poulsbo	Leased	812	Renew
DOC	Puget Sound	755 Tacoma Ave	Tacoma	Leased	7800	Project: Relocate
DOC	Puget Sound	1015 Center St	Tacoma	Leased	44590	Project: Relocate
DOC	Puget Sound	10103 S Tacoma Way	Tacoma	Leased	13008	Renew
DOC	Puget Sound	1015 Center St	Tacoma	Leased	4755	Renew
DOC	Southwest	100 South I St Ste 206	Aberdeen	Leased	1030	Project: Relocate
DOC	Southwest	210 W 11th St	Vancouver	Leased	4615	Renew
DOC	Southwest	9105-B Hwy 99	Vancouver	Leased	20382	Renew
DOC	Southwest	8008 NE 4th Plain Blvd	Vancouver	Leased	8347	Renew
DOC	Southwest	1953 7th Ave	Longview	Leased	5423	Renew
DOC	Southwest	1953 7th Ave	Longview	Leased	5943	Renew
DOC	Southwest	219 E Pioneer Ave	Montesano	Leased	2599	Project: Relocate
DOC	Southwest	515 5th St	Raymond	Leased	1843	Renew
DOC	Thurston	801 88th Ave SE	Tumwater	Agency Owned	52400	No Action
DOC	Thurston	7345 Linderson Way SW	Tumwater	Leased	121743	No Action
DOC	Thurston	647 Woodland Square Loop SE	Lacey	Leased	18104	Renew
DOH	Central	309 Bradley Blvd	Richland	Leased	3685	Renew
DOH	Central	306 Division St	Yakima	Subleased From Another State Agency	1932	Renew
DOH	King	20435 72nd Ave S	Kent	Leased	19109	Project: Reconfiguration
DOH	Puget Sound	949 Market St	Tacoma	Leased	2732	Renew
DOH	Thurston	310 Israel Rd	Tumwater	Leased	93509	No Action
DOH	Thurston	101 Israel Rd SE	Tumwater	Leased	99621	Renew
DOH	Thurston	111 Israel Rd SE	Tumwater	Leased	130720	Renew
DOH	Thurston	243 Israel Rd SE	Tumwater	Leased	71211	No Action
DOH	Thurston	7745 Arab Dr SE	Tumwater	Leased	25500	Renew
DOL	Central	317 E Johnson Ave	Chelan	Leased	1468	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOL	Central	317 E Johnson Ave	Coulee Dam	Leased	600	Renew
DOL	Central	203 E Main St	Goldendale	Leased	1000	Close
DOL	Central	607 E Mountain View Ave	Ellensburg	Leased	2077	Renew
DOL	Central	646 Okoma Way	Omak	Leased	2301	Renew
DOL	Central	821 Appleway St	Oroville	Leased	830	Renew
DOL	Central	2010 Yakima Valley Hwy	Sunnyside	Leased	4165	Renew
DOL	Central	3311 W Clearwater Ave Ste 110	Kennewick	Leased	7676	Renew
DOL	Central	145 Jade St	Walla Walla	Leased	2899	Renew
DOL	Central	325 N Chelan St Ste B	Wenatchee	Leased	4250	Renew
DOL	Central	156 NE Church St	White Salmon	Leased	1191	Project: Relocate
DOL	Central	2111 Lincoln Ave	Yakima	Leased	2160	Renew
DOL	Central	2725 Rudkin Rd	Union Gap	Agency Owned	10031	No Action
DOL	Eastern	603 S 3rd St	Clarkston	Leased	2026	Renew
DOL	Eastern	172 S Wynne St	Colville	Leased	1781	Renew
DOL	Eastern	511 Park St	Davenport	Leased	144	Renew
DOL	Eastern	1070 Basin St SW Ste B C	Ephrata	Leased	2000	Renew
DOL	Eastern	84 E Delaware Ave	Republic	Leased	643	Renew
DOL	Eastern	1007 W Broadway	Moses Lake	Leased	3778	Renew
DOL	Eastern	320 S Washington St	Newport	Leased	1120	Renew
DOL	Eastern	455 E Hemlock St Ste D	Othello	Leased	792	Renew
DOL	Eastern	12801 E Sprague Ave	Spokane	Leased	4950	Renew
DOL	Eastern	970 S Grand Ave	Pullman	Leased	1367	Renew
DOL	King	1314 Union Ave NE	Renton	Leased	5223	Renew
DOL	King	8830 25th Ave SW	Seattle	Leased	6147	Renew
DOL	King	205 Spring St Ste 200	Seattle	Leased	2764	Renew
DOL	King	205 Spring St Ste 105	Seattle	Leased	744	Renew
DOL	King	10639 NE 68th St	Kirkland	Leased	4588	Renew
DOL	King	18132 Bothell Way NE Ste B6	Bothell	Leased	4555	Renew
DOL	King	330 Main Ave S Ste 402	North Bend	Leased	1758	Renew
DOL	King	320 N 85th St	Seattle	Leased	11060	Renew
DOL	King	18551 Aurora Ave N Ste 100	Shoreline	Leased	5210	Renew
DOL	King	1617 S 324th St	Federal Way	Leased	5704	Renew
DOL	King	3310 N Auburn Way Ste F G H	Auburn	Leased	3888	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOL	King	25410 74th Ave S	Kent	Leased	5360	Renew
DOL	King	5811 Rainier Ave S	Seattle	Leased	5730	Close
DOL	Northwest	1005 Commercial St Ste C D	Anacortes	Leased	1965	Renew
DOL	Northwest	3704 172nd St NE	Arlington	Leased	5931	Renew
DOL	Northwest	5313 Evergreen Way	Everett	Leased	7940	Renew
DOL	Northwest	656 Bayshore Dr NE	Oak Harbor	Leased	3199	Renew
DOL	Northwest	1011 Mullis St	Friday Harbor	Leased	1016	Renew
DOL	Northwest	1920 S 3rd St	Mount Vernon	Leased	4920	Renew
DOL	Northwest	18023 Hwy 99 Ste E H	Lynnwood	Leased	5210	Renew
DOL	Northwest	4180 Cordata Pkwy Ste A	Bellingham	Leased	6157	No Action
DOL	Puget Sound	1550 NE Riddell Rd Ste M, N, O	Bremerton	Leased	5929	Renew
DOL	Puget Sound	B St SW	Forks	Leased	1028	Renew
DOL	Puget Sound	2511 Olympic Hwy N Ste 100	Shelton	Leased	2784	Renew
DOL	Puget Sound	1017 S Boone St Ste 336	Shelton	Leased	3754	Renew
DOL	Puget Sound	733 River Rd	Puyallup	Leased	5737	No Action
DOL	Puget Sound	2502 112th Ave E Ste 200	Parkland	Agency Owned	8350	No Action
DOL	Puget Sound	228 W 1st St Ste M	Port Angeles	Leased	2451	Renew
DOL	Puget Sound	2300 S Park Ave	Port Townsend	Leased	1250	Renew
DOL	Puget Sound	19045 SR 305	Poulsbo	Leased	3222	Renew
DOL	Puget Sound	6402 S Yakima Ave	Tacoma	Leased	5800	Renew
DOL	Puget Sound	8427 27th St W	University Place	Leased	5465	Renew
DOL	Southwest	2424 Reynolds Rd	Centralia	Leased	3963	Renew
DOL	Southwest	1301 136th Ave NE	Vancouver	Agency Owned	9406	No Action
DOL	Southwest	8000 NE 13th Ave	Vancouver	Leased	4000	Renew
DOL	Southwest	9609 NE 117th Ave Ste 2730	Vancouver	Leased	5822	Renew
DOL	Southwest	5411 E Mill Plain Ste 7	Vancouver	Leased	1934	Renew
DOL	Southwest	214 S Kelso Dr	Kelso	Leased	4327	Renew
DOL	Southwest	340 Morton Rd	Morton	Agency Owned	1200	No Action
DOL	Southwest	307 E Robert Bush Dr	South Bend	Leased	903	Renew
DOL	Thurston	1125 Washington St SE	Olympia	State Owned But Leased By Your Agency	1042	Renew
DOL	Thurston	645 Woodland Square Loop SE	Lacey	Leased	5746	Project: Relocate
DOL	Thurston	421 Black Lake Blvd SW	Olympia	Leased	24875	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOL	Thurston	8005 River DR SE	Tumwater	Leased	29949	No Action
DOL	Thurston	405 Black Lake Blvd SW	Olympia	Leased	46957	Renew
DOL	Thurston	2000 W 4th Ave	Olympia	Leased	20221	Renew
DOL	Thurston	2424 Bristol Ct SW	Olympia	Leased	17902	Renew
DOL	Thurston	921 Lakeridge Way SW	Olympia	Leased	5727	Renew
DOL	Thurston	1125 Washington St SE	Olympia	State Owned But Leased By Your Agency	104161	Renew
DOP	Eastern	N 4407 Division St	Spokane	Leased	1094	Renew
DOP	King	701 Dexter Ave N Ste 108	Seattle	Leased	1676	Renew
DOP	Thurston	1222 State Ave NE Ste 201	Olympia	Leased	2071	Renew
DOP	Thurston	4224 6th Ave SE	Lacey	Leased	25469	Project: Relocate
DOP	Thurston	521 Capitol Way S	Olympia	Leased	32400	Project: Relocate
DOP	Thurston	600 S Franklin St	Olympia	State Owned But Leased By Your Agency	28578	Renew
DOP	Thurston	2828 Capitol Blvd	Tumwater	Leased	3470	Project: Relocate
DOR	Central	1661 N Fowler St	Richland	Leased	6853	Renew
DOR	Central	630 N Chelan St	Wenatchee	Leased	3579	Renew
DOR	Central	3703 River Rd Ste 345	Yakima	Leased	5458	Renew
DOR	Eastern	1330 N Washington St	Spokane	Leased	8677	Renew
DOR	King	2101 4th Ave	Seattle	Leased	22622	Renew
DOR	King	19800 North Creek Pkwy	Bothell	Leased	11493	Renew
DOR	King	20819 72nd Ave S	Kent	Leased	10508	Renew
DOR	King	501 S 336th St	Federal Way	Leased	5418	Renew
DOR	Northwest	9930 Evergreen Way Ste Y150	Everett	Leased	10119	Renew
DOR	Northwest	1904 Humboldt St	Bellingham	Leased	5088	Renew
DOR	Puget Sound	4841 Auto Center Way Ste 202	Bremerton	Leased	753	Renew
DOR	Puget Sound	734 E 1st St	Port Angeles	Leased	2647	Renew
DOR	Puget Sound	3315 S 23rd St	Tacoma	Leased	9947	Project: Expand
DOR	Southwest	100 South I St Ste 206	Aberdeen	Leased	370	Close
DOR	Southwest	8008 NE 4th Plain Blvd	Vancouver	Leased	12580	Project: Relocate
DOR	Thurston	6300 Linderson Way SW	Tumwater	Leased	52984	No Action
DOR	Thurston	4565 7th Ave SE	Lacey	Leased	5211	Project: Relocate
DOR	Thurston	6500 Linderson Way SW	Tumwater	Leased	96103	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOR	Thurston	1025 Union Ave SE	Olympia	Leased	58845	Project: Relocate
DOT	Central	1663 N Fowler St	Richland	Leased	6983	Renew
DOT	Central	2830 Euclid Ave	Wenatchee	Agency Owned	6016	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	18070	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	16705	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	14900	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	1400	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	2280	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	2680	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	4134	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	840	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	5880	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	7600	Maintenance of Owned Facilities
DOT	Central	2809 Rudkin Rd	Union Gap	Agency Owned	5600	No Action
DOT	Eastern	2714 N Mayfair	Spokane	Agency Owned	24455	Maintenance of Owned Facilities
DOT	Eastern	2714 N Mayfair	Spokane	Agency Owned	15343	Maintenance of Owned Facilities
DOT	Eastern	2714 N Mayfair	Spokane	Agency Owned	4153	Maintenance of Owned Facilities
DOT	Eastern	2714 N Mayfair	Spokane	Agency Owned	8284	Maintenance of Owned Facilities
DOT	Eastern	2714 N Mayfair	Spokane	Agency Owned	23955	No Action
DOT	Eastern	2714 N Mayfair	Spokane	Agency Owned	5040	No Action
DOT	King	401 2nd Ave S	Seattle	Leased	6074	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOT	King	2901 3rd Ave	Seattle	Leased	124703	No Action
DOT	King	2901 3rd Ave	Seattle	Leased	1205	Renew
DOT	King	401 2nd Ave S	Seattle	Leased	12869	Renew
DOT	King	401 2nd Ave S	Seattle	Leased	4200	Renew
DOT	King	401 2nd Ave S	Seattle	Leased	12496	Renew
DOT	King	401 2nd Ave S	Seattle	Leased	3184	Renew
DOT	King	811 E Roanoke St	Seattle	Agency Owned	7610	Maintenance of Owned Facilities
DOT	King	12277 134th Ct NE	Redmond	Leased	6982	Renew
DOT	King	1715 228TH St SE	Bothell	Leased	6652	Renew
DOT	King	14611 NE 29th Pl	Bellevue	Leased	8310	Renew
DOT	King	3241 118th Ave SE Ste B	Bellevue	Agency Owned	9723	Maintenance of Owned Facilities
DOT	King	25157 Maple Valley Hwy	Maple Valley	Leased	7050	Renew
DOT	King	26157 Maple Valley Hwy	Maple Valley	Leased	4500	Renew
DOT	King	6000 6th Ave	Seattle	Leased	54186	Renew
DOT	King	15700 Dayton Ave N	Shoreline	Agency Owned	161682	Maintenance of Owned Facilities
DOT	King	401 2nd Ave S	Seattle	Leased	1060	Renew
DOT	King	200 SW Michigan St	Seattle	Leased	14296	Renew
DOT	King	6431 Corson Ave S	Seattle	Agency Owned	22853	Maintenance of Owned Facilities
DOT	King	6431 Corson Ave S	Seattle	Agency Owned	1174	Maintenance of Owned Facilities
DOT	King	6431 Corson Ave S	Seattle	Agency Owned	770	Maintenance of Owned Facilities
DOT	King	6431 Corson Ave S	Seattle	Agency Owned	18039	Maintenance of Owned Facilities
DOT	King	21851 84th Ave S	Kent	Leased	13522	Renew
DOT	Northwest	19218 59th Dr NE	Arlington	Leased	1160	Renew
DOT	Northwest	9930 Evergreen Way Ste Y100	Everett	Leased	5638	Renew
DOT	Northwest	9021 El Capitan Way	Everett	Agency Owned	5250	No Action
DOT	Northwest	9025 El Capitan Way	Everett	Agency Owned	4750	No Action
DOT	Northwest	9029 El Capitan Way	Everett	Agency Owned	7250	No Action
DOT	Northwest	1043 Goldenrod Rd	Burlington	Leased	8384	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOT	Northwest	1109 E. Hicox Road	Mount Vernon	Agency Owned	7203	Maintenance of Owned Facilities
DOT	Northwest	6505 216th St SW Ste 200	Mountlake Terrace	Leased	8020	Renew
DOT	Northwest	460 Stuart Rd	Bellingham	Leased	10096	Renew
DOT	Puget Sound	11203 Bridgeport Way SW	Lakewood	Leased	6702	Project: Relocate
DOT	Puget Sound	10962 SR 305	Poulsbo	Leased	585	Renew
DOT	Puget Sound	212 Center St	Tacoma	Agency Owned	2784	No Action
DOT	Puget Sound	1614 S Mildred St Ste M	Tacoma	Leased	7932	Renew
DOT	Puget Sound	950 Broadway St Ste 501	Tacoma	State Owned But Leased By Your Agency	10713	Close
DOT	Puget Sound	2502 112th St E	Tacoma	Agency Owned	2759	No Action
DOT	Southwest	1411 Rush Rd	Chehalis	Agency Owned	8598	Maintenance of Owned Facilities
DOT	Southwest	11018 NE 51st Cir	Vancouver	Agency Owned	119670	Maintenance of Owned Facilities
DOT	Southwest	11000 NE 51st Cir	Vancouver	Agency Owned	7719	Maintenance of Owned Facilities
DOT	Southwest	21910 NE 29th Ave	Ridgefield	Agency Owned	1648	No Action
DOT	Southwest	700 W Washington St	Vancouver	Leased	15019	Renew
DOT	Southwest	700 W Washington St	Vancouver	Leased	0	Renew
DOT	Southwest	2400 Talley Way	Kelso	Agency Owned	8085	No Action
DOT	Thurston	2214 RW Johnson Blvd SW	Tumwater	Agency Owned	7353	Maintenance of Owned Facilities
DOT	Thurston	310 Maple Park Ave	Olympia	State Owned But Leased By Your Agency	183473	Renew
DOT	Thurston	1011 10th Ave SE	Olympia	Leased	5612	Renew
DOT	Thurston	724 Quince St SE	Olympia	Leased	13443	Renew
DOT	Thurston	2865 RW Johnson Blvd SW	Olympia	Leased	6260	Renew
DOT	Thurston	8441 Old Highway 99 SE	Olympia	Leased	2478	Renew
DOT	Thurston	325 Washington St NE	Olympia	Leased	64	Renew
DOT	Thurston	719 Sleater-Kinney Rd SE	Lacey	Leased	7450	Renew
DOT	Thurston	243 Israel Rd SE	Tumwater	Leased	14028	Renew
DOT	Thurston	7345 Linderson Way SW	Tumwater	Leased	80462	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DOT	Thurston	6000 Linderson Way SW	Tumwater	Leased	4072	Renew
DOT	Thurston	1655 S 2nd St	Tumwater	Agency Owned	44016	Maintenance of Owned Facilities
DRS	Thurston	6860 Capitol Blvd	Tumwater	Leased	12956	Renew
DRS	Thurston	6835 Capitol Blvd	Tumwater	Leased	57441	Renew
DRS	Thurston	5075 Lambskin St SW	Tumwater	Leased	5250	Renew
DSB	Central	628 N Arthur St	Kennewick	Leased	1006	Renew
DSB	Central	1712 S 16th Ave	Yakima	Leased	2518	Renew
DSB	Eastern	510 W Riverside	Spokane	Leased	2503	Renew
DSB	King	3411 S Alaska St	Seattle	State Owned But Leased By Your Agency	20708	Renew
DSB	Puget Sound	949 Market St Ste 508	Tacoma	State Owned But Leased By Your Agency	2503	Renew
DSB	Southwest	2214 E 13th St	Vancouver	State Owned But Leased By Your Agency	1681	Renew
DSB	Thurston	4565 7th Ave SE	Lacey	Leased	3826	Renew
DSHS	Central	808 S Columbus Ave	Goldendale	Leased	6166	Renew
DSHS	Central	S 126 Main St	Omak	Leased	19440	Renew
DSHS	Central	2010 Yakima Valley Hwy Ste E-5	Sunnyside	Leased	6001	Renew
DSHS	Central	4 E 3rd Ave	Toppenish	Leased	10164	Project: Expand
DSHS	Central	214 Carlson Ave	Toppenish	Leased	200	Renew
DSHS	Central	102 N Wapato Ave	Wapato	Leased	22779	Renew
DSHS	Central	500 N Morain Ste 2210	Kennewick	Leased	26150	Renew
DSHS	Central	1020 N Edison St	Kennewick	Leased	23067	Renew
DSHS	Central	5219 Canal Dr	Kennewick	Leased	50	Renew
DSHS	Central	517 N Johnson St	Kennewick	Leased	120	Renew
DSHS	Central	800 W Court St	Pasco	Leased	9685	Renew
DSHS	Central	416 E Main St	Walla Walla	Leased	21048	Project: Reconfiguration
DSHS	Central	206 W Poplar St	Walla Walla	Leased	13721	Renew
DSHS	Central	805 S Mission St	Wenatchee	Leased	28383	Project: Relocate
DSHS	Central	515 Grant Rd	Wenatchee	Leased	12870	Project: Relocate
DSHS	Central	630 N Chelan St Ste B5 B6	Wenatchee	Leased	2358	Renew
DSHS	Central	50 Simon St SE	East Wenatchee	Leased	3980	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DSHS	Central	221 N Main St	White Salmon	Leased	4566	Renew
DSHS	Central	Rte 5 Box 930	White Salmon	Leased	100	Renew
DSHS	Central	3010 Castlevale Rd	Yakima	Leased	240	Renew
DSHS	Central	722 North 16th	Yakima	Leased	1500	Renew
DSHS	Central	3611 River Rd Ste 200 210	Yakima	Leased	4973	Renew
DSHS	Central	215 N 3rd Ave	Yakima	Leased	14280	Project: Relocate
DSHS	Central	1200 Chersterely Dr Ste 12	Yakima	Leased	2050	Project: Relocate
DSHS	Central	3700 Fruitvale Blvd	Yakima	Leased	5781	Renew
DSHS	Central	315 Holton St Ste 200	Yakima	Leased	7959	Project: Relocate
DSHS	Central	1002 N 16th Ave	Yakima	Leased	99000	Project: Reconfiguration
DSHS	Eastern	525 Fifth St	Clarkston	Leased	14800	Renew
DSHS	Eastern	1100 S Main St	Colville	Leased	5547	Renew
DSHS	Eastern	775 Main St Ste B	Colville	Leased	1339	Project: Relocate
DSHS	Eastern	221 E Washington St	Dayton	Leased	120	Renew
DSHS	Eastern	89 E Delaware Ave	Republic	Leased	3146	Renew
DSHS	Eastern	319 E Government Way Ste 1 3	Mattawa	Leased	1268	Project: Relocate
DSHS	Eastern	1620 S Pioneer Way	Moses Lake	Leased	25307	Renew
DSHS	Eastern	1600 W 1st St	Newport	Leased	7752	Renew
DSHS	Eastern	1025 S 1st Ave	Othello	Leased	3645	Renew
DSHS	Eastern	130th Arthur St	Spokane	Leased	800	Renew
DSHS	Eastern	1608 W Boone Ave	Spokane	Leased	31069	Renew
DSHS	Eastern	1313 N Atlantic Ste 2000 4500	Spokane	Leased	79220	Renew
DSHS	Eastern	E 1925 Francis Ave	Spokane	Leased	35000	Renew
DSHS	Eastern	1313 N Atlantic Ste 1000	Spokane	Leased	10240	Renew
DSHS	Eastern	316 W Boone Ave Ste 170	Spokane	Leased	8538	Renew
DSHS	Eastern	1611 W Indiana Ave	Spokane	Leased	19836	Renew
DSHS	Eastern	1212 N Washington St Ste 207	Spokane	Leased	680	Renew
DSHS	Eastern	N 1313 Maple St	Spokane	Leased	28209	Renew
DSHS	Eastern	E 1011 2nd Ave Ste 8	Spokane	Leased	4365	Renew
DSHS	Eastern	1313 N Atlantic Ste 4250	Spokane	Leased	680	Renew
DSHS	Eastern	1330 N Washington St Ste 1080 2080	Spokane	Leased	15962	Renew
DSHS	Eastern	1212 N Washington Ste 308	Spokane	Leased	2510	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DSHS	Eastern	8517 E Trent Ave	Spokane	Leased	45777	Renew
DSHS	Eastern	1330 N Washington St Ste 3000	Spokane	Leased	26478	Renew
DSHS	Eastern	840 SE Bishop Blvd Ste 101	Pullman	Leased	1521	Renew
DSHS	Eastern	418 S Main St	Colfax	Leased	8261	Project: Expand
DSHS	King	500 SW 7th St	Renton	Leased	18431	Renew
DSHS	King	18000 Pacific Hwy S Ste 1000	Sea Tac	Leased	4622	Renew
DSHS	King	2106 2nd Ave	Seattle	Leased	16955	Renew
DSHS	King	1700 E Cherry St	Seattle	Leased	55490	Renew
DSHS	King	1516 2nd Ave	Seattle	Leased	17972	Project: Relocate
DSHS	King	500 1st Ave S	Seattle	Leased	81557	Renew
DSHS	King	100 W Harrison St	Seattle	Leased	44310	Renew
DSHS	King	500 Fairview Ave N	Seattle	Leased	22213	Project: Relocate
DSHS	King	400 Mercer St	Seattle	Leased	13825	Renew
DSHS	King	400 Mercer St	Seattle	Leased	5945	Renew
DSHS	King	605 1st Ave Ste 412	Seattle	Leased	2432	Renew
DSHS	King	805 156th Ave NE	Bellevue	Leased	42166	No Action
DSHS	King	4101 15th Ave NE Ste 005	Seattle	Leased	118	Renew
DSHS	King	12317 15th Ave NE	Seattle	Leased	919	Renew
DSHS	King	12063 15th Ave NE	Seattle	Leased	5348	Project: Reconfiguration
DSHS	King	12721 30th Ave NE	Seattle	Leased	4440	Renew
DSHS	King	110 Prefontaine Pl S Ste 608	Seattle	Leased	2800	Renew
DSHS	King	1737 Airport Way S Ste 130	Seattle	Leased	55325	Renew
DSHS	King	305 S Dawson St	Seattle	Leased	5428	Renew
DSHS	King	616 S 348th St	Federal Way	Leased	22590	Renew
DSHS	King	1000 Central Ave S Ste A	Kent	Leased	4676	Renew
DSHS	King	1313 W Meeker St	Kent	Leased	62443	Renew
DSHS	King	6858 South 238th St	Kent	Leased	588	Renew
DSHS	King	3600 S Grahan St	Seattle	Leased	40738	Renew
DSHS	King	4045 Delridge Way SW	Seattle	Leased	43139	Project: Reconfiguration
DSHS	Northwest	3832 172nd St NE	Arlington	Leased	250	Renew
DSHS	Northwest	3832 172nd St NE	Arlington	Leased	750	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DSHS	Northwest	3127 Smokey Point Dr	Arlington	Leased	150	Renew
DSHS	Northwest	5919 195th St NE	Arlington	Leased	2100	Renew
DSHS	Northwest	3704 172nd St NE	Arlington	Leased	18836	Renew
DSHS	Northwest	3906 172nd St NE	Arlington	Leased	31394	Renew
DSHS	Northwest	16710 Smokey Point Blvd	Arlington	Leased	14941	Renew
DSHS	Northwest	840 N Broadway	Everett	Leased	91844	Renew
DSHS	Northwest	2801 10th St	Everett	Leased	378	Renew
DSHS	Northwest	5415 Evergreen Way	Everett	Leased	47662	Renew
DSHS	Northwest	840 N Broadway	Everett	Leased	3596	Renew
DSHS	Northwest	1509 California St	Everett	Leased	18000	Project: Relocate
DSHS	Northwest	32320 Hewitt Ave	Everett	Leased	250	Renew
DSHS	Northwest	840 N Broadway	Everett	Leased	40	Renew
DSHS	Northwest	3923 88th St Ste P L M	Marysville	Leased	600	Renew
DSHS	Northwest	19551 SR 2	Monroe	Leased	18560	Renew
DSHS	Northwest	953 Village Way	Monroe	Leased	20066	Renew
DSHS	Northwest	275 SE Pioneer Way Ste 201 202 203	Oak Harbor	Leased	8587	Renew
DSHS	Northwest	275 SE Pioneer Way Ste 301	Oak Harbor	Leased	6105	Renew
DSHS	Northwest	3250 N Goldie Rd Ste C8	Oak Harbor	Leased	108	Renew
DSHS	Northwest	535 Market St	Friday Harbor	Leased	3497	Renew
DSHS	Northwest	900 E College Way Ste 100	Mount Vernon	Leased	47900	No Action
DSHS	Northwest	PO Box 616	Mount Vernon	Leased	100	Renew
DSHS	Northwest	211 Anderson Rd	Mount Vernon	Leased	50	Renew
DSHS	Northwest	20311 52nd Ave W	Lynnwood	Leased	46914	Renew
DSHS	Northwest	4101 Meridian	Bellingham	Leased	29389	Renew
DSHS	Northwest	1720 Ellis St Ste 100	Bellingham	Leased	15840	Renew
DSHS	Northwest	1720 Ellis St Ste 220	Bellingham	Leased	2293	Renew
DSHS	Northwest	119 N Commercial St Ste 700	Bellingham	Leased	3062	Renew
DSHS	Northwest	600 Lakeway Dr	Bellingham	Leased	6778	Renew
DSHS	Northwest	1111 W Holly St Suite F	Bellingham	Leased	900	Renew
DSHS	Puget Sound	21153 Hwy 410 E Ste G1	Bonney Lake	Leased	7177	Renew
DSHS	Puget Sound	4710 Keene St	Bremerton	Leased	30320	Renew
DSHS	Puget Sound	645 4th St	Bremerton	Leased	2300	Project: Relocate
DSHS	Puget Sound	4505 Auto Center Way	Bremerton	Leased	600	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DSHS	Puget Sound	3423 6th St	Bremerton	Leased	23862	Project: Reconfiguration
DSHS	Puget Sound	6416 Pacific Hwy E	Fife	Leased	27856	Renew
DSHS	Puget Sound	1715 Lafayette St	Steilacoom	Leased	4000	Renew
DSHS	Puget Sound	1717 Lafayette St	Steilacoom	Leased	3103	Renew
DSHS	Puget Sound	9501 Lakewood Drive SW Ste E	Lakewood	Leased	7374	Renew
DSHS	Puget Sound	2025 Olympia Hwy N Ste 440	Shelton	Leased	20580	Renew
DSHS	Puget Sound	2025 Olympia Hwy N Ste 420	Shelton	Leased	2263	Renew
DSHS	Puget Sound	PO Box 70	Shelton	Leased	100	Renew
DSHS	Puget Sound	201 W Main St	Puyallup	Leased	27361	Renew
DSHS	Puget Sound	510 W Main St Ste F G H	Puyallup	Leased	3768	Renew
DSHS	Puget Sound	201 W 1st St	Port Angeles	Leased	27906	No Action
DSHS	Puget Sound	228 W 1st St Ste W	Port Angeles	Leased	1814	Renew
DSHS	Puget Sound	235 W 1st St	Port Angeles	Leased	5276	Renew
DSHS	Puget Sound	915 Sheridan Ave	Port Townsend	Leased	12539	Renew
DSHS	Puget Sound	PO Box 188	Port Townsend	Leased	120	Renew
DSHS	Puget Sound	3039 Spring St	Port Townsend	Leased	180	Renew
DSHS	Puget Sound	2465 Bethel Rd	Port Orchard	Leased	3338	Renew
DSHS	Puget Sound	3888 Randall Way Ste 201	Silverdale	Leased	4278	Renew
DSHS	Puget Sound	949 Market St	Tacoma	State Owned But Leased By Your Agency	5836	Close
DSHS	Puget Sound	1235 S Sprague Ave	Tacoma	Leased	200	Renew
DSHS	Puget Sound	1949 S State St	Tacoma	Leased	152926	Renew
DSHS	Puget Sound	2121 S State St	Tacoma	Leased	86549	Renew
DSHS	Puget Sound	1301 Tacoma Ave S	Tacoma	Leased	17629	Renew
DSHS	Puget Sound	1919 70th Ave W Ste A	Tacoma	Leased	1970	Renew
DSHS	Puget Sound	1301 E 72nd St	Tacoma	Leased	30000	Renew
DSHS	Southwest	3401 Galvin Rd	Centralia	Leased	19292	Renew
DSHS	Southwest	1000 Kresky Ave Ste R	Centralia	Leased	3169	Renew
DSHS	Southwest	151 NE Hampe Way	Chehalis	Leased	10865	Renew
DSHS	Southwest	163 NE Hampe Way	Chehalis	Leased	5427	Renew
DSHS	Southwest	1995 NE Kresky Ave	Chehalis	Leased	200	Renew
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	Leased	34688	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DSHS	Southwest	907 Harney St	Vancouver	Leased	34773	Project: Expand
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	Leased	33983	Renew
DSHS	Southwest	311 W 11th St	Vancouver	Leased	5918	Renew
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	Leased	6486	Renew
DSHS	Southwest	5411 E Mill Plain Blvd	Vancouver	Leased	11950	Project: Relocate
DSHS	Southwest	5411 E Mill Plain Blvd Ste 22	Vancouver	Leased	3072	Renew
DSHS	Southwest	2900 Kaufman Ave	Vancouver	Leased	200	Renew
DSHS	Southwest	2601 Pacific Ave NW	Long Beach	Leased	10280	Renew
DSHS	Southwest	307 E Robert Bush Dr	South Bend	Leased	10037	Renew
DSHS	Southwest	266 SW 2nd St	Stevenson	Leased	6322	Renew
DSHS	Thurston	1115 Washington St SE	Olympia	Leased	229172	Renew
DSHS	Thurston	6860 Capitol Blvd SE	Tumwater	Leased	74131	Renew
DSHS	Thurston	6860 Capitol Blvd SE	Tumwater	Leased	12807	Renew
DSHS	Thurston	6737 Capitol Blvd	Tumwater	Leased	49984	Project: Expand
DSHS	Thurston	1570 Irving St	Tumwater	Leased	9474	Renew
DSHS	Thurston	7821 Arab Drive	Tumwater	Leased	60000	Renew
DSHS	Thurston	4500 10th Ave SE	Lacey	Leased	54788	Renew
DSHS	Thurston	4450 10th Ave SE	Lacey	Leased	54788	Renew
DSHS	Thurston	1009 College St SE	Lacey	Leased	9934	Renew
DSHS	Thurston	4565 7th Ave SE	Lacey	Leased	10124	Renew
DSHS	Thurston	720 Sleatr Kinney Rd	Lacey	Leased	7070	Renew
DSHS	Thurston	4224 6th Ave SE	Lacey	Leased	8505	Close
DSHS	Thurston	640 Woodland Square Loop SE	Lacey	Leased	61091	Renew
DSHS	Thurston	7240 Martin Way	Olympia	Leased	614	Renew
DSHS	Thurston	626 8th Ave SE	Olympia	Leased	161200	No Action
DSHS	Thurston	6135 Martin Way	Olympia	Leased	27000	Renew
DSHS	Thurston	712 Pear St SE	Olympia	Leased	70000	Renew
DSHS	Thurston	724 Quince St SE	Olympia	Leased	40462	Renew
DSHS	Thurston	3859 Martin Way Ste102	Olympia	Leased	7614	Project: Relocate
DSHS	Thurston	805 Plum St	Olympia	Leased	10388	Renew
DSHS	Thurston	805 Plum St	Olympia	Leased	10232	Renew
DSHS	Thurston	8005 River Dr	Olympia	Leased	7500	Close
DSHS	Thurston	3915 Martin Way E	Olympia	Leased	100	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
DSHS	Thurston	7547 Henderson Blvd	Olympia	Leased	200	Renew
ECY	Central	New Address	Ellensburg	Leased	0	Project: New Facility
ECY	Central	3100 Port of Benton Blvd	Richland	Leased	21958	Renew
ECY	Central	2233 Stevens Dr	Richland	Leased	250	Renew
ECY	Central	303 S Mission St Ste 201	Wenatchee	Leased	6630	Renew
ECY	Central	15 W Yakima Ave	Yakima	Leased	44682	Renew
ECY	Central	101 W Yakima Ave	Yakima	Leased	420	Renew
ECY	Eastern	New Address	Colville	Leased	0	Project: New Facility
ECY	Eastern	New Address	Moses Lake	Leased	0	Project: New Facility
ECY	Eastern	154 E North Foothills Dr	Spokane	Subleased From Another State Agency	1550	Renew
ECY	Eastern	7028 N Division St.	Spokane	Leased	200	Renew
ECY	Eastern	7028 N Division St	Spokane	Leased	400	Renew
ECY	Eastern	3211 S Geiger Blvd	Spokane	Leased	2328	Renew
ECY	Eastern	7028 N Division St	Spokane	Leased	200	Renew
ECY	Eastern	4601 N Monroe St	Spokane	Agency Owned	45000	No Action
ECY	King	3190 160th Ave SE	Bellevue	Leased	60423	Project: Relocate
ECY	Northwest	10441 Bayview Edison Rd	Mount Vernon	Agency Owned	2580	No Action
ECY	Northwest	208 Railroad Ave	Skykomish	Leased	81	Renew
ECY	Northwest	1440 10th St	Bellingham	Leased	12360	No Action
ECY	Northwest	800 Cornwall Ave	Bellingham	Leased	2000	Renew
ECY	Puget Sound	281 McCarver Rd	Port Angeles	Leased	100	Project: Relocate
ECY	Puget Sound	7411 Beach Dr E	Port Orchard	Leased	31979	Renew
ECY	Puget Sound	2350 Colchester Dr SE	Port Orchard	Leased	2100	Renew
ECY	Southwest	2108 Grand Blvd	Vancouver	Subleased From Another State Agency	3504	Renew
ECY	Thurston	300 Desmond Dr SE	Lacey	Agency Owned	229000	Maintenance of Owned Facilities
ECY	Thurston	8294 28th Ave Ste 300	Lacey	Leased	1625	Renew
ECY	Thurston	1415 Sandy Ln NE	Lacey	Leased	3864	Renew
ECY	Thurston	8270 28th Ct NE	Lacey	Leased	8808	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
EDC	Northwest	14 E Casino Road	Everett	Leased	4415	Renew
EDC	Northwest	712 Center Rd	Everett	Leased	4000	Renew
EDC	Northwest	216 Olympic Blvd	Everett	Leased	3121	Renew
EDC	Northwest	12811 8th Ave W	Everett	Leased	4600	Renew
EDC	Northwest	200 E Fremont St	Monroe	Leased	1160	Renew
EDC	Northwest	15620 Hwy 99 Ste 6B	Lynnwood	Leased	1500	Renew
EDC	Northwest	19709 68th Ave W	Lynnwood	Leased	21619	Renew
EDC	Northwest	6600 196th St SW	Lynnwood	Leased	32239	Project: Relocate
EHO	Thurston	4224 6th Ave SE	Lacey	Leased	4570	Project: Relocate
ERFC	Thurston	1025 Union Ave SE Ste 544	Olympia	Subleased From Another State Agency	1572	Renew
ES	Central	116 Main St	Goldendale	Leased	1941	Renew
ES	Central	S 126 Main St SE	Omak	Leased	7989	Renew
ES	Central	1925 Morgan Rd	Sunnyside	Leased	15000	Renew
ES	Central	5939 W Metaline Ave	Kennewick	Leased	200	Renew
ES	Central	815 N Kellogg Ste C	Kennewick	Leased	8292	Renew
ES	Central	4310 West 24th Ave Ste 210	Kennewick	Leased	1525	Renew
ES	Central	431 Tieton St	Walla Walla	Leased	100	Renew
ES	Central	1530 Stevens St	Walla Walla	Agency Owned	7250	No Action
ES	Central	423 Rock Island Rd	Wenatchee	Leased	100	Renew
ES	Central	215 Bridge St	Wenatchee	Leased	10800	Renew
ES	Central	107 Jewett Ave	White Salmon	Leased	6334	Renew
ES	Central	402 Division St	Yakima	Leased	24113	Project: Relocate
ES	Eastern	956 S Main St	Colville	Leased	5000	Renew
ES	Eastern	403 Boundary St	Mattawa	Leased	379	Renew
ES	Eastern	11928 Kittleson Rd	Moses Lake	Leased	150	Renew
ES	Eastern	309 E 5th Ave	Moses Lake	Leased	7093	Renew
ES	Eastern	130 S Arthur St	Spokane	Leased	40126	Renew
ES	Eastern	15912 E Marietta St	Spokane	Leased	27300	Renew
ES	Eastern	15912 E Marietta St	Spokane	Leased	13000	Renew
ES	Eastern	350 SE Fairmount Dr Ste2	Pullman	Leased	2027	Renew
ES	King	7735 178th Place NE Ste B	Redmond	Leased	11690	Renew
ES	King	1530 140th Ave NE Ste 100	Bellevue	Leased	2846	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
ES	King	8746 Mary Ave NW	Seattle	Leased	3244	Renew
ES	King	200 SW Michigan St	Seattle	Leased	824	Renew
ES	King	200 SW Michigan St	Seattle	Leased	5024	Renew
ES	King	200 SW Michigan St	Seattle	Leased	34871	Renew
ES	King	2707 I St NE	Auburn	Leased	21060	Renew
ES	King	2531 Ranier Ave S	Seattle	Leased	13500	Project: Relocate
ES	Northwest	3201 Smith Ave	Everett	Leased	11943	Project: Reconfiguration
ES	Northwest	2005 E College Way	Mount Vernon	Leased	10857	Renew
ES	Northwest	20311 52nd Ave W	Lynnwood	Leased	12867	Project: Relocate
ES	Northwest	20311 52nd Ave W	Lynnwood	Leased	4058	Renew
ES	Northwest	101 Prospect St	Bellingham	Leased	9423	Renew
ES	Northwest	1904 Humboldt St	Bellingham	Leased	3590	Renew
ES	Puget Sound	1300 Sylvan Way	Bremerton	Leased	7661	Renew
ES	Puget Sound	71 S Forks Ave	Forks	Leased	120	Renew
ES	Puget Sound	2505 Olympic Hwy N	Shelton	Leased	6580	Renew
ES	Puget Sound	2505 Olympic Hwy N	Shelton	Leased	1382	Renew
ES	Puget Sound	228 W 1st St Ste A D	Port Angeles	Leased	4689	Renew
ES	Puget Sound	207 W Pattison St	Port Hadlock	Leased	778	Close
ES	Puget Sound	1301 Tacoma Ave S	Tacoma	Leased	22282	Renew
ES	Puget Sound	1301 Tacoma Ave S Ste 203	Tacoma	Leased	7071	Renew
ES	Southwest	511 W Heron St	Aberdeen	Leased	9219	Renew
ES	Southwest	151 NE Hampe Way	Chehalis	Leased	13346	Renew
ES	Southwest	5411 E Mill Plain Blvd Ste 15	Vancouver	Leased	23174	Renew
ES	Southwest	305 S Pacific Ave	Kelso	Leased	13176	Renew
ES	Southwest	2601 Pacific Ave NW	Long Beach	Leased	485	Renew
ES	Southwest	704 SW Rock Creek Dr	Stevenson	Leased	1240	Renew
ES	Thurston	212 Maple Park Ave	Olympia	Agency Owned	86300	Maintenance of Owned Facilities
ES	Thurston	106 Maple Park Ave	Olympia	State Owned But Leased By Your Agency	13000	Project: Relocate
ES	Thurston	640 Woodland Square Loop SE	Lacey	Leased	4316	Renew
ES	Thurston	420 Golf Club Road SE Ste 105	Lacey	Leased	2525	Renew
ES	Thurston	640 Woodland Square Loop SE	Lacey	Leased	12237	Project:

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
						Reconfiguration
ES	Thurston	605 Woodland Square Loop SE	Lacey	Leased	76143	Project: Reconfiguration
ES	Thurston	640 Woodland Square Loop SE	Lacey	Leased	4505	Renew
ES	Thurston	926 79th Ave SE	Olympia	Leased	50765	Renew
ES	Thurston	1300 Quince St SE	Olympia	Leased	12116	Renew
ES	Thurston	1570 Irving St	Tumwater	Leased	28346	Renew
ES	Thurston	505 E Union Ave	Olympia	Leased	5574	Renew
EVC	Northwest	840 N Broadway	Everett	Subleased From Another State Agency	17358	Project: Relocate
EVC	Northwest	3201 Smith Ave	Everett	Leased	13464	Renew
EVC	Northwest	9315 G State St	Marysville	Leased	7473	Renew
FMSIB	Thurston	1063 Capitol Way Ste 201	Olympia	Leased	1080	Renew
GA	King	2301 C St SW	Auburn	Leased	257810	Renew
GA	Puget Sound	949 Market St Ste 468	Tacoma	Agency Owned	1113	No Action
GA	Thurston	7511 New Market St SW	Olympia	Leased	56000	Renew
GA	Thurston	616 Cherry St SE	Olympia	Leased	37142	No Action
GA	Thurston	1115 Washington St SE	Olympia	Agency Owned	1000	Maintenance of Owned Facilities
GA	Thurston	1115 Washington St SE	Olympia	Agency Owned	24508	No Action
GA	Thurston	1312 Fones Rd SE	Olympia	Leased	13349	Renew
GHC	Southwest	511 W Heron St	Aberdeen	Leased	385	Renew
GHC	Southwest	50 Enterprise Ln	Elma	Leased	420	Renew
GMB	Central	430 Rock Island Rd	East Wenatchee	Leased	1308	Close
GMB	Central	1703 Creekside Loop Ste 120	Yakima	Leased	1740	Close
GMB	Eastern	901 N Monroe St	Spokane	Leased	3663	Renew
GMB	Eastern	1212 N Washington St Ste 120	Spokane	Leased	518	Close
GMB	King	451 SW 10th St	Renton	Leased	1629	Renew
GMB	Northwest	3501 Colby Ave Ste 102	Everett	Leased	3897	Renew
GMB	Puget Sound	4301 Pine St	Tacoma	Leased	4051	Renew
GMB	Puget Sound	4301 S Pine St Ste 81	Tacoma	Leased	586	Close
GMB	Thurston	4565 7th Ave SE	Lacey	Leased	42745	Renew
GMB	Thurston	4812 Lacey Blvd SE	Lacey	Leased	100	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
GMHB	Central	15 W Yakima Ave Ste 102	Yakima	Subleased From Another State Agency	400	No Action
GMHB	King	800 5th Ave Ste 2356	Seattle	Subleased From Another State Agency	2064	Project: Relocate
GRC	Eastern	125 S Sullivan Rd	Spokane Valley	Leased	1200	Renew
GRC	King	1414 Griffin Ave	Enumclaw	Leased	10609	Renew
GRC	King	110 2nd St SW	Auburn	Leased	7325	Renew
GRC	King	3220 C St NE	Auburn	Leased	3840	Renew
HCA	King	1511 3rd Ave Ste 201	Seattle	Leased	11436	Renew
HCA	King	1511 3rd Ave Ste 523	Seattle	Leased	1765	Renew
HCA	Thurston	676 Woodland Square Loop SE	Lacey	Leased	69638	Renew
HCA	Thurston	3819 Pacific Ave Ste A	Lacey	Leased	7975	Renew
HCA	Thurston	670 Woodland Square Loop SE	Lacey	Leased	33184	Renew
HCC	King	33320 First Ave S	Federal Way	Leased	17632	Renew
HCC	King	23835 Pacific Hwy S	Kent	Leased	33832	No Action
HCQA	Thurston	4317 6th Ave Ste 101	Lacey	Leased	3426	No Action
HECB	Thurston	917 Lakeridge Way SW	Olympia	Leased	27676	Project: Expand
HRC	Thurston	6326 Martin Way Ste 209	Olympia	Leased	2093	Renew
HUM	Central	32 N 3rd St	Yakima	Leased	273	Project: Relocate
HUM	Eastern	1330 N Washington St Ste 2460	Spokane	Leased	2117	Renew
HUM	King	1511 3rd Ave Ste 921	Seattle	Leased	3575	Project: Relocate
HUM	Southwest	611 Grand Blvd	Vancouver	Leased	200	No Action
HUM	Thurston	711 S Capitol Way Ste 402	Olympia	Leased	6719	Renew
INA	Thurston	210 11th Ave SW	Olympia	State Owned But Leased By Your Agency	1462	Project: Relocate
IND	Central	6515 W Clearwater Ave Ste 230	Kennewick	Leased	2157	Renew
IND	Central	602 N 39th Ave Ste 100	Yakima	Leased	4133	No Action
IND	Eastern	821 East Broadway, Suite 5	Moses Lake	Leased	922	Renew
IND	King	83 S King St Ste 401 410	Seattle	Leased	12059	Project: Relocate
IND	Northwest	906 SE Everett Mall Way Ste 410	Everett	Leased	1658	Renew
IND	Northwest	104 W Magnolia St Ste 313 314A	Bellingham	Leased	506	Project: Relocate
IND	Puget Sound	949 Market St	Tacoma	Leased	6035	Renew
IND	Southwest	1801 D St Ste 3 4	Vancouver	Leased	1589	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
IND	Southwest	New Address	Longview/Kelso	Leased	0	Project: New Facility
IND	Thurston	2430 Chandler Ct SW	Olympia	Leased	48874	Renew
INS	Eastern	1212 N Washington St Ste 106	Spokane	Leased	1257	Renew
INS	King	810 3rd Ave Ste 640 650	Seattle	Leased	6924	Renew
INS	Thurston	1520 Irving St Ste C	Tumwater	Leased	4198	Renew
INS	Thurston	715 78th Ave SW Ste 4	Tumwater	Leased	3459	Renew
JTC	Thurston	3309 Capitol Blvd	Tumwater	Subleased From Another State Agency	0	Renew
L&I	Central	4310 West 24th Ave	Kennewick	Leased	10375	Renew
L&I	Central	519 Grant Rd	East Wenatchee	Leased	10158	Renew
L&I	Central	15 W Yakima Ave	Yakima	Leased	18135	No Action
L&I	Eastern	298 S Main St	Colville	Leased	987	Renew
L&I	Eastern	3001 W Broadway	Moses Lake	Leased	9274	Renew
L&I	Eastern	901 N Monroe St Ste 250	Spokane	Leased	29456	Renew
L&I	Eastern	1250 SE Bishop Blvd Ste G	Pullman	Leased	1395	Renew
L&I	King	12806 Gateway Dr	Tukwila	Leased	22984	Renew
L&I	King	351 5th Ave S Ste 200	Seattle	Leased	27665	Renew
L&I	Northwest	729 100th St SE	Everett	Leased	22848	Project: Relocate
L&I	Northwest	525 E College Way Ste H	Mount Vernon	Leased	14256	Renew
L&I	Northwest	1720 Ellis St	Bellingham	Leased	10826	Renew
L&I	Puget Sound	500 Pacific Ave	Bremerton	Leased	8938	Renew
L&I	Puget Sound	1605 E Front St Ste C	Port Angeles	Leased	4918	Project: Relocate
L&I	Puget Sound	950 Broadway St Ste 200	Tacoma	Leased	29239	Renew
L&I	Southwest	401-411 W Wishkah St	Aberdeen	Leased	6310	No Action
L&I	Southwest	312 SE Stonemill Dr Ste 120	Vancouver	Leased	12227	Renew
L&I	Thurston	7273 Linderson Way SW	Tumwater	Agency Owned	459765	No Action
L&I	Thurston	805 Plum St	Olympia	Leased	20570	Renew
L&I	Thurston	243 Israel Rd SE	Tumwater	Leased	51220	Renew
L&I	Thurston	7827 Arab Drive	Tumwater	Leased	26084	Renew
LCB	Central	2715 St Andrews Loop Ste B C	Pasco	Leased	2645	Renew
LCB	Central	100 9th St	Wenatchee	Leased	2292	Renew
LCB	Eastern	1303 W Boradway	Spokane	Leased	4950	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
LCB	King	14900 Interurban Ave S Ste120	Tukwila	Leased	6381	Renew
LCB	King	4401 E Marginal Way S	Seattle	Agency Owned	21960	Maintenance of Owned Facilities
LCB	King	1209 Central Ave S Ste 172	Kent	Leased	200	Renew
LCB	Northwest	909 SE Everett Mall Way Ste D480	Everett	Leased	3515	Renew
LCB	Northwest	1720 Ellis St Ste 210	Bellingham	Leased	1920	Renew
LCB	Puget Sound	4970 Auto center Way	Bremerton	Leased	1863	Renew
LCB	Puget Sound	6240 Tacoma Mall Blvd	Tacoma	Leased	4206	Renew
LCB	Thurston	3000 Pacific Ave SE	Olympia	Leased	56379	Renew
LCB	Thurston	921 Lakeridge Way SW	Olympia	Leased	2897	Project: Relocate
LCC	Southwest	1425 Alabama St	Longview	Leased	1800	Renew
LCC	Southwest	1410 8th Ave	Longview	Leased	2200	Renew
LCC	Southwest	410 Yelm St	Kelso	Leased	900	Renew
LCC	Southwest	650 Goerig St Ste D	Woodland	Leased	750	Renew
LCC	Southwest	650 Goerig St Ste E	Woodland	Leased	1400	Renew
LEOFF	Thurston	2100 Evergreen Parkway SW	Olympia	Leased	1998	Renew
LOT	Central	9 S 5th Ave	Yakima	Leased	3454	Renew
LOT	Eastern	10517 E Sprague Ave	Spokane Valley	Leased	3180	Renew
LOT	King	5963 Corson Ave S Ste 106	Seattle	Leased	5714	Close
LOT	King	33701 9th Ave S	Federal Way	Leased	5130	Renew
LOT	Northwest	11419 19th Ave SE Ste A106	Everett	Leased	3105	Renew
LOT	Southwest	1503 NE 78th St Ste 4	Vancouver	Leased	3000	Renew
LOT	Thurston	7860C 29th Ave NE	Lacey	Leased	13745	Renew
LOT	Thurston	814 E 4th Ave	Olympia	Leased	26102	Renew
LTG	Thurston	416 Sid Snyder Ave	Olympia	State Owned But Leased By Your Agency	4092	Renew
MAR	Thurston	711 Capitol Way S Ste 104	Olympia	Leased	889	Renew
MIL	Puget Sound	1 Militia Dr	Tacoma	Agency Owned	19786	No Action
MIL	Puget Sound	9 Infantry Dr	Tacoma	Agency Owned	1152	No Action
MIL	Puget Sound	15 Militia Dr	Tacoma	Agency Owned	10816	No Action
MIL	Puget Sound	41st Division Way	Tacoma	Agency Owned	4457	No Action
MIL	Puget Sound	41st Division Way	Tacoma	Agency Owned	3720	No Action
MIL	Puget Sound	20 Aviation Dr	Tacoma	Agency Owned	26843	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
MIL	Puget Sound	20B Aviation Dr	Tacoma	Agency Owned	15744	No Action
MIL	Puget Sound	41st Division Way	Tacoma	Agency Owned	1680	No Action
MIL	Puget Sound	36 Quartermaster Rd	Tacoma	Agency Owned	8926	No Action
OAH	Central	32 N 3rd St Ste 320	Yakima	Leased	3029	Renew
OAH	Eastern	221 N Wall St Ste 540	Spokane	Leased	7955	Renew
OAH	King	600 University St Ste 1500	Seattle	Leased	9498	Project: Relocate
OAH	Northwest	2720 Colby Ste 419	Everett	Leased	460	Renew
OAH	Puget Sound	1301 Tacoma Ave S	Tacoma	Subleased From Another State Agency	156	Renew
OAH	Southwest	5300 MacArthur Blvd Ste 100	Vancouver	Leased	4980	Project: Relocate
OAH	Thurston	2420 Bristol Ct SW	Olympia	Leased	17836	Renew
OFM	Thurston	1110 Capitol Way S	Olympia	Leased	11641	Renew
OFM	Thurston	210 11th Ave SW	Olympia	Leased	38965	Project: Relocate
OFM	Thurston	302 14th Ave SW	Olympia	Leased	38308	Renew
OFM	Thurston	6639 Capitol Blvd	Tumwater	Leased	31126	Project: Relocate
OLC	Puget Sound	50 W Fredson Rd	Shelton	Leased	2246	Renew
OLC	Puget Sound	19351 8th Ave NE	Poulsbo	Leased	2218	Renew
OMWBE	Thurston	406 Water St SW	Olympia	Leased	5567	Renew
OST	Thurston	416 14th Ave	Olympia	State Owned But Leased By Your Agency	10719	Renew
PARKS	Central	270 9th St NE	East Wenatchee	Leased	14911	Renew
PARKS	King	2840 Riverwalk Dr SE	Auburn	Agency Owned	5321	No Action
PARKS	Northwest	220 N Walnut St	Burlington	Agency Owned	5096	No Action
PARKS	Thurston	1111 Israel Rd SE	Olympia	Leased	53000	No Action
PARKS	Thurston	11838 Tilley Rd S	Olympia	Agency Owned	5105	Maintenance of Owned Facilities
PDC	Thurston	711 Capitol Way Ste 206	Olympia	Leased	7682	Renew
PEC	Puget Sound	268 Battery Way	Port Townsend	Leased	10000	Renew
PERC	King	9757 Juanita Dr NE Ste 300	Kirkland	Leased	3784	Renew
PERC	Thurston	112 Henry St NE Ste 300	Olympia	Leased	9025	Renew
PIE	Puget Sound	716 S Hill Park Dr	Puyallup	Leased	3370	Renew
PIE	Puget Sound	716 S Hill Park Dr	Puyallup	Leased	10000	Renew
PLI	Thurston	1015 10th Ave SE	Olympia	Leased	3048	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
PRT	Thurston	210 11th Ave SW	Olympia	State Owned But Leased By Your Agency	2136	Close
PRT	Thurston	1111 Washington St SE	Olympia	State Owned But Leased By Your Agency	2706	Renew
PRT	Thurston	7511 New Market St SW	Tumwater	Subleased From Another State Agency	11400	Renew
PRT	Thurston	7580 New Market St. SW	Tumwater	State Owned But Leased By Your Agency	89004	Renew
PSP	Thurston	214 11th Ave SW	Olympia	Leased	8213	Project: Relocate
RCFB	Thurston	1111 Washington St SE	Olympia	State Owned But Leased By Your Agency	10055	Renew
RTC	King	2829 NE 3rd St	Renton	Leased	720	Renew
RTC	King	500 SW 7th St	Renton	Leased	2000	Renew
RTC	King	2024 3rd Ave	Seattle	Leased	3200	Renew
RTC	King	515 West Harrison St	Kent	Leased	2500	Renew
SAO	Central	707 N Pearl Ste F	Ellensburg	Leased	457	Renew
SAO	Central	1234 S 2nd Ave	Okanogan	Leased	198	Renew
SAO	Central	100 N Morain Ste 216	Kennewick	Leased	2028	Renew
SAO	Central	1815 Portland Ave Ste 4	Walla Walla	Leased	565	Renew
SAO	Central	819 N Miller St	Wenatchee	Leased	1200	Renew
SAO	Central	230 S 2nd St Ste 204	Yakima	Leased	1541	Renew
SAO	Eastern	821 E Broadway Ste 3	Moses Lake	Leased	992	Renew
SAO	Eastern	316 W Boone Ste 680	Spokane	Leased	3463	Renew
SAO	Eastern	1610 NE Eastgate Blvd Ste 200	Pullman	Leased	1435	Renew
SAO	King	3101 Northup Way Ste 220 240	Bellevue	Leased	2015	Renew
SAO	King	841 N Central Ave Ste 201	Kent	Leased	2258	Renew
SAO	Northwest	3500 Colby Ave Ste 100B	Everett	Leased	2014	Renew
SAO	Northwest	2204 Riverside Dr Ste 260	Mount Vernon	Leased	1048	Renew
SAO	Northwest	11 Bellwether Way Ste 211	Bellingham	Leased	2412	Renew
SAO	Puget Sound	338 W 1st St	Port Angeles	Leased	300	No Action
SAO	Puget Sound	600 Kitsap St Ste 201	Port Orchard	Leased	1015	Renew
SAO	Puget Sound	949 Market St Ste 560	Tacoma	Leased	4842	Renew
SAO	Southwest	12009 NE 99th St Ste1460	Vancouver	Leased	1910	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
SAO	Thurston	302 Sid Snyder Ave SW	Olympia	Leased	6412	Renew
SBCTC	Thurston	1300 Quince St SE	Olympia	Leased	27641	Renew
SCCD-17	Eastern	970 S Clark Ave	Republic	Leased	4885	Renew
SCCD-17	Eastern	1204 W 5th Ave	Newport	Leased	10320	Renew
SCCD-17	Eastern	2310 N Monroe St	Spokane	Leased	27987	Renew
SCCD-17	Eastern	501 N Riverpoint Blvd	Spokane	Leased	47777	Renew
SCCD-17	Eastern	3608 S Davison Blvd	Spokane	Leased	2268	Renew
SCCD-17	Eastern	525 W 2nd Ave	Spokane	Leased	2041	Renew
SCCD-17	Eastern	2426 N Discovery Pl	Spokane	Leased	6116	Renew
SCCD-17	Eastern	500 S Stone St	Spokane	Leased	10300	Renew
SCCD-17	Eastern	3939 N Freya St	Spokane	Leased	38780	Renew
SCCD-17	Eastern	5421 E Rutter	Spokane	Agency Owned	109749	No Action
SCCD-17	Eastern	4410 N Market St	Spokane	Leased	23571	Renew
SCCD-17	Eastern	3118 E Boone Ave	Spokane	Leased	6450	Renew
SCCD-17	Eastern	4001 N Cook St	Spokane	Leased	7953	Renew
SCCD-17	Eastern	1803 N Belt St	Spokane	Leased	860	Renew
SCCD-17	Eastern	115 NW State St	Pullman	Leased	7733	Renew
SCCD-6	King	6208 60th Ave NE	Seattle	Leased	23209	Renew
SFB	Southwest	2214 E 13th St	Vancouver	Agency Owned	162111	No Action
SFD	Central	235 Sunset Ave	Wenatchee	Leased	64	Renew
SGC	Thurston	4565 7th Ave SE	Olympia	Leased	2974	Renew
SHC	King	910 N 160th St	Shoreline	Leased	6120	Renew
SHC	King	17171 Bothell Way NE Ste A220	Lake Forest Park	Leased	11455	Renew
SIB	Thurston	2100 Evergreen Park Dr SW	Olympia	Leased	27238	Project: Relocate
SPI	Central	513 N Front St Ste A	Yakima	Leased	600	Renew
SPI	Eastern	4202 S Regal	Spokane	Leased	223	Renew
SPI	Northwest	7500 212th St SW Ste 113	Edmonds	Leased	644	Renew
SPI	Puget Sound	10116 36th Ave Ct SW	Lynnwood	Leased	1058	Renew
SPI	Puget Sound	1551 Broadway Ste 410	Tacoma	Leased	2864	Renew
SPI	Thurston	234 8TH Ave E	Olympia	Leased	9067	Renew
SPI	Thurston	600 S Washington St	Olympia	State Owned But Leased By Your Agency	97800	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
SPI	Thurston	325 Washington St NE	Olympia	Leased	240	Renew
SPI	Thurston	325 Washington St NE	Olympia	Leased	64	Renew
SPS	Thurston	1401 Marvin Rd NE Ste 201	Lacey	Leased	21211	Renew
SRB	Thurston	4317 6th Ave SE	Lacey	Leased	7815	Renew
STS	Thurston	617 8th Ave SE	Olympia	Leased	8116	Renew
SVC	Northwest	11042 SR 525	Clinton	Leased	4294	Renew
TIB	Thurston	505 Union Ave Ste 350	Olympia	Leased	4632	Renew
TRC	Thurston	2404 Chandler Ct SW Ste 270	Olympia	Leased	1939	Renew
UTC	Northwest	1720 Ellis St Ste 200	Bellingham	Leased	100	Renew
UTC	Southwest	50 Enterprise Ln Ste 150	Elma	Leased	226	Renew
UTC	Thurston	1300 S Evergreen Park Dr SW	Olympia	Leased	37587	Renew
UTC	Thurston	1400 S Evergreen Park Dr SW	Olympia	Leased	15647	Renew
WFTECB	Thurston	128-10th Ave SW	Olympia	Leased	8168	Renew
WHCFA	Thurston	410 11th Ave Ste 201	Olympia	Leased	2700	Renew
WHEAT	Eastern	907 W Riverside Ave	Spokane	Leased	3852	Renew
Wine	King	1000 2nd Ave Ste 1700	Seattle	Leased	3458	Renew
WLC	Central	530 E Curtis Ave	Walla Walla	Leased	1750	Renew
WLC	Central	1555 Waco Ave	Walla Walla	Leased	9180	Renew
WLC	Central	37 Interchange Rd	Walla Walla	Leased	26295	Renew
WLC	Central	2933 E Isaacs Ave	Walla Walla	Leased	12597	No Action
WLC	Central	835 B St	Walla Walla	Leased	1500	Renew
WSP	Central	PO Box 105	Goldendale	Agency Owned	1560	No Action
WSP	Central	291 S Thorp Hwy	Ellensburg	Agency Owned	4078	No Action
WSP	Central	108 Patrol Rd	Okanogan	Agency Owned	3323	No Action
WSP	Central	110 North Ave	Sunnyside	Agency Owned	1450	Disposal
WSP	Central	2822 Euclid Ave	Wenatchee	Agency Owned	14315	No Action
WSP	Central	2715 Rudkin Rd	Yakima	Agency Owned	23760	No Action
WSP	Eastern	580 W 7th St	Cheney	Agency Owned	32500	No Action
WSP	Eastern	765 S Main St	Colville	Leased	1728	Renew
WSP	Eastern	111 4th Ave NW	Ephrata	Agency Owned	3194	No Action
WSP	Eastern	101 Laguna Dr	Moses Lake	Agency Owned	3165	No Action
WSP	Eastern	9939 W Kinder Rd	Moses Lake	Leased	600	Renew
WSP	Eastern	1563 E Gun Club Rd	Ritzville	Agency Owned	1710	No Action

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
WSP	Eastern	7421 E Appleway Blvd	Spokane	Agency Owned	1300	No Action
WSP	Eastern	6403 W Rowand Rd	Spokane	Agency Owned	12258	No Action
WSP	Eastern	840 West Fairview St	Colfax	Leased	1748	Renew
WSP	King	15666 International Blvd	Seattle	Agency Owned	6154	No Action
WSP	King	811 E Roanoke St	Seattle	Leased	5500	No Action
WSP	King	2803 156th Ave SE	Bellevue	Agency Owned	52809	No Action
WSP	King	333 Griffin Ave	Enumclaw	Leased	508	No Action
WSP	King	2203 Airport Way S	Seattle	Leased	58325	No Action
WSP	Northwest	2700 NE 116th St NE	Marysville	Agency Owned	19100	No Action
WSP	Northwest	909 W Main	Monroe	Leased	3058	Renew
WSP	Northwest	840 SE 8th Ave Ste 101	Oak Harbor	Leased	1270	Renew
WSP	Northwest	10945 Chuckanut Dr	Burlington	Agency Owned	9215	No Action
WSP	Northwest	3860 Airport Way	Bellingham	Agency Owned	9615	No Action
WSP	Puget Sound	4811 Werner Rd	Bremerton	Agency Owned	12000	No Action
WSP	Puget Sound	629 W Dayton-Airport Rd	Shelton	Agency Owned	1240	No Action
WSP	Puget Sound	62 Old Olympic Hwy	Port Angeles	Agency Owned	6700	No Action
WSP	Puget Sound	22065 Viking Way NW	Poulsbo	Agency Owned	2468	No Action
WSP	Southwest	3111 Pacific Ave	Hoquiam	Agency Owned	4663	No Action
WSP	Southwest	850 NW Louisiana Ave	Chehalis	Agency Owned	3758	No Action
WSP	Southwest	1401 W Kauffman Ave	Vancouver	Agency Owned	35356	No Action
WSP	Southwest	1201 NE 136th Ave	Vancouver	Agency Owned	2664	No Action
WSP	Southwest	11015 NE 51st Cir	Vancouver	Leased	16196	No Action
WSP	Southwest	1823 Baker Way	Kelso	Agency Owned	4078	No Action
WSP	Southwest	15 S mile post 189	Silverlake	Agency Owned	1100	No Action
WSP	Southwest	342 Morton Rd	Morton	Agency Owned	800	No Action
WSP	Southwest	797 SR 4	Naselle	Agency Owned	2300	No Action
WSP	Thurston	8623 Armstrong Rd SW	Olympia	Agency Owned	79500	No Action
WSP	Thurston	210 11th Ave SW	Olympia	State Owned But Leased By Your Agency	79428	Project: Relocate
WSP	Thurston	926 79th Ave SE	Olympia	Agency Owned	7064	No Action
WSP	Thurston	3310 Capital Blvd	Tumwater	Leased	13164	Renew
WSP	Thurston	222 Airdustrial Way	Olympia	Leased	6000	Project: Relocate
WSP	Thurston	321 Cleveland Ave Ste A C E F	Tumwater	Leased	14770	Renew

Agency	Planning Area	Address	City	Building Status	SQFT	Six-Year Plan Recommendation
WSP	Thurston	3000 Pacific Ave SE	Olympia	Leased	23789	Renew
YVC	Central	401 E Mountain View Ave	Ellensburg	Leased	2296	Renew

Appendix H: Results of Life Cycle Cost Analysis

Relocate Seattle DOC

Project Number DOW1203

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing after 13 years. However, due to shifting client needs and the limited availability of property in the marketplace, the recommendation is to relocate to a leased facility.

Colocate Seattle DSHS-DDDS and JRA

Project Number DOW1301

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing at 29 years. Since this is longer than the period of financing, ownership is not recommended.

Colocate Seattle HUM, OAH, and IND

Project Number DOW1401

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing at 30 years. The term of the COP is 25 years, making the cross over point long than the period of the COP.

Relocate Bellevue Ecology

Project Number EAS1401

Life Cycle Cost Results:

The Annual Equivalent Cost of a standard ownership option is projected to become less than leasing at 9 years. It is recommended that the existing pre-design be updated to explore the possibility of owning a facility constructed to typical office building standards, LEED Silver, and surface parking.

Relocate Everett L&I

Project Number EVE1301

Life Cycle Cost Results:

The Annual Equivalent Cost of owning will not become less than leasing during the period of analysis, therefore the recommendation is to lease.

Colocate Everett DOC

Project Number EVE1303

Life Cycle Cost Results:

The Annual Equivalent Cost of leasing is projected to become greater than owning at 39 years. Since this is longer than the period of a COP, the recommendation is to lease.

Relocate Tacoma ATG

Project Number TAC1002

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing at 18 years. Given the poor condition of the building, the timeline for considering an ownership option will not address the health and safety issues timely.

Colocate Tacoma DOC

Project Number TAC1301

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing after 14 years. However, due to shifting DOC client population and limited availability of land, the recommendation is to occupy a leased facility.

Colocate Olympia OFM

Project Number THU1104

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing after 15 to 18 years. It is recommended that a pre-design be completed for this facility. Other factors, such as program needs, and availability of property, do not limit consideration of an ownership option. Timeline constraints can be addressed with a temporary location. It is recommended that a pre-design be completed for this facility.

Relocate Olympia WSP Headquarters

Project Number THU1105A

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing after 13 to 18 years depending on the ownership solution. Other factors, such as program needs, and availability of property, do not limit consideration of an ownership option. Timeline constraints can be addressed with a temporary location. It is recommended that a pre-design be completed for this facility.

Colocate Tumwater DSHS-HCS and RCS

Project Number THU1303

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing at 21 years. The term of the COP is 25 years. In addition, the client base of DSHS tends to shift over time. Therefore, the recommendation is to lease additional space near this facility.

Colocate Thurston County DOP

Project Number THU1401

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing after 15 to 17 years. Other factors, such as program needs, timeline, and availability of property, do not limit consideration of an ownership option. It is recommended that a pre-design be completed for this facility.

Colocate Olympia DOR and SIB

Project Number THU1501

Life Cycle Cost Results:

The Annual Equivalent Cost of owning is projected to become less than leasing after 14 years. Other factors, such as program needs, timeline, and availability of property, do not limit consideration of an ownership option. It is recommended that a pre-design be completed for this facility.

Consolidate Wenatchee DSHS

Project Number WEN1402

Life Cycle Cost Results:

The Annual Equivalent Cost of owning does not become less than leasing during the period of analysis, therefore owning is not recommended.

Appendix I: List of Stakeholder Feedback Received

GA and OFM worked collaboratively to compile recommendations for process improvement related to planning and management of statewide facilities. The joint team reviewed legislation, prior studies, and reports; gathered feedback from legislative members and staff, state agencies, developers and landlords, and other stakeholders; and self-identified process improvements. Below is a list of feedback gathered over a period of years and throughout the six-year facilities planning process. The list of feedback is sorted by broad categories of subjects. The joint team used the feedback to develop the considerations for key activities noted in the State Facilities Management System Process Improvement section above.

Acquisition and Disposal

- The steps for property acquisition and disposal are unclear, as are roles and responsibilities.
- Opportunities for Equivalent Value Exchanges (EVEs) may be missed.
- Update standards and procedures, define the GA and agency interface, prioritize and streamline workflow, develop a system for agency forecasts of needs, and establish stable funding.

Budget, Cost, and Funding

- Need to improve the ability for OFM and the Legislature to analyze agency expenditures related to leases, buildings, and structures.
- GA should work with OFM to define a sustainable cost allocation structure for real estate services (non-transactional work).
- Need to ensure accountability to the budget.
- Perform a cost/benefit analysis to determine the most economic and effective methods to handle property management needs for co-located buildings and for the large number of leased and state-owned buildings in Thurston County.
- GA should work with OFM to study the feasibility of implementing a system to identify and track costs to the state for leased facilities (costs to include base lease rate, tenant build out, maintenance, services, utilities, penalties, bills paid to lessors, administrative and facilities planning overhead, etc.).
- The state needs the same tools in its toolbox as in the private sector to maximize facility investments (example: mechanisms to recapitalize buildings).
- The state is not currently considering the real value of an asset during ownership and is not funding the real cost of ownership over the life of the asset.
- The state has not historically taken a holistic approach to leased buildings and has not taken care of state-owned buildings.
- Need a cost/benefit analysis on general leased space requirements (non-specific addenda). It is unclear if a cost/benefit analysis is conducted on agency addenda to leased space requirements before the addenda are provided to landlords.

Change Management and Communication

- Need to define how to make meaningful change in the process to address the issues identified by the Legislature.
- All of the organizations involved in these changes have varying levels of organizational readiness.
- Stakeholders have expressed concerns about changing the transactional processes, as change is hard and the current process works for some of them (organizational and stakeholder readiness).
- Need to improve communication with decision-makers, define information needs, and define engagement with the Legislature.
- Communication with agencies is not always consistent related to SHB 2366 and policies, procedures, and tools for real estate services.
- Need to have tools and practices for distributing policies and procedures and for educating agencies about them.
- Need a comprehensive strategy to market the state as a tenant, improve awareness, and/or increase competition.
- Lack of continuous and timely status reporting to client agencies about both leased and state-owned properties.
- Need a more comprehensive communication strategy to include all stakeholders of the six-year planning process.
- GA needs to better communicate about the composition of lease rates for state-owned properties and what it costs GA to do property management over/above normal services.
- Monitor projects and provide regular feedback to client agencies and GA staff on project status and timeline performance.
- Develop and maintain communication through advisory councils.
- Need a comprehensive strategy about who makes connections with local jurisdictions in the course of long-range facility planning. All involved need education about jurisdictional growth management plans, transportation plans, etc.

Customer Services

- There is no single point of contact (agency relationship manager) within GA to assist agencies.
- Need to re-energize work around small agency interaction to build relationships and understanding of needs (example: colocations).
- Increase GA's sensitivity to customer service through training, customer surveys, and management attention.
- Make it easier for client agencies to do business with GA. Establish a central information person in GA Facilities Division.
- GA needs a more comprehensive constituent management strategy.

Delegation of Authority

- A consistent policy on delegation of authority does not exist.
- GA should expand the use of delegation of authority to client agencies when it is in the best interest of the state. GA should provide guidelines, support, and oversight to agencies.

- Need to analyze delegation of authority for acquisition of space to ensure control mechanisms.
- There is no distinction between delegated authority and agencies with exemptions in statute in the transactional process.

Design and Space Planning

- There is no policy or consistent opportunities to discuss emerging space planning opportunities statewide such as hoteling, alternative configurations of space, and/or other more efficient uses of space.
- Address other factors required for space planning.
- Identify opportunities for revised work arrangements and develop alternative methods for design drawings.
- GA architects (from within the Facilities Division and within sections of the division) currently provide different skills and assistance to agencies. Expertise and communication do not always cross sections within the GA Facilities Division.

Facility Inventory and Information Technology Systems

- Need to improve the integrity of leasing and facilities inventory data.
- Need to have facilities space management and capital construction reporting system development to forecast growth and evaluate space utilization. Integrate space forecast system with OFM budget requests.

Level of Service

- Workload tools do not exist or are not consistently used for Real Estate Services (RES) work.
- Consider ways for GA RES to define its real estate lines of service and customers.
- The costs for GA Real Estate Services are not defined and do not relate to the level of service received. Expectations for level of service and changes to service are not clear.
- Facilities that are owned are sometimes above market rate compared to the leases from the private sector.
- GA should consider offering expertise to state agencies for growth management planning, sustainability, etc.

Life Cycle Cost Model

- Need to integrate the life-cycle cost model into an analysis for the best facilities business decisions.
- Need to conduct economic analysis of leased versus owned properties.
- Possibly should consider environmental and social factors along with economic factors in the model.

Performance Measures

- Performance measures do not exist for the activities performed by OFM related to SHB 2366.
- Performance measures do not exist for the activities performed by GA related to SHB 2366.
- GA needs to identify and/or refine performance metrics to build quantifiable data to demonstrate efficiency and effectiveness for real estate services.

- It is unclear if the "right things" are being measured in the transactional process.
- Establish objectives for lease processing.
- Develop quality standards to evaluate content of leases.

Policy and Procedures – Overall

- There is not a consistent set of decision-making criteria with critical elements necessary to make real estate decisions.
- Need to have comprehensive goals and objectives related to facilities statewide.
- GA does not have tools in place to allow new RCWs, executive orders, or policies to be applied to the existing processes in a proactive way (such as sustainability practices).
- GA needs a more formalized process for maintaining and disseminating policies and procedures.

Project Management

- Consider implementing a formal project management methodology for all statewide facilities planning and within GA Facilities Division.
- The existing transactional process does not require accountability related to timeline for the agencies involved, GA, or the landlord, that is, no project management currently exists.
- Realistic start dates for projects have not been set to properly manage timely completion of lease renewals or the acquisition of new space.
- There is no risk assessment done when identifying the level of effort needed by all parties when acquiring space.
- Establish a project team approach for processing space requests to include design, leasing, and client agency representatives.
- Develop a system of prioritization in which expectations for start and completion dates are set based on complexity of project and client needs.
- Implement a backlog plan for GA RES to determine acceptable backlog and mechanisms to deal with backlog.
- Implement a management information and control system for project and client information, tracking system, workload forecasting, reduction of manual tasks, and improved decision-making at GA.

Property Management

- Recognize property management as an integral component of delivering state services to ensure the health, safety, and economical use of state facilities.
- Develop a business plan for implementing periodic, professional on-site inspections of leased facilities. Use information from inspections for appropriate property management practices for all leased facilities.
- Implement the role and discipline of asset management.

Roles and Responsibilities

- Need a better definition/understanding of OFM or GA authority to manage the real estate portfolio.
- Need to clarify OFM's role in decision-making and analysis.

- It is unclear what the roles are and should be in OFM/GA for the implementation of long range planning and six-year planning processes (possible conflict in legislation).
- It is unclear what the roles are and should be for the OFM/GA 2366 staff and budget.
- Clarity is needed on exempt agencies' authority for leasing and procurement of space.
- It is not always clear what the roles, responsibilities, and expectations are in the transactional process, especially for agencies that do not use the process regularly.
- Consider greater linkages among six-year statewide facility planning, public and historic planning, Capitol Master planning, and GA Real Estate Services activities.
- Clearly define roles and responsibilities of GA and of client agencies. Clearly define responsibilities and authority of GA staff.

Site Selection

- GA needs to increase awareness and improve competition to meet agency operational/space needs.
- The preferred leasing areas and preferred development areas are not being applied to agencies outside of GA.
- The current solicitation and procurement process for space does not allow for OFM decision making by the director as required by law on many projects.
- The current solicitation and procurement process does not recognize the need to be budget conscious and equally weight cost along with other factors including building condition and agency program need.
- The current procurement scoring sheet has redundancy in the points assigned-similar elements are addressed multiple times, which skews the outcome.
- There does not appear to be any quality control in the current procurement process. Errors on several projects have been noted.
- The existing policies on how to acquire space and how to grant exceptions to the solicitation process do not appear to be consistently followed.
- GA needs to clarify the backfill policy.
- The preferred leasing areas limit the competition in Thurston County (possible need to synch up preferred leasing area review with urban growth review).
- Review the solicitation process for real estate against processes used for other types of state procurements.

Six-Year Planning

- Accurate and consistent data definitions do not exist.
- Need to have short and long term facility plan analysis development, evaluation, and implementation.
- Need alignment with Capitol Master Plan and process for capital budgets.
- The first plan was heavily data-driven and significantly time consuming.
- There is a lot of confusion about how to count spaces in a workspace.
- Need to create additional training opportunities for agencies responding to the six-year plan.
- There is little quality control of the data; the plan makes a base assumption that data provided by agencies is accurate.
- No consistent method for projections of future state needs.

- Building condition is subjective. There are not strong tools in place to ensure consistency in the conditions reported (i.e. different people may rate the same problem with the roof as fair and poor).
- Mini storage is included in the report, but was not consistently reported.
- It is difficult to see relationships of one facility to another without a Geographic Information System (GIS) or other mapping tool.
- The planning areas do not align with individual agencies' regions, territories, etc.
- Limiting factors were not defined when calculating space (that is, inappropriate adjacencies).
- The plan is not available in a user-friendly way. OFM should provide the alternatives to this format.
- Need a consistent building identifier for each facility.
- Need more time to complete site surveys. Site survey format was cumbersome and did not gather needed information.
- Site survey and other forms were not user friendly. Agencies had difficulty articulating details about properties in site surveys.
- Increase overall time frames for planning process and provide a better understanding of how the statewide planning process interrelates with individual agency planning processes.
- Use databases rather than MS Word forms for collecting data from agencies. Allow for agency facility coding for referencing by agency. Provide clear, consistent definitions and terminology. Provide correlation between concepts used and data.
- Consider the business of state government in the future; consider demographics, labor market, client needs, social trends, etc.
- Need to review costs for GA, OFM, and agencies to do six-year planning versus fiscal benefits of implementation.
- Consider engaging a real estate portfolio management firm to evaluate statewide real property and provide recommendations related to the most effective approach for decision points and investment oversight.
- Consider tracking leasing trends (examples: rental rates versus square footage).

Space Request Review

- Need a written process, with timeframes for responses, and single approval point. Current process of dealing with two agencies (GA and OFM) with redundant forms, multiple contact points, and consultation prior to approval, is frustrating and inefficient.
- Need thresholds and time frames for approval of projects based on size of projects.
- Need to develop the criteria for space request review (revisit previous discussions).
- OFM does not consistently provide the updated list of projects in the queue under review.
- 2366 evaluation timeframes are taking too long. This squeezes the time that GA Real Estate Services has had to complete the transactional process.
- The existing space request/business summary process is cumbersome for state agencies and needs to be reviewed to streamline it and ensure it is consistent with the six-year planning process (need to identify what is in the business summary and scope needed).

Standards for Facility Efficiency

- Need to have a comprehensive state management policy on space utilization. Simplify space standards, determine methods of application by agencies, and set criteria for allowable variances.
- OFM is not currently approving standards for design, location, and size of buildings as required under RCW 43.82.
- GA does not currently maintain standards for design, location, and size of buildings as required under RCW 43.82.
- GA does not currently grant exemptions to standards for design, location, and size of buildings as required under RCW 43.82.
- Need to review and revise current space allocation standards. GA is using space guidelines rather than standards.
- Continue to revise building specifications to reflect current technology. Develop methods to coordinate with other facility-related groups such as DIS, OSP, and State Energy.

Training

- Develop an education program for agencies and lessors (examples: easy instructions for space acquisition procedures, guidelines on how to do business with GA for lessors, and information to client agencies on roles and responsibilities).
- There are not enough training and workshop opportunities for real estate users. Consider coordination of forums offered for state agencies, developers and landlords, and other stakeholders.
- No training or desk manual exists for leasing agents.
- Consider a new employee orientation program for GA RES staff with a training and mentoring plan.
- Develop a toolbox with online resources available for agency facility managers.
- Develop a comprehensive training and development plan for GA staff (training to include lease language, GA policies and procedures, customer service, and communication).

Transactional Process-Landlord Accountability

- Need to ensure lessors are meeting contractual obligations.
- There is no definition associated with various maintenance provisions, so landlords do not consistently know the expectations and requirements of the lease (examples: snow removal and composting).

Transactional Process-Overall

- The nomenclature for titles across all materials is not consistent for state-owned facilities (lease, invoice, financial coding, etc.).
- Lease terms have little logic in their term of five years. While the term is the industry standard, it makes it difficult to plan and align with the state's biennial budget process.
- Tenant improvements are amortized into leases. Financing in leases inflates leases and financing from the landlord is more costly than other financing alternatives.
- The current real estate transactional process does not align with the goals of 2366 and may not allow successful implementation of the six-year plans developed.

- Need to improve the process so that real estate transactions can be done in a timely manner and with the maximum level of flexibility and competition.
- Review the impacts of modifications of lease transaction times with leverage in negotiations.
- Need to ensure thoughtful analysis in a transactional-oriented leasing process.
- Need to move agencies toward a catalog of inventory and reuse of space.
- GA and OFM should do a case study for a recent siting to determine root causes of inefficiencies and to begin to implement improvements to the overall processes.
- GA should consider having architects and leasing agents work with specific client agencies rather than with territories. Review and develop a model of what this would look like.