

Washington Charter School Commission

Agency 359

Audit Report	Finding Number	Finding and Corrective Action Status	
1032843	2022-024	<p>Finding:</p> <p>Corrective Action:</p> <p>Completion Date:</p> <p>Agency Contact:</p>	<p>The Charter School Commission did not have adequate internal controls over and did not comply with requirements to ensure charter schools with relationships to charter management organizations were monitored for conflicts of interest.</p> <p>Although the Commission believes that a finding was not warranted, the Commission has begun implementing additional oversight requirements identified in the audit.</p> <p>As of May 2023, the Commission:</p> <ul style="list-style-type: none"> <li>• Implemented a process to review all charter public school board members’ F-1 Personal Financial Affairs Disclosure forms for potential conflict of interest using the Public Disclosure Commission (PDC) website.</li> <li>• Required all charter public schools to submit each board member’s F-1 form to the Commission directly via the compliance software, Epicenter, as follows:                             <ul style="list-style-type: none"> <li>○ By April 15 of each year for current board members in alignment with the PDC’s annual submission deadline.</li> <li>○ Within two weeks of appointment for new board members in alignment with PDC submission guidelines.</li> </ul> </li> </ul> <p>The Commission created and will maintain a conflict-of-interest tracker, including dates forms are received, to ensure each board member’s potential conflict of interest is actively reviewed.</p> <p>The Commission will continue to work with the Office of Superintendent of Public Instruction (OSPI) on federal funding administered by OSPI and be informed of matters that may require additional actions by the Commission.</p> <p>May 2023, subject to audit follow-up</p> <p>Jessica de Barros                      Executive Director                      PO Box 40996                      Olympia, WA 98501-0996                      360-725-5511  <a href="mailto:charterschoolinfo@k12.wa.us">charterschoolinfo@k12.wa.us</a></p>